The Board of Public Works and Safety of Plymouth, Indiana, met in Regular Session at 6:00 p.m. on January 26, 2026. The meeting was held in the Council Chambers, on the second floor of the City Building, 124 N. Michigan St., Plymouth, Indiana.

Mayor Robert Listenberger called the meeting to order. Listenberger presided for Board members Duane Culp, Don Ecker Jr., and Shiloh Milner, who were physically present. Board Member Dave Morrow attended virtually. City Attorney Houin and Clerk-Treasurer Lynn Gorski were also present. The public was able to see and hear the meeting through Zoom and streamed live at https://www.youtube.com/@CityofPlymouth.

Board members Culp and Milner moved and seconded to approve the minutes of the regular session of the Board of Public Works and Safety meeting of January 12, 2026, as presented. The motion passed by roll call vote with all in favor.

Ecker wished to thank the Street Department for putting in the time and effort to keep the streets open with the winter storm.

City Engineer Dan Sellers requested permission to solicit quotes for the replacement of a 2011 Dodge.

Culp asked if it was budgeted. Sellers agreed.

Board members Culp and Ecker moved and seconded to approve the request to solicit quotes as presented. The motion passed by roll call vote with all in favor.

Building Commissioner Dennis Manuwal Jr. and City Attorney Houin made a last call for quotes for a new truck. The quotes were opened as follows:

CITY OF PLYMOUTH, INDIANA
2026 BLDG DEPARTMENT TRUCK QUOTES
QUOTES RECEIVED: JANUARY 26, 2026

	OLIVER FORD PLYMOUTH 1001 E JEFFERSON STREET PLYMOUTH, IN 46563	TOYOTA OF WARSAW 448 W 250 N WARSAW, IN 46582	AUTO PARK PLYMOUTH 2705 N. MICHIGAN STREET PLYMOUTH, IN 46563	McCORMICK MOTORS, INC. 1255 WEST MARKET NAPPANEE, IN 46550
OPTION 1	$28,919.00	$38,814.00	$41,715.00	$40,000.00
OPTION 2	$36,716.00	$50,575.00	$39,580.00	$45,000.00
TRADE-IN ALLOWANCE FACTORED ABOVE	$7,000.00	$2,000.00	$2,000.00	$2,500.00
MODELS	2026 FORD RANGER CREW CAB / 2026 FORD F-150 CREW CAB	2026 TOYOTA TACOMA DOUBLE CAB / 2026 TOYOTA TUNDRA CREWMAX	2026 RAM 1500 CREW CAB / 2026 RAM 1500 QUAD CAB	2026 CHEVY COLORADO CREW CAB / 2026 CHEVY SILVERADO CREW CAB

Manuwal wished to take these under review and award them at the next meeting.

Board members Ecker and Milner moved and seconded to take the bids under advisement. The motion passed by roll call vote with all in favor.

Manuwal stated he reviewed the bids for the asbestos abatement for The Pointe Apartments, and one contractor suggested in their bid to do a point count analysis on the ceiling. He added that if it was low enough, they did not have to worry about abatement. He stated that, in discussions with the City Attorney, it was decided to go ahead and spend $595 to do a point count analysis. He explained that the asbestos came back low enough so they did not have to abate the ceiling. He stated that since that contractor put that in his bid and suggested doing that, he would like to award the bid to that contractor, Environmental Management Specialists, on the flooring for $29,613.72. He stated the issue with that was that he did not have enough budgeted in the unsafe building fund so he would have to ask for additional appropriations, but unfortunately Gateway has not opened for fiscal year 2026, so it could not be advertised yet.

Mayor Listenberger stated he would still like to get together with the Clerk-Treasurer to identify funds.

Ecker asked if this should be tabled or taken under advisement.

Houin replied if they intended to allow him to move forward pending appropriation of funds then they could approve it or you could wait until the appropriation was figured out, you could table it also.

Ecker stated he would prefer to table it to resolve the appropriations.

