

REGULAR SESSION, BOARD OF PUBLIC WORKS AND SAFETY, JANUARY 11, 2021

The Board of Public Works and Safety of Plymouth, Indiana, met in Regular Session on January 11, 2021. The meeting was held in the Council Chambers, 124 N. Michigan St., Plymouth, Indiana.

Mayor Mark Senter called the meeting to order at 6:00 p.m. Senter presided for Board Members, Jeff Houin, Shiloh Milner and Bill Walters. Clerk-Treasurer Jeanine Xaver and City Attorney Surrisi were also present. Board Member Duane Culp was absent.

Members Walters and Houin moved and seconded to approve the minutes of the last regular session of the Board of Public Works and Safety on December 28, 2020, as presented. The motion carried.

Board Members Walters and Houin moved and seconded to set the 2021 meetings for the 2nd and 4th Mondays of the month at 6:00 p.m. in the City Council Chambers.

Fire Chief Miller asked the board for permission to advertise for a full time Fire Fighter. Clerk-Treasurer Xaver asked if they were asking for a paramedic. Miller stated that he would be looking for a fire fighter/EMT minimum.

Members Walters and Houin moved and seconded to approve the advertisement of the position. The motion carried.

Street Superintendent Marquardt presented the agreement with Ceres and asked the board members to ratify the 2021 Fuel Price Agreement. Marquardt spoke about how he met with Ceres on the 29th of December and they honored the prices that were read on the 28th to the board. The following amounts were the agreed upon pricing for fuel.

- Gasoline - \$1.9686/gallon (11 cents/gallon less than last year)
- Diesel - \$2.2288/gallon (28 cents/gallon less than last year)

Street Superintendent Marquardt asked the board for approval to start looking for bids for a 10-ton dump truck/spreader. Houin asked if this would be in the budget for this year. Marquardt confirmed this.

Board Members Walters and Houin moved and seconded to approve the request for starting the process of purchasing a new dump truck/spreader. The motion carried.

City Engineer Rick Gaul presented UT 19-011 Comcast- 925 Dora Lane Replacement- Contractor Questions. Gaul stated that he had been in contact with the contractor, but he was not present at the meeting. The contractor had previously tried to change some verbiage and actions that they would take and Gaul stated that he could approve it that way and had advised the contractor to come to the meeting. He requested that the Board keep this discussion tabled until the next meeting.

Mayor Senter and the board agreed to leave this request tabled until the next meeting.

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City Attorney Surrisi presented Executive Order 2021-01, Regarding 100 West Garro Street.

At the time, they are working on cleaning out the building from the fire last week and will have a dumpster placed in the alleyway between the post office and behind the building.

Houin and Milner moved and seconded to approve Executive Order 2021-01, Regarding 100 W. Garro Street as presented. The motion carried.

Members Walters and Milner moved and seconded to allow the payroll for January 15, 2021 and the claims for January 11, 2021 as entered in Claim Register #2021. The motion carried.

Board Members Houin and Milner moved and seconded to approve the following

communications:

- Fire Department Activity Report 2020
- 01.11.21 Check Register
- Police Department Activity Report 2020
- Police Department Code Enforcement Activity Report 2020

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REGULAR SESSION, BOARD OF PUBLIC WORKS AND SAFETY, JANUARY 11, 2021

Plymouth Fire Dept
 Departmental Activity Report

Current Period: 12/01/2020 to 12/31/2020, Prior Period: 01/01/2020 to 12/31/2020
 00:00 to 24:00
 All Stations
 All Shifts
 All Units
 Fire Alarm Responses, Training Classes

Category	Current Period		Prior Period	
	Count	Staff Hrs	Count	Staff Hrs
Fire Alarm Situations				
Chemical release, reaction, or toxic	0	0.00	6	12.19
Combustible/flamable spills & leaks	1	4.10	12	72.50
Cultivated vegetation, crop fire	0	0.00	1	3.07
Dispatched and cancelled en route	9	62.42	120	333.59
Electrical wiring/equipment problem	1	1.30	14	74.52
Emergency medical service (EMS) Incident	159	286.96	1,903	5,660.67
Extraction, rescue	0	0.00	1	0.66
False alarm and false call, Other	2	2.16	28	68.80
Fire, Other	1	1.04	5	47.90
Good intent call, Other	0	0.00	3	14.27
Hazardous condition, Other	0	0.00	5	20.71
Medical assist	4	0.38	24	14.33
Mobile property (vehicle) fire	0	0.00	21	69.28
Natural vegetation fire	1	2.60	21	200.10
Outside rubbish fire	0	0.00	3	9.04
Person in distress	0	0.00	1	0.27
Public service assistance	0	0.00	2	12.16
Rescue or EMS standby	0	0.00	1	584.33
Rescue, emergency medical call (EMS), Service call, Other	0	0.00	1	3.01
Service call, Other	0	0.00	1	4.22
Smoke, odor problem	0	0.00	12	48.69
Special outside fire	0	0.00	6	51.87
Special type of incident, other	0	0.00	1	1.79
Steep, Other gas mistake for smoke	1	7.21	2	16.61
Structure fire	2	63.67	22	375.04
System or detector malfunction	1	2.71	9	83.89
Unintentional system/detector operation	0	0.00	9	18.23
	191	544.79	2,224	7,690.64
Training				
12 Lead Application/transmission	0	0.00	2	2.00
1605	0	0.00	12	48.00
Adult education	0	0.00	2	6.00
Advanced Carolina Life Support	0	0.00	4	32.00
AEMT Class	0	0.00	1	1.25
Air Bags	5	5.00	5	5.00

