

REGULAR SESSION, COMMON COUNCIL, January 10, 2022

Be it Remembered that the Common Council of the City of Plymouth, Indiana, met in regular session on January 10, 2022. The meeting was held in the Council Chambers, on the second floor of the City Building, 124 N. Michigan St., Plymouth, Indiana and was called to order at 6:30 p.m.

Councilman Ecker led the Pledge of Allegiance and offered prayer.

Mayor Senter presided for Council members Robert Listenberger, Shiloh Carothers Milner, Greg Compton, Duane Culp, Don Ecker Jr, Randy Longanecker, and Jeff Houin. City Attorney Surrisi and Clerk-Treasurer Gorski were also present. The public was able to see and hear the meeting through Microsoft Teams.

Council Members Compton and Houin moved and seconded to approve the minutes of the last regular Common Council session on December 27, 2021, as presented. The motion carried.

HR Manager Klingerman announces that Rod Miller has currently been assigned to the Firefighter Inspector Position. She states that her and Fire Chief Holm have been working on writing an updated Fire Inspector Position job description as there was none on file. Mrs. Klingerman requests approval of the new Firefighter Inspector Position job description.

Councilmen Houin asks that once this is approved, how often will job descriptions be reviewed. Klingerman states that these job descriptions will be updated yearly now. She states that she will be looking into all of them.

Councilmen Compton asks if the salary is set for each position when someone starts out. Klingerman explains that they are written in the salary ordinance, they just didn't have the job description.

Council Members Houin and Ecker moved and seconded to approve Firefighter Inspector Position as presented. The motion passed by roll call vote.

Clerk-Treasurer Gorski asked the Council to consider forgiving the late penalties for the Plymouth Community School Corporation, as a government entity, the State Board of Account does **not permit them to pay late fees and penalties. Their utility payment was brought into the Clerk-Treasurer's Office on January 6th**, the day after penalties were added to their accounts. In the past 24 months, they have paid prior to the due date.

Mayor Senter addresses the first sentence of the school's letter which states that as a government entity and according to the State Board of Accounts we are not permitted to pay late fees and penalties. Gorski states that even the city isn't allowed to pay penalties.

Councilmen Ecker states that we confirmed that the invoices are mailed to them and they claim that they received them on the 22nd of December. Gorski agrees and states that we have an

option to email the bills to our customers as well as sending them through the mail. She states that they are not set up currently to have their statements emailed to them. She states that she will be reaching out to them and will try to get them set up on that. When they are emailed to the customer, they receive them a day or two prior to receiving them in the mail.

Mayor Senter asks if the Post Office is still sending bills to For Wayne and back. Gorski explains that local hasn't stayed in Plymouth in probably 20 years.

Councilmen Culp clarifies that it isn't something that the school corporation usually does and that if anything it is a rare oversight especially with it being 2 days late and being off for Christmas.

Council Members Listenberger and Culp moved and seconded to waive the late fees for the Plymouth Community School Corporation. The motion carried by roll call vote.

Councilmen in favor: Compton, Culp, Listenberger, Longanecker, Milner

Councilmen opposed: Ecker

Councilmen abstained: Houin

Clerk-Treasurer Gorski reported that the city received the following donations:

- \$1000.00 from Auto Park for Police Department Training Supplies

She asked if the council wished to accept the donation with the restricted terms, conditions and purposes attached to the donation. If so, the donation would be receipted into the Monetary Gift Fund.

Council Members Ecker and Longanecker moved and seconded to accept the donations with the restricted terms, conditions and purposes attached to the donation. The motion carried by roll call vote.

City Attorney Surrisi presented Resolution No. 2022-989, A Resolution of the Common Council of the City of Plymouth Approving Resolution No. 2022-988, A Resolution by the Plymouth Plan Commission Which Approved Resolution No. 2021-984, A Declaratory Resolution by the Plymouth Redevelopment Commission Amending the Economic Development Plan for the US 30/Pine Road Economic Development Area (TIF #3).

Councilmen Houin asks that by adding this project to the TIF #3 project list, it allows for funds from TIF #3 to pay for this project. Surrisi agrees. Houin asks if the intent is to pay for all of it with TIF funds.

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Surrisi states that the preliminary discussions have projected that a third of the project cost would come from this TIF, while another third would be paid for out from the Wastewater Plant, and the final third would be potentially coming from the Covid Relief funds that arrived in last spring.

Houin asks out of curiosity what other projects are currently being funded out of TIF #3.

Surrisi goes on to explain that off hand current underway projects would be the manufacturing center, the bond obligations for the Aquatic Center, drainage infrastructure along Miller Drive, and improvements to Pioneer Drive.

Council Members Houin and Ecker moved and seconded to adopt Resolution No. 2022-989,

A Resolution of the Common Council of the City of Plymouth Approving Resolution No. 2022-988.

The motion passed by roll call vote.

Councilmen in favor: Compton, Culp, Ecker, Houin, Listenberger, Longanecker, Milner

Councilmen opposed: N/A

City Attorney Surrisi announced updates for the Stellar Communities Update. He explains that bids were received for the River Park Square Phase 2 Project and that the Parks Department and Redevelopment will be making decisions on that in the coming month. He states that the scoring review for Greenways Trail Phase 3 in the next week. He states that they are working on their applications for the Michigan Street Railroad Viaduct Project and Harrison Street Trail Project. He also wanted to state that the project Crossroads Plaza on the corner of Michigan and Jefferson Streets was recently taken out of the Stellar Communities because INDOT stated that it probably wasn't going to meet their funding criteria for several reasons.

Council Members Ecker and Compton moved and seconded to accept the following

communications:


- Minutes of the Board of Public Works and Safety meeting of December 27, 2021
 - January 10, 2022 Check Register
- The motion carried.

There being no further business to come before the Council, Council Members Milner and

Longanecker moved and seconded to adjourn, Mayor Senter declared the meeting adjourned at 6:53 p.m.

APPROVED


Mark Senter, Mayor


Lynn M. Gorski
Clerk-Treasurer