REGULAR SESSION, COMMON COUNCIL, May 11, 2026

Be it Remembered that the Common Council of the City of Plymouth, Indiana, met in regular session on May 11, 2026. The meeting was held in the Council Chambers, on the second floor of the City Building, 124 N. Michigan St., Plymouth, Indiana, and was called to order at 6:33 p.m.

Councilwoman Starr offered a prayer, and Mayor Listenberger led the Pledge of Allegiance.

Mayor Robert Listenberger presided over Council members Don Ecker Jr., Kayla Krathwohl, Randy Longanecker, Shiloh Carothers Milner, Dave Morrow, and Linda Starr, who were physically present. Council member Duane Culp attended virtually. City Attorney Jeff Houin and Clerk-Treasurer Lynn Gorski were also present. The public was able to see and hear the meeting through Zoom and streamed live at https://www.youtube.com/@CityofPlymouth.

Council members Starr and Ecker moved and seconded to approve the minutes of the regular session of the Common Council on April 27, 2026, as presented. The motion passed by roll call vote with all in favor.

Council Members listed the following:

- Starr: The Pointe Apartments building was officially demolished. Provided appreciation to the Building Commissioner for getting it done.
- Starr: Had a great Mayor's Prayer Breakfast.
- Longanecker: Wondering when we would see the Police E-Bikes. Assistant Police Chief Matthew Emmenhiser stated that the School Resource Officer (SRO) Steve DeLee loved riding, and we should see him riding around soon.
- Morrow: Asked about a strategy for checking the golf carts for proper tags. Addressed prior concerns about Golf Carts being on the Greenways Trail, not being properly tagged, etc. Emenhiser replied that we push that information out to our officers to keep an eye on that, but methods of catching unregistered golf carts include the E-Bikes, Park Patrol, and our SROs returning to patrol when not in school would provide additional resources.

City Attorney Houin presented CF-1's for tax abatements submitted as follows:

- CF-1 RP & PP Culver Tool & Engineering Res #2019-862
- CF-1 RP & PP Culver Tool & Engineering Res #2020-898
- CF-1 RP & PP Culver Tool & Engineering Res #2020-899
- CF-1 RP & PP Pretzels Inc. Res #2016-711
- CF-1 RP & PP Zentis North America Res #2020-889
- CF-1 PP LA Poly Res #2020-900
- CF-1 PP Pretzels Inc. Res #2018-787

- CF-1 RP CAC Holdings LLC Res #2020-896
- CF-1 RP DAC Enterprises LLC Res #2021-956

Houin commented that this was the last of the CF-1's for the year.

Council members Longanecker and Starr moved and seconded to approve all CF-1's as presented. The motion passed by roll call vote with all in favor.

City Attorney stated that the applicant has withdrawn PC 2026-06, Certified Proposal to Amend the Official Zoning Map for the City of Plymouth.

Clerk-Treasurer Gorski stated that the city had received 7 donations: 3 in the amount of $1,000.00/each from K B Gourmet Group, USI Consultants, and Troyer Group to be used for the Mayor's Summer of Music. 1 in the amount of $500.00 from Interra Credit Union to be used for the Tractor Show. 1 in the amount of $300.00 from Wild Rose Moon to be used for the Tree Committee; 1 in the amount of $50.00 from Bertha Blue for the Police Department, with no designation. 1 in the amount of $1,250.00 from Essential Wellness Solutions to be used for Police Vehicle Sponsorship. She asked if they wished to accept the donations with the restricted terms, conditions, and purpose attached to the donation. She stated the donations would be receipted into the Monetary Gift Fund.

Council members Ecker and Milner moved and seconded to approve the donations as presented. The motion passed by roll call vote with all in favor.

Morrow asked if the Mayor's Summer of Music was self-sustaining with donations and if no city budget was used.

Gorski replied that he was correct for the most part.

Morrow asked what would happen if we collected more donations than needed, if they would roll into the following years.

Gorski replied in agreement that it would stay in the City Monetary Gift Fund. Although last year there was not enough collected, the overage was paid out of the Promotion of the City Fund.

City Attorney Houin introduced Ordinance No. 2026-2259, An Ordinance to Amend the City of Plymouth Building Code to Require Emergency Key Boxes, on first reading.

City Attorney Houin introduced Ordinance No. 2026-2260, An Ordinance Regarding Permit and Application Fees for the City of Plymouth, on first reading.

Houin stated this was a joint effort with Plan Director Ty Adley and Building Commissioner Dennis Manuwal. He stated they've tried to determine exactly what it costs the city to process those various applications that are listed there and set the fees to correspond to the actual cost of processing those.

Longanecker stated the prices were in comparison to what he normally sees.

City Attorney Houin introduced Resolution No. 2026-1200, City of Plymouth Internal Controls Policy.

Gorski read aloud the changes, which included but were not limited to:

- Disbursements
- Payroll procedures
- Receipts
- Federal Grant Audit
- Penny Phaseout

Council members Ecker and Longanecker moved and seconded to approve Resolution No. 2026-1200, City of Plymouth Internal Controls Policy as presented. The motion passed by roll call vote with all in favor.

Resolution No. 2026-1200

City of Plymouth
Internal Controls Policy

Plymouth
Indiana

Where community and possibility connect

	Common Council
Robert Listenberger, Mayor	**Kayla Krathwohl, At Large**
	David Morrow, At Large
	Linda Starr, At Large
	Duane Culp, District 1
Lynn M. Gorski, Clerk-Treasurer	**Don Ecker, District 2**
	Shiloh Milner, District 3
Jeff Houin, City Attorney	**Randy Longanecker, District 4**

This resolution reflects the ongoing practices and is formally adopted upon passage by the Common Council and approval by the Mayor.

PASSED AND ADOPTED this 11th day of May, 2026.

Robert Listenberger, Presiding Officer

ATTEST:

Lynn M. Gorski
Clerk-Treasurer

City Attorney Houin introduced Resolution No. 2026-1201, A Resolution of the Common Council of the City of Plymouth to Approve the Application of Ociel Jaimes and Jaimes Grocery LLC for a Commercial Revitalization Rebate Program Grant.

With no representative present, Council members Longanecker and Morrow moved and seconded to table Resolution No. 2026-1201, A Resolution of the Common Council of the City of

Plymouth to Approve the Application of Ociel Jaimes and Jaimes Grocery LLC for a Commercial Revitalization Rebate Program Grant. The motion passed by roll call vote with all in favor.

There were no updates on ONE Marshall County.

Adley provided an update on the Comprehensive Plan. He said the Comprehensive Plan update from Ball State was received, so we would be reviewing that and making any last-minute changes before it goes to the Plan Commission.

Council members Starr and Krathwohl moved and seconded to accept the following communications:

- Minutes of the Board of Public Works and Safety meeting of April 27, 2026
- May 11, 2026 Check Register
- March 2, 2026 Park Board Minutes
- March 3, 2026 Plan Commission Minutes
- April 7, 2026 Board of Zoning Appeals Minutes

The motion passed by roll call vote with all in favor.

There being no further business to come before the Council, Council members Longanecker and Milner moved and seconded to adjourn. Mayor Listenberger declared the meeting adjourned at 6:49 p.m.

/s/ Lynn M. Gorski
Clerk-Treasurer

APPROVED

/s/ Robert Listenberger
Mayor