* Staff hours for Fire Alarm responses that have an associated EMS alarm record are considered shared hours. Shared hours are posted only with the EMS alarm responses to avoid duplication of staff hours in totals.

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Category	Current Period		Prior Period	
	Count	Staff Hrs	Count	Staff Hrs
Training				
Airway Manageral	1	1.00	1	1.00
altered mental status	0	0.00	12	24.00
Ambulance Ops	0	0.00	9	9.00
Anaphylaxis	0	0.00	66	78.50
Apparatus / Equipment	0	0.00	14	14.00
Asthma Disorder	0	0.00	1	1.00
EMS Scope of practice update	0	0.00	1	1.00
Burns	0	0.00	30	30.00
CAMP/NGR/PHV	0	0.00	1	1.00
Cardiac	0	0.00	4	10.00
Chest and Abdominal Injuries	4	4.00	39	39.00
COVID-19 online 1dhs	1	1.00	7	7.00
COVID ONLINE IYS	0	0.00	38	38.00
CPAP/NRE/ETCO2	16	32.00	16	32.00
CPR Recert	0	0.00	28	56.00
Debriding	0	0.00	9	9.00
dementia	0	0.00	2	1.00
EMS Audit & Review	0	0.00	35	70.00
EMS Skills	0	0.00	86	289.50
EMR-R	0	0.00	261	926.25
ETCO2 monitoring	0	0.00	13	12.50
extrication	0	0.00	1	1.00
Fire Investigation	0	0.00	2	7.00
Fire Search & Rescue	0	0.00	29	106.00
fire truck servicing	0	0.00	9	18.00
Gas Pipe Line Safety	0	0.00	1	1.50
Grain Mln	0	0.00	25	50.00
Hazardous Materials Overview	0	0.00	3	3.00
Hazmat Awareness and Operations	15	60.00	17	208.00
Hose Post	0	0.00	40	74.50
Hypothermia	0	0.00	39	39.00
Ice Rescue	0	0.00	26	52.00
Instruction Training	0	0.00	1	6.00
Ladder/rescue/track ops	0	0.00	14	28.00
MAYDAY	0	0.00	20	80.00
medication admin./AED	0	0.00	6	6.00

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Fire Alarm Responses, Training Classes

Category	Current Period		Prior Period	
	Count	Staff Hrs	Count	Staff Hrs
Training				
Personal Protective Equip.	1	1.00	7	32.00
Protocol Review	0	0.00	13	33.00
Public Fire Ed	0	0.00	1	2.00
Public Relations	0	0.00	1	1.00
Pump Operations	0	0.00	13	16.00
Rescue Task Force Awareness	0	0.00	1	1.00
Respiratory Skills	0	0.00	1	2.00
SEARCH & RESCUE	0	0.00	3	20.00
sids	0	0.00	1	1.00
tanker ops	0	0.00	2	2.00
Tag Training	0	0.00	11	11.00
Traumatic Arrest	0	0.00	4	4.00
Truck checkoff SMT	0	0.00	4	6.00
Truck Company Ops	0	0.00	5	7.00
Volunteer Fair Business Mtg.	23	23.00	180	259.00
Water Supply	0	0.00	4	4.00
	65	129.00	1,104	2,779.00

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Plymouth Fire Dept
 Incidents by District (Summary)

Alarm Date Between (12/01/2020) And (12/31/2020)

District	Count	Pct of Incidents	Est Losses	Pct of Losses
006 Lapaz	1	0.55%	\$0	0.00%
007 Plymouth	125	69.06%	\$39,000	100.00%
011 Center Twp	22	12.22%	\$0	0.00%
019 West Twp	26	14.56%	\$0	0.00%
12 Argos Paramedic Assist.	3	1.65%	\$0	0.00%
16 Lakoville/Lapaz Paramedic Assist.	1	0.55%	\$0	0.00%
30 Argos Ambulance Assist	1	0.55%	\$0	0.00%
32 Driver Ambulance Assist	2	1.10%	\$0	0.00%
Total Incident Count:	181		Total Est Losses:	\$39,000

