

**PLYMOUTH PARK AND RECREATION BOARD**

**January 10, 2022**

**Board-** Dave Morrow, President  
Mike Kershner, Vice President  
Laura Mann, Secretary  
Alex Eads  
Cayla Wade

**Staff-** Mike Hite, Abby Collins, Jenny Sickmiller

Members of the Plymouth Park and Recreation Department Board met at 5:00 p.m. on January 10, 2022 at the Conservation Clubhouse. Notice of said meeting had been posted in accordance with the State Law. Board President Dave Morrow called the meeting to order at 5:00 p.m. All above members were present.

**ACCEPTANCE OF COMMUNICATIONS:**

A motion was made by Board Member Kershner to approve the Acceptance of Communications, including: December minutes and the financial report. A second by Board Member Wade and all were in favor.

**SUPERINTENDENT REPORT:**

**Maintenance/General:**

- Continued safety meetings with toolbox talks several times
- Sanitized the bathrooms daily
- Worked on equipment
- Maintained the Christmas lights at RPS and Centennial Park
- Cleaned buildings for renters

**Recreation Report:**

- Prepared and hosted Movie in the Park on December 21
- Prepared and hosted Cookie Exchange on December 19
- Prepared and hosted Photos with Santa on December 5
- Co-hosted WTCA radio show and promoted upcoming park events on December 2
- Reviewed 2021 expenses and developed rough draft of the anticipated expenses for 2022 events and day camp through the Park Non-Reverting budget
- Continued planning 2022 events: Daddy Daughter Dance, bus trips, day camp, etc.
- Continued research e-sports program for Plymouth Park Dept

**Other:**

- Placed the rough draft of the 5 year plan at the library, City office, and Park office for residents to review
- Started an agreement with Robert Henry Corporation for the HOW Centennial Project  
Accepted bids for the River Park Square Project

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**COMMITTEE REPORTS:**

**Facility:**

Superintendent Hite made a last call for submission of sealed bids for the RPS Phase II project. The following sealed bids were opened and read aloud:

- 1) Michiana Contracting Inc, Plymouth, IN
  - a. Base Bid: \$940,900.00
  - b. Alternate 1 (sensory garden): \$78,100.00
  - c. Alternate 2 (fieldstone column wrap): \$106,600.00
- 2) The Robert Henry Corp, South Bend, IN
  - a. Base Bid: \$855,708.00.00
  - b. Alternate 1: \$67,958.00
  - c. Alternate 2: \$92,761.00
- 3) Brown & Brown, Wakarusa, IN
  - a. Base Bid: \$842,700.00
  - b. Alternate 1: 78,600.00
  - c. Alternate 2: 115,800.00
- 4) LaPorte Construction, LaPorte, IN
  - a. Base Bid: \$761,000.00
  - b. Alternate 1: \$47,000.00
  - c. Alternate 2: increase by \$50,000.00
- 5) R Yoder Construction Inc, Nappanee, IN
  - a. Base Bid: \$850, 800.00
  - b. Alternate 1: \$76,400.00
  - c. Alternate 2: increase by \$93,600.00

A motion was made by Board Member Kershner to allow Superintendent Hite, City Attorney Surrisi, and Project Engineer Mike Reese to review the bids and award to the lowest, most responsible bidder. A second by Board Member Wade and all were in favor.

**Administrative:**

A motion was made by Board Member Kershner to approve the nominations for Park Board Officers for 2022. They are as follows: President Dave Morrow, Vice President Mike Kershner, Secretary Cayla Wade. A second by Board Member Eads and all were in favor.

A motion was made by Board Member Kershner to approve the refund for Katlin Jones' cancelation of the CCH on 1/2/22, minus the administrative fee. A second by Board Member Wade and all were in favor.

**PARK BOARD ATTORNEY:**

No Report

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**Liaison:**

No Report

**Sports:**

No Report

**Arts & Entertainment:**

No Report

**Plan Commission:**

No Report

**New Business:**

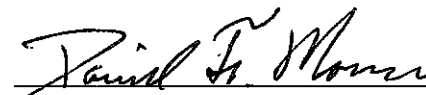
No Report

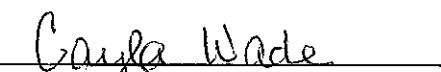
**Old Business:**

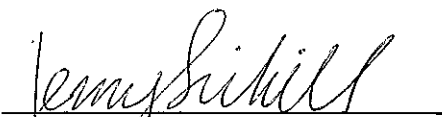
No Report

**Adjourn:**

A motion to adjourn by Board Member Mann with a second by Board Member Wade. All were in favor. The next meeting will be held on Monday, February 7, 2022 at the Conservation Clubhouse at 5:00 p.m.

  
Dave Morrow, President

  
Cayla Wade, Secretary

  
Minutes by Jenny Sickmiller