

REGULAR SESSION, BOARD OF PUBLIC WORKS AND SAFETY, JULY 27, 2020

The Board of Public Works and Safety of Plymouth, Indiana, met in Regular Session on July 27, 2020. The meeting was held in the Council Chambers, on the second floor of the City Building, 124 N. Michigan St., Plymouth, Indiana.

Mayor Mark Senter called the meeting to order at 6:00 p.m. Senter presided for Board Members Duane Culp, Jeff Houin and Bill Walters. Board Member Shiloh Milner attended the meeting virtually, as allowed by the Governor's executive order. City Attorney Sean Surrisi and Clerk-Treasurer Jeanine Xaver were also present.

Members Houin and Walters moved and seconded to approve the minutes of the last regular session of the Board of Public Works and Safety on July 13, 2020. The motion carried.

Utility Superintendent Donnie Davidson reviewed his recommendation for the Centennial Crossing Lift Station and Force Main Project. He and Midwestern Engineers have reviewed the documentation and recommend that the board award the bid to the lowest responsive and responsible bidder, Haskins Underground, Inc. The bid from this contractor is \$237,250 and is well below the engineer's estimate of \$350,000.

Board Members Walters and Houin moved and seconded award the bid to Haskins Underground, Inc. for \$237,250 as recommended. Houin asked why the alternate bid #1 was not being considered. Davidson said Haskin's addition for this fiberglass wetwell and attached valve vault in lieu of concrete was an additional \$5,000. He said the manufacturer of the product is local, AK Industries, so the sewer department is trying to work directly with them to have some of their products incorporated into the job site.

The motion carried.

City Engineer Rick Gaul recommended the board award the 2020 Street and Sidewalk Summer Projects bid to Walsh and Kelly, Inc. with a total base bid of \$602,523.35.

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Board Members Houin and Culp moved and seconded to award the bid to Walsh and Kelly, Inc. as recommended. The motion carried.

Street Superintendent Marquardt reviewed the no parking request on Clark Street from the last board meeting. He sent out eight letters to nine property owners notifying them of the No Parking request discussion.

City of Plymouth Street Dept.
2124 Western Avenue
Plymouth, IN. 46563
PHONE 574-936-2017 FAX 574-936-3551

Attn: Property owner

July 16, 2020

RE: PARKING restriction on Clark St.

A Board of Works public meeting will take place at 6:00 pm on July 27th, 2020 in the City Council Chambers Located at 124 N Michigan St. Garro St entrance (take elevator to the 2nd floor) Discussion will take place regarding **eliminating parking on the north side of Clark St from Pearl St to Lincoln St**