

The Board of Public Works and Safety of Plymouth, Indiana, met in Regular Session on October 11, 2021. The meeting was held in the Council Chambers, on the second floor of the City Building, 124 N. Michigan St., Plymouth, Indiana.

Mayor Senter called the meeting to order. Senter presided for Board Members Bill Walters, Jeff Houin and Shlloh Milner who were physically present. Board Member Duane Culp attended the meeting virtually through Microsoft Teams. City Attorney Sean Surrisi and Clerk-Treasurer Xaver were also present. The public was able to see and hear the meeting through Microsoft Teams. Board Members Houin and Walters moved and seconded to approve the minutes of the Regular Session meeting of September 27, 2021. The motion carried.

Fire Chief Holm stated that as of earlier that day, the Safe Haven baby box was fully functional at the fire department. They had run all of the tests and the notifications were sent to the correct people. They would be training on the baby box here soon.

City Engineer Gaul reviewed UT-21-021, Comcast 2001 N. Michigan St. fiber optic and UT-21-022, Comcast 1104-1167 Richter Road COAX.

Gaul stated that for UT-21-021 the project is just off of the easement where a sanitary sewer and a 10-inch force main are. We requested a \$5,000 Financial Guarantee due to the concerns about the sewer lines that come pretty close to the building.

Gaul stated that for UT-21-022 a majority of the project is on private land, so the contractor would need to get permission from the owner to be on the private land. They will be going perpendicular across the street. For this they would be requesting a \$5,000 Financial Guarantee.

Board Members Houin and Walters moved and seconded to approve UT-21-021 and UT-21-022 as presented, subject to the terms, notes and conditions outlined in the correspondence provided by City Engineer Gaul and the placement of the financial guarantees. The motion carried.

City Attorney Surrisi presented Executive Order 2021-07, Placement of a Dumpster in W. LaPorte St. Parking Lot.

Surrisi stated that the placement of the dumpster would be to accommodate the new owners of the Standard Plumbing building with their renovations. Senter stated that the dumpster had been placed there already.

Board Members Walters and Houin moved and seconded to adopt Executive Order 2021-07, Placement of a Dumpster in W. LaPorte St. Parking Lot. The motion carried.

Clerk-Treasurer Xaver presented the following request to the Board of Works:

10/06/21 – The Rees would like to request permission to block the first three parking spaces in front of the theatre to position a bucket truck for work on front wall to remove vertical ‘fins’ for

refinishing. Periodic closure last two weeks of October. S/ Randall Danielson, 100 N. Michigan St. 286-2391.

Board Members Houin and Walters moved and seconded to approve the request as presented. The motion carried.

Mike Reese of the Troyer Group addressed the Board of Works regarding the Hoosier Old Wheels Playground and Trail Project Drainage. He reviewed the following memorandum:



Memorandum

October 5, 2021

Re: Centennial Park Playground and Trail Project Drainage

Dear Plymouth Board of Public Works and Safety,

Last week we met with Rick Gaul to review the project and he mentioned we'd need approval from the BPWVS for the project drainage since there will be more than 4,000 square feet of pavement installed on the project. Given that this is a linear trail that extends for about 1/4 mile, there is a much different impact on drainage than a development of a building and parking lot on parcel. It was stated that the ordinance is vague rather than being too detailed so that BPWVS can make the decision based on the context and impact of the improvements.

The plan set is attached for the project for your reference. The trail will be either 8' or 10' wide constructed of asphalt. The width is being handled as an alternate to give flexibility for accepting bids to meet the project budget. The trail starts on the existing pavement at the bridge on Becknell, runs along Becknell and heads north along Randolph past the Hoosier Old Wheels Pavilion and stops at Plymouth-Goshen Trail.

The trail will have a minimal impact on the drainage in the area as it will follow the existing grade and sheet flow of runoff. The ground is very flat for most of the trail, and it isn't practical to construct swales, ditches or basins to collect stormwater since runoff can percolate into the ground as it does currently other than flowing across the width of the trail.

The proposed playground is roughly the same size as the existing playground. We will be having a combination of poured in place rubber surfacing and engineered fiber mulch. While the footprint wasn't increased, there will be a perforated pipe underdrain along the low edge of the playground to eliminate any ponding of water, and this will outlet into a rain garden east of the playground.

Based on the context of the project, minimal impact to the existing drainage, and the difficulty and practicality of constructing any stormwater conveyance, we are asking on behalf of the Parks Department for a waiver on the drainage requirements.

Sincerely,

Michael W. Reese
Project Manager, Troyer Group

It comes down to people and their experiences | Together, We Will

3930 Edison Lakes Pkwy. | Mishawaka, IN 46545 | P 574.259.9976 | www.troyergroup.com

Mike Reese and Mike Hite addressed the council requesting for an exception from the drainage plan due to more than 4,000 feet of land being covered by pavement.

Reese states that this trail is over ½ of a mile, and the drainage would be going to multiple drainage areas. Nothing in the area would be changed, and he believed that this would not affect the drainage of the area.

Gaul voiced his concerns on how much hard surface is coming into the area and if this would set a precedence for other projects brought forth to the city for similar items such as driveways.

Surrisi asked Gaul if there had been any previous exceptions like this for other city projects. Gaul stated that there had not since previously they just swapped hard surface for hard surface, or the project was in a flood plain.

Houin stated that he sees what Gaul's concerns were, but this item would be spread out over a long area. He asked if Gaul could see a potential problem with the drainage in this area.

Gaul stated that he could see potential washouts or erosion problems that may or may not occur.

There was discussion between Hite, Reese, and the council members on the topic about the positive and negative aspects of the drainage of the area. Houin stated that the main concern about this is typically the neighboring properties, in this case the neighboring property is the city.

Walters added that he completely understands why the rules are in effect, and he was typically not in favor of exceptions for these types of things. This time he stated that he was in favor of making this exception.

Board Members Houin and Milner moved and seconded to approve the approve the request as presented. The motion carried.

Board Members Walters and Houin moved and seconded to allow for the payroll for October 15, 2021 and the claims for October 11, 2021, as entered in Claim Register #2021. The motion carried.

Board Members Houin and Walters moved and seconded to accept the following

communications:

- 10.11.21 Check Register
- September 28, 2021 Technical Review Committee Meeting Notes
- Stellar Quarterly Newsletter 10-01-2021
- IDEM Memo

The motion carried.

There being no further business, after a proper motion and second to adjourn, Senter declared the meeting adjourned at 6:19 p.m.

Jeanine M. Xavier

Jeanine M. Xavier, IAMC, CMC, ACPFIM
Clerk-Treasurer

APPROVED:

Mark Senter

Mark Senter
Mayor

The following requests have been submitted to the proper committee to act:

10/09/21 -- Tree Trimmed in front yard. S/Mary Hudon, 814 S. Thayer St.