Mayor Listenberger stated the $29,000 was for the asbestos abatement and asked how much the demolition was.

Manuwal replied that the demolition was originally quoted at $55,101.20. He stated that the contractor was already paid for the initial testing portion of it, found out it had asbestos, and it has been on hold.

Mayor Listenberger asked if we had to rebid the demolition work.

Manuwal replied that they did not have to if the contractor was willing to honor it as it had been awarded back in August of 2025.

Culp stated that once this building was torn down if it was something we can recoup the cost of from the owner.

Houin replied that after the demolition was completed, Manuwal would file a lien against the property for the city’s cost for demolition. He stated the issue with that would be that we are behind the State Attorney General’s (AG) lien for over $400,000. He explained that he had had some conversations with the AG’s office and they did not want anything to do

with the demolition, so they did not plan on doing anything if the building was standing there. He stated that once the building was demolished, they plan to move forward with a foreclosure of their lien, and they are open to negotiating the eventual disposition of the property. He stated that whether the AG takes ownership of the property, or if we work out some sort of pro-rata arrangement, was still in the future, but they were waiting on us to do the demolition before that. He stated he would not say we would receive nothing to recoup the cost to the city, but if we did, it would be very minimal. He explained that it would certainly not be the full cost of demolition.

Manuwal stated once he was done with this, his unsafe building fund would be diminished so he would not be able to do much else aside from sending some certified mailings. He stated the only other option on the table would be to order the building to be boarded up.

Board members Ecker and Milner moved and seconded to table award of the bid until money could be appropriated. The motion passed by roll call vote with all in favor.

Fire Chief Steve Holm wished to award the quote for the 2026 Fire Vehicle to Oliver Ford in the amount of $49,224.00 as they were the lowest bidder.

Board members Culp and Ecker moved and seconded to approve the request as presented. The motion passed by roll call vote with all in favor.

Police Chief John Weir and City Attorney Houin made a last call for quotes for new squad cars. The quotes were opened as follows:

CITY OF PLYMOUTH, INDIANA 2026 POLICE SQUAD CAR QUOTES QUOTES RECEIVED: JANUARY 26, 2026	
	OLIVER FORD LINCOLN 1001 E JEFFERSON STREET PLYMOUTH, IN 46563
2026 FORD INTERCEPTOR	$43,422.00/EACH
OPTIONAL PRICING FRONT BALLISTIC DOORS	ADD'L $2,979.00/EACH
OPTIONAL PRICING 3.0 ECOBOOST AWD ENGINE	ADD'L $2,680.00/EACH

Board members Ecker and Milner moved and seconded to take the quote under advisement. The motion passed by roll call vote with all in favor.

Street Superintendent Jim Marquardt believed that his department did an excellent job these past few snowstorms, with them working a lot of hours. He explained the concerns around plowing and listed cars not being moved, some streets require a little truck, etc. He

stated it gets disheartening to hear complaints when they are all doing such a great job. He shared a phone call he had that morning of someone being very aggressive just to find out it was for Plymouth, Massachusetts. He shared that the complaints are not just for Plymouth, Indiana, as everywhere gets these complaints.

Clerk-Treasurer Gorski presented a request for pre-payment on the Day of Event for the DJ for the Daddy Daughter Dance from Parks & Recreation Director Abby Collins. No one was in attendance to speak on behalf of this request.

Gorski stated that the issue with this would be that we would have to do an additional check run because this was not approved prior to this meeting. She stated the next meeting was not until February 9th and the event was on February 7th.

Board members Ecker and Milner moved and seconded to approve the request as presented. The motion passed by roll call vote.

In Favor: Culp, Ecker, Milner, Morrow, Listenberger

Opposed: None

REQUEST FORM
CITY OF PLYMOUTH

Date: January 15, 2026

Notice to BOARD OF PUBLIC WORKS AND SAFETY, CITY OF PLYMOUTH, INDIANA

Kindly review of the following request:

The Plymouth Park Department's annual Daddy Daughter Dance will take place on Saturday, February 7th at Riverside Intermediate School from 6-8pm. We will have a DJ there to play music and emcee the event. I am requesting pre-payment for our DJ, Brittany Rogers, dba BAM Entertainment Group in the amount of $200. I will present the check to her at the end of the event.

