

CITY OF PLYMOUTH BOARD OF AVIATION COMMISSIONERS

February 8, 2022

City of Plymouth Board of Aviation Commissioners met in regular session February 8, 2022 at 6:30 p.m. in the Council Chambers of the City Building, 124 N. Michigan Street, Plymouth, IN.

President Phil Bockman called the meeting to order for Commissioners Morrison and Mersch, who were physically present. Commissioner Houin and Hupka was absent. Also present were Airport Manager Bill Sheley, Mayor Senter, and City Attorney Surrisi. The public could see and hear the meeting through Microsoft Teams.

Commissioners Morrison and Mersch moved and seconded to approve the minutes of the regular session meeting of January 11, 2022. The motion carried.

Airport Manager's Report

Subject: February 2022 BOAC Meeting

1. Sherk Hangar needs appropriation... City Council
2. Still shopping for a man lift.
3. Hangar M, Michiana has parts in, still waiting for new straps.
4. Ordered new bonding cable to replace cable inside 100LL cabinet.
5. Runway & Grounds Inspection Report: Attached

Regards,

Bill Sheley

Mr. Sheley explained that he had a meeting today with the Mayor, Clerk-Treasurer, and the City Attorney to get advertising together to go to the City Council for appropriation of the Sherk Hangar.

He states that the parts from Michiana for Hangar M are sitting in the Hangar right now.

Sheley adds that they are finishing up the remodel of the office space for a new fingerprint business that will be at the Airport.

He states that the reason they wish to replace the cable inside the 100LL cabinet is because when people fuel up their airplanes and release the spring-loaded cable, it wraps around everything in the cabinet and takes about 3 hands to be able to get it undone. He states that he has gotten enough phone calls on Saturday and Sunday of people getting fuel stating that the cable is stuck.

Commissioner Mersch asked if there were cables that were slower or more controlled.

Mr. Sheley states that you can adjust them and that he had it adjusted where the last 5 foot wouldn't even go in. He says that if you let go of it 80 ft. away, it is going to ignore the adjustments.

Mr. Sheley states that he spoke with Airport Engineer Shillington this morning and believes that the 159,00 still left over from the Bill Act can be used for the Hangar door. He states that Shillington is writing a letter to the FAA in regards to using the money for repairs. He states that they are still working on getting numbers together for that.

Addressed in Airport Engineer Shillington's letter:

Based on FAA announced AIP grant schedule for FY 2022, the following is a preliminary project schedule to obtain bids for upcoming TWY Paving and Electrical work:

Board Plan approval	April 12, 2022
Board advertises for bids approval	April 12, 2022
Pre-Bid meeting at airport	April 26, 2022
Board open bids	May 10, 2022
AIP Grant Application	May 11, 2022
AIP Grant Offer	August 26, 2022 (or other date)
Start Construction	Based on winner bidder 2022 schedule

Commissioner Morrison asked Sheley if they have heard at all from the contractor regarding the earth work. Like if they have them on the schedule once the weather breaks or something along those lines.

Sheley states that they have not because the contractor who won the bid was purchased by Reith and Reilly. He says that it sounds like one of the brothers is going to retire and the other one is going to be running the project for Reith and Reilly whenever they get around to doing it.

Morrison asked if they had a signed contract with them. Sheley agreed that there was. Morrison then asked if there was something in place in the contract that would keep the contract alive even if there was a change in control.

Sheley states that Shillington had assured them that once Reith and Reilly bought the company, that they had also in fact bought the contract.

Sheley states that he will need some money appropriated later in the year since it was money that was not budgeted because he was unaware that they were going to be starting a new business. He wanted the electrical portion of the job done to code. He states that the quote for this project was not to exceed \$7500 for all the electrical work that they had to do. He states that they are doing it by time and materials. Sheley expects that the job will be done for less than that.

Commissioner Mersch asked Sheley what this fingerprint business was about.

Sheley states that Alpha Flight LLC. started another business primarily to help themselves for the foreign students that come into Culver that need fingerprinted. He states that they have also been doing fingerprinting for known crew members for airlines. He states that mechanics need to be fingerprinted as well.

Commissioner Morrison states that Post 9-11 that if you are not a U.S. Citizen that there are certain requirements that you have to go through before you can take flight training so it doesn't surprise him that they would be doing this.

Other Business

Commissioner Joe Mersch was sworn in by Deputy Clerk-Treasurer Kyle Williams.

Set Meeting Dates and Times for 2022

It was brought to the attention of the Commission that November 8, 2022 fell on Election Day.

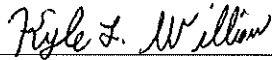
Commissioners Morrison and Mersch moved and seconded to change the November 8, 2022 meeting date to November 15, 2022 which is also a Tuesday. This meeting will happen either at 6:30 P.M. or after the Redevelopment Meeting. The motion carried.

Acceptance of Correspondence

- Runway and Grounds Inspection Report
- January 2022 Financial Reports

Commissioners Morrison and Mersch moved and seconded to accept the correspondence as presented. The motion carried.

There being no other business to come before the board, Board Members Morrison and Mersch moved and seconded to adjourn the meeting. The motion carried and the meeting was declared adjourned at 6:53 P.M.



Kyle Williams
Recording Secretary