

CITY OF PLYMOUTH BOARD OF AVIATION COMMISSIONERS

January 11, 2022

City of Plymouth Board of Aviation Commissioners met in regular session January 11, 2021 at 6:30 p.m. in the Council Chambers of the City Building, 124 N. Michigan Street, Plymouth, IN.

President Phil Bockman called the meeting to order for Commissioners Houin, Hupka, and Mersch, who were physically present. Commissioner Morrison was absent. Also present were Airport Manager Bill Sheley, and City Attorney Surrisi. The public could see and hear the meeting through Microsoft Teams.

Election of Officers

Commissioners Houin and Hupka moved and seconded to retain the same officers.

President – Phil Bockman

Vice President – Steve Hupka

Secretary – Kevin Morrison

Set Meeting Dates and Times for 2022

Commissioners Hupka and Houin moved and seconded to continue with the same set meeting dates and times for 2022: the second Tuesday of the month at 6:30 p.m. The motion carried.

Commissioners Houin and Hupka moved and seconded to approve the minutes of the regular session meeting of December 14, 2021. The motion carried.

Airport Manager's Report

Subject: January 2021 BOAC Meeting

1. Sherk Hangar appraisal not necessary per City Attorney, waiting on Brad to empty, need to ask for appropriation.
2. Helicopter Dolly- Gave Gary Cleveland permission to repair.
3. Still shopping for a man lift.
4. Hangar M motor still operable, replacing limit switches, nylon straps and side opening safety switches and solenoids. Expecting large bill for service calls to get door down safe, start process to replace 1 door a year?
5. \$159,000 HOW MAY IT BE SPENT?
6. Runway & Grounds Inspection Report: Attached

Regards,

Bill Sheley

Mr. Sheley discusses his conversation with City Attorney Surrisi and Randy Longanecker and explains the decision on not needing an appraisal for the Sherk Hangar.

Commissioner Mersch asks what has happened with the former owner's plane and equipment. Mr. Sheley explains that former owner's Super Cub has been sent to a flight school in South Dakota. And the other plane was trailered out 3-4 years ago to Reno, Nevada. He states that he has a lot of stuff in there and that the current owner is working on moving everything out.

Commissioner Mersch asks if it has a concrete floor. Mr. Sheley states that it does and that it doesn't have any insulation or wiring.

Commissioner Bockman asks if there were any plans at all for a breaker panel or anything or preinstall any conduits. Mr. Sheley explains that their plan was to always set their pole at the corner of the building and run electric down.

Mersch asks what kind of door is on the Hangar. Mr. Sheley explains that there are two 20-foot garage style doors.

Mr. Sheley requests a motion to vote on purchasing the Sherk Hangar.

Commissioners Houin and Hupka move and second to purchase the Sherk Hangar the negotiated price. The motion carried.

Mr. Sheley that the helicopter dolly has been out of commission for the past several years because of the casters on it. He has received quotes on casters but they seemed currently outside of their budget. He explains that Gary Cleveland asked to repair it since he would be the one that would be using it.

Mr. Sheley explains that they are still shopping for a man lift due to many uses with it.

Houin asks if he is looking for a scissor lift or a boom lift. Sheley says he is looking for a boom lift.

Mr. Sheley describes that Hangar M will be expecting a large bill for service calls to get the hangar door down safe due to faulted parts. He describes that Industrial Door showed up for a quote on repairs.

Sheley expresses his concerns to start a process to replace at least 1 door a year to avoid similar situations like this in the future.

Sheley asks the board what to do with the \$159,000. They believe at least a third of it could go towards building maintenance for fixing the hangar door.

Other Business

Sheley announces that he received a phone call from the President of Aviation Indiana. He explains that Aviation Indiana and INDOT are starting a big push for education and asked Sheley to be Chairman of the High School Education Programs.

Acceptance of Correspondence

- Runway and Grounds Inspection Report
- December 2021 Financial Reports

Commissioners Hupka and Mersch moved and seconded to accept the correspondence as presented. The motion carried.

There being no other business to come before the board, Board Members Houin and Mersch moved and seconded to adjourn the meeting. The motion carried and the meeting was declared adjourned at 7:12 P.M.

Kyle L. Williams

Kyle Williams
Recording Secretary