Abigail E Collins — Signed
574-936-2876 — Phone Number
Abby Collins — Print Name
1660 N Michigan St, Plymouth, IN — Address

In-Office Only:
Determination of Request
Approved by Board of Public Works + Safety on January 26, 2026

Return original form to Clerk-Treasurer's office after determination is complete.

Signed — Clerk-Treasurer — Title

Clerk-Treasurer Gorski presented a street closure request from SpiTrex CTE (formerly Culver Tool & Engineering, LLC). Robert Lyon and Sharon Doan were in attendance to speak on behalf of this request.

Gorski added that there was no listing of times for this request.

Lyon stated the run would be at 10:00 a.m. on Saturday, February 14th, Valentine's Day.

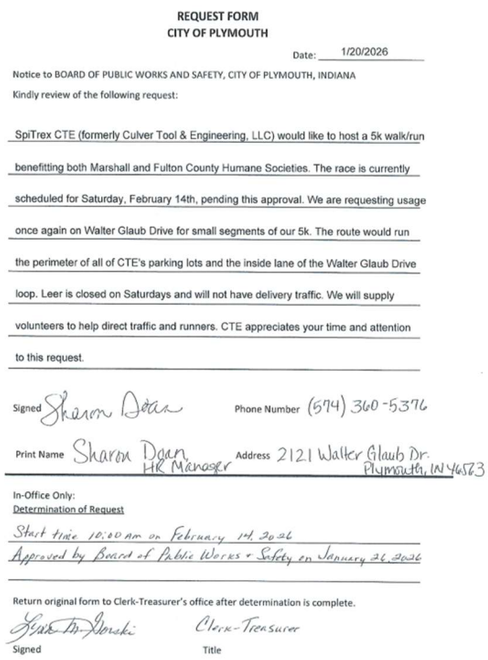
Mayor Listenberger asked if they had already approved a run here recently.

Lyon replied that they did and they planned to do another run. He stated his timer had a bunch of awards for Valentine's, and they were looking for somebody to host it.

Board members Ecker and Milner moved and seconded to approve the request as presented. The motion passed by roll call vote.

In Favor: Culp, Ecker, Milner, Morrow, Listenberger

Opposed: None



REQUEST FORM
CITY OF PLYMOUTH

Date: 1/20/2026

Notice to BOARD OF PUBLIC WORKS AND SAFETY, CITY OF PLYMOUTH, INDIANA
Kindly review of the following request:

SpiTrex CTE (formerly Culver Tool & Engineering, LLC) would like to host a 5k walk/run benefitting both Marshall and Fulton County Humane Societies. The race is currently scheduled for Saturday, February 14th, pending this approval. We are requesting usage once again on Walter Glaub Drive for small segments of our 5k. The route would run the perimeter of all of CTE's parking lots and the inside lane of the Walter Glaub Drive loop. Leer is closed on Saturdays and will not have delivery traffic. We will supply volunteers to help direct traffic and runners. CTE appreciates your time and attention to this request.

Signed Sharon Dorn Phone Number (574) 360-5376

Print Name Sharon Dorn, HR Manager Address 2121 Walter Glaub Dr. Plymouth, IN 46563

In-Office Only:
Determination of Request
Start time 10:00 am on February 14, 2026
Approved by Board of Public Works + Safety on January 26, 2026

Return original form to Clerk-Treasurer's office after determination is complete.

Signed Lynn M. Gorski Title Clerk-Treasurer

Board members Milner and Ecker moved and seconded to allow the payroll for January 15, 2026, and the claims for January 26, 2026, as entered in Claim Register #2026-02. The motion passed by roll call vote with all in favor.

