

PLYMOUTH PARK AND RECREATION BOARD
December 2, 2024

Board - Mike Kershner, President
Alex Eads, Vice President
Cayla Wade, Secretary
Josh Troyer
Liz Richie

Staff - Mike Hite, Abby Collins, Jenny Sickmiller

Members of the Plymouth Park and Recreation Board met at 5:00 p.m. on December 2, 2024 at the Conservation Clubhouse. Notice of said meeting had been posted in accordance with the State Law. Board President Kershner called the meeting to order at 5:00 p.m. All above members were present.

ACCEPTANCE OF COMMUNICATIONS:

A motion was made by Board Member Wade to approve the Acceptance of Communications, including: November minutes and the financial report. A second by Board Member Eads and all were in favor.

ACCEPTANCE OF DONATIONS:

A motion was made by Board Member Eads to approve the Donation Report. A second by Board Member Richie and all were in favor.

PARK BOARD ATTORNEY:

A motion was made by Board Member Troyer to approve the amended agreement with the Marshall County Drainage Board. The agreement is adding to the existing agreement to include the Greenway Extension which will lead to Price's Pond, including the construction of a new bridge over Elmer Seltentright Ditch. A second was made by Board Member Richie and all were in favor.

SUPERINTENDENT'S REPORT:

Maintenance/General:

- All mowers/mulchers are on a regular schedule
- Leaf pick up has continued
- Still maintaining athletic surfaces for fall ball
- Turned off water as per the regular winter schedule
- Decorated for Christmas

Recreation Report:

- Winter Walking at Webster began Nov 12th. Mon-Fri from 9am-noon
 - We have quite a few people utilizing this on a daily basis!
- Worked on upcoming events/recreation:
 - Donuts & Photos with Santa – December 7th at WRC, 10am-12pm
 - Santa confirmed
 - Donuts ordered
 - Backdrop design completed
 - Daddy Daughter Dance – February 22, 2025-date change

- Solicited donations/sponsorships
- Organized date change
- Booked photographer and DJ
- Event page created and save the date flyer
- Planned theme and started researching decorations and layout
- Easter in the Park – April 12, 2025
- Continued planning a smoother onboarding process for 2025 hires:
 - Trainings
 - Documentation
 - City-required paperwork

Other: Updates

- Greenway Phase III: Construction bids have been received by INDOT. Looking for construction to start ASAP.
- Trail Extension Price's Pond: Waiting for permit approvals from INDOT. Once we have those, the project can go out to bid. Looking late November or December advertise, construction early spring 2025. Working on getting a survey for the easement from Centennial Crossings
- Working on a Holiday display to be located at the Michigan/Jefferson Street intersection

COMMITTEE REPORTS:

Facility:

No Report

Administrative:

A motion was made by Board Member Richie to approve the 2025 Park Board meeting dates. A second by Board Member Wade and all were in favor.

A motion was made by Board Member Wade to approve the 2025 non-reverting budget. A second by Board Member Eads and all were in favor.

New Business:

No Report

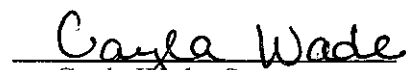
Old Business:

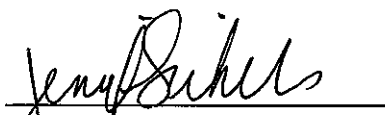
No Report

Adjournment:

A motion to adjourn by Board Member Eads with a second by Board Member Wade. All were in favor. The next meeting will be held on Monday, January 6, 2025 at the Conservation Clubhouse at 5:00 p.m.


Mike Kershner, President


Cayla Wade, Secretary


Minutes by Jenny Sickmiller