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Plymouth Fire Dept

Incidents by District (Summary)

Alarm Date Between (01/01/2020) And (12/31/2020)

District		Count	Pct of Incidents	Est Losses	Pct of Losses
001	Argos	5	0.22%	\$0	0.00%
002	Bourbon	2	0.08%	\$0	0.00%
004	Calver	2	0.08%	\$0	0.00%
006	Lapaz	7	0.31%	\$0	0.00%
007	Plymouth	1,485	66.77%	\$152,500	62.40%
008	Polk	2	0.08%	\$0	0.00%
011	Center Twp	311	13.96%	\$0	0.00%
019	West Twp	349	15.69%	\$92,500	37.60%
12	Argos Paramedic Assist	7	0.31%	\$0	0.00%
16	Lakeville/Lapaz Paramedic Assist	4	0.17%	\$0	0.00%
18	Walkerston Paramedic Assist	15	0.67%	\$0	0.00%
30	Argos Ambulance Assist	15	0.71%	\$9	0.00%
31	Lapaz Ambulance Assist	7	0.31%	\$0	0.00%
32	Calver Ambulance Assist	6	0.26%	\$0	0.00%
35	Walkerston Ambulance Assist	5	0.22%	\$0	0.00%
Total Incident Count: 2224				\$246,000	
		Total Est Losses:			

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PLYMOUTH POLICE DEPARTMENT

Activity Report Summary 2020

Type	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
Calls for Service,													
Complaints, Information	660	666	680	553	742	927	736	845	820	780	794	775	8,978
911 Hang-Up Calls	59	70	106	104	113	109	90	89	95	88	88	101	1,112
Alarms	58	47	74	43	60	53	62	69	41	53	42	45	647
Vehicle Checks	11	7	8	7	12	27	18	17	7	9	14	4	141
Assist Other Agencies	8	10	2	1	5	8	8	7	8	7	3	5	72
Animal Complaints	15	13	19	19	36	37	36	28	25	30	26	14	298
Traffic Stops	245	245	221	61	246	330	259	364	298	223	259	331	3,082
Citations Issued	102	118	182	20	129	229	156	238	130	109	155	212	1,780
Accident Reports	34	40	33	21	17	41	25	31	26	43	50	32	393
Case Reports	98	101	98	60	94	122	120	123	119	116	92	111	1,254
Arrests	36	30	23	13	28	37	34	42	42	29	20	37	371
Arrests (Adult)	30	19	16	12	23	26	25	35	32	27	17	34	296
Arrests (Juvenile)	6	11	7	1	5	11	9	7	10	2	3	3	75

PLYMOUTH POLICE DEPARTMENT

Code Enforcement

Activity Report Summary 2020

Type	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
Tall Grass	0	0	0	0	101	18	12	3	2	0	0	0	136
Owner Complied	0	0	0	0	90	15	12	2	1	0	0	0	120
City Action (Mowed)	0	0	0	0	11	3	0	1	1	0	0	0	16
Action Pending	0	0	0	0	0	0	0	0	0	0	0	0	0
Abandoned or Junk Vehicles	5	11	2	1	22	12	12	3	8	10	2	4	92
Owner Complied	4	10	2	1	22	10	12	3	7	9	2	3	85
City Action (Towed)	1	1	0	0	0	2	0	0	1	1	0	1	7
Action Pending	0	0	0	0	0	0	0	0	0	0	0	0	0
Debris/Junk on Property	8	8	2	2	42	5	3	3	6	2	2	1	82
Owner Complied	5	6	2	1	32	5	3	3	6	2	1	0	66
City Action (Cleaned)	3	2	0	1	10	0	0	0	0	0	0	0	16
Action Pending	0	0	0	0	0	0	0	0	0	0	0	0	0
Fowl/Livestock	0	0	0	0	0	1	0	0	0	0	0	0	1
Owner Complied	0	0	0	0	0	1	0	0	0	0	0	0	1
City Action	0	0	0	0	0	0	0	0	0	0	0	0	0
Action Pending	0	0	0	0	0	0	0	0	0	0	0	0	0
Signs in Public Right of Way (Removed)	5	3	0	0	6	14	20	11	15	1	2	0	77

There being no further business to discuss, Board Members Walters and Milner moved and seconded to adjourn the meeting. The motion carried and Mayor Senter declared the meeting adjourned at 6:15 p.m.

APPROVED:

Jeanine M. Xavier
 Jeanine M. Xavier, IAMC, CMC
 Clerk-Treasurer

Mark Senter
 Mark Senter, Mayor