Board members Ecker and Milner moved and seconded to accept the following communications:

- January 26, 2026 Docket
- Water Department Activity Reports – December 2025
- Wastewater Department Activity Reports – December 2025

The motion passed by roll call vote with all in favor.

There being no further business, Board members Milner and Morrow moved and seconded to adjourn. Listenberger declared the meeting adjourned at 6:31 p.m.

/s/ Lynn M. Gorski
Clerk-Treasurer

APPROVED:

/s/ Robert Listenberger
Mayor

CITY OF PLYMOUTH WASTEWATER DEPARTMENT
Board of Public Works and Safety
December 2025 Monthly Report

PLANT OPERATIONS:

1.	Total flow in gallons	48,494,560
2.	Average daily flow in gallons	1,564,341
3.	Rainfall	2.26"
4.	Monthly average in BOD removal	99.6%
5.	Monthly average in TSS removal	98.1%
6.	Monthly average in Ammonia removal	98.4%
7.	Monthly average in Phosphorus removal	84.1%
8.	General plant maintenance	
9.	Work orders completed:	

290– Wastewater Treatment Plant

- Maintenance exercised 20 plant valves.
- Toric Engineering installed and set up new SCADA computers.
- Polydyne Inc. completed bench tests on digested sludge using new polymers in attempt to reduce costs by using a different manufacturer's product.
- Coat all exposed steel in pretreatment structure with product to prevent corrosion.
- Completed the facility's inventory for the State Board of Accounts.
- Replace the water line in the pretreatment building.
- Serviced both bio-roughing tower drives.
- Replaced overhead light in pretreatment building.
- Replaced the solenoid valve on grit concentrator.
- Maintenance crew started inspecting all plant pumps and adjusting impeller clearances.
- Replaced both sets of laboratory faucets.
- Replaced the input control card on the pretreatments SCADA system.

67– Vehicle/Mobile Equipment

- Repaired debris pump on T-6.
- Completed repairs to the backhoe for leaking fuel system.
- Replaced the 240-amp breaker on the Carriage Green lift station generator for the block heater.

32– Lift Stations

- Readjusted the level control radar in the Goshen Rd./Michigan St. lift station.
- Replaced the radiator hoses on the Carriage Green lift station auxiliary generator.

1 - Collection System

- 0 - Eliminated structures
  a.
- 0 – Replaced structures
  a.
- 0 – Repaired structure
  a.
- 1 - Replaced / Repaired / Adjusted castings.
  a. Water St. Townhomes (J6M383)
- 0 – GIS data collection points.
  a.
- 0 – New structure
  a.
- 0 – Point Repairs
  a.
- 0 – Miscellaneous
  a.

COLLECTION SYSTEM GENERAL:

1. Cleaned 0 feet of sewer lines:
   - 0 feet during service calls
   - 0 feet during preventive maintenance
2. Televised 0 feet of sewer lines.
3. Mechanically removed roots from 0 feet of sewer lines.
4. Removed approximately 0 tons of silt and debris during cleaning and inspections of sewers lines.
5. Used approximately 0 gallons of potable water during sewer cleaning.
6. Performed routine maintenance on 10 CSO's and 17 pumping stations.

MISCELLANEOUS

- Continuing developing the Asset Management Plan for the wastewater department as required by IDEM with a deadline on 1-1-2027.
- Four operators completed online training course "2025 Activated Sludge Process Workshop" presented by Alliance of Indiana Rural Water on 12-2-25 and 12-3-25.
- One operator completed online training course "Rehabilitating Lagoons - Triplepoint" presented by Alliance of Indiana Rural Water on 12-8-25.

CITY OF PLYMOUTH WATER DEPARTMENT
Board of Public Works and Safety
December 2025 Monthly Report

PLANT OPERATIONS

Water Treated – Ledyard Water Treatment Plant	20,263,212 gallons.
Water Treated – Pine Water Treatment Plant	20,194,061 gallons.
Water Treated - Total	40,457,273 gallons.
Water Treated – Daily Average – Ledyard Water Treatment Plant	653,652 gallons.
Water Treated – Daily Average – Pine Water Treatment Plant	651,421 gallons.
Water Treated – Daily Average – Combined	1,305,073 gallons.

- Backwashed filters at Ledyard Water Treatment Plant 9 times for a total of 756,000 gallons.
- Backwashed filters at Pine Water Treatment Plant 14 times for a total of 1,344,000 gallons.
- Total backwash usage for the month was 2,100,000 gallons.

MAINTENANCE WORK ORDERS COMPLETED

- 9- Ledyard Water Treatment Plant Maintenance
  - Completed auxiliary generator test.
  - Completed temperature checks on high service pumps.
  - Cleaned and inspected chlorine injectors and analyzer.
  - Service back wash air compressor.
  - Repaired exhaust fan.
  - Repair various electrical issues in the plant.
- 12 – Pine Water Treatment Plant Maintenance
  - Completed auxiliary generator test.
  - Completed temperature checks on high service pumps.
  - Cleaned and inspected chlorine injectors.
- 10 – Mobile Equipment
  - W-1, W-3, W-6, T-16, and W-17.

WATER SAMPLING

- 10 Distribution system bacteria samples, IDEM required.
- 62 Distribution system chlorine residual samples, IDEM required.
- 5 Fluoride samples, ISDH required.
- 497 Process control samples and analysis at the Ledyard Water Treatment Plant include Ferrous Iron, Total Iron, Manganese, and Chlorine
- 478 Process control samples and analysis at the Pine Water Treatment Plant Samples Includes Ferrous Iron, Total Iron, Manganese and Chlorine
- 0 THM's Sets.
- 0 HAA5's Sets
- 0 VOC's sets
- 0 SOC/2nd Annual 1 for each plant set
- 0 Radionuclide
- 0 IOC- Metals-Radon
- 0 Lead & Copper Samples
- 0 Nitrate/Sampling for each Plant (sets)
- 0 Extra Sampling
- 0 Hardness/Corrosion
- 0 Set IDEM required PFAS sampling on both points of entry.

SERVICE

Utility Locates	93
Total Number of Work Orders	443
Service Disconnects	24
Service Disconnects for non-pay	62
Service Reconnects for non-pay	50
Blue Tags "Service Notice" left on door	39
Pink Tags "Insufficient Funds Notice" left on door	13
New Radio Read / Meter Installations	67
Accuracy Checks	187
After Hours Call Outs	1
Meter Repaired	0
Consumer Confidence Report requested hand delivery	0

CONSTRUCTION ACTIVITIES

(0) Curb Stops Repaired / Replaced / Installed

(0) Curb Stops Located / Capped Off at Valves

(0) New Taps Installed

(0) New Mains Completed

(3) Valves / Valve Boxes / Repaired / Replaced / Installed
12-09-2025 315 North St. – Repaired service box.
12-17-2025 1203 N. Michigan St. - Realigned service box.
12-17-2025 818 Pearl St. – Repaired service box.

(0) Hydrants Repaired / Replaced / Installed / Serviced / Painted

(0) Valve Exercised

(2) Main Breaks and Leaks Repaired
12-17-2025 411 Conger St.- Repaired leak at service box.
12-24-2025 623 Colony Ct.-Repaired service line leak.

(0) Service Lines / New/ Repaired

MISCELLANEOUS

- Water Improvement Projects continuing, Division 1 – TGB Unlimited water main improvements / Division 2 – O & J Coatings water tower renovation.
- Continuing with the city water meter replacement program.
- Initiated lead sampling requirements with 120Water which will be focused on schools and daycares.
- 12-9-2025 Water main tapping demonstration/training in Valparaiso, IN for four department employees.
- Water main leak detection on the city's water mains was completed.
- Fire flow test for sprinkler system on Pilgrim Ln.
- Assist AT&T on tower issues at the Parkview St.
- Completed State Board of Accounts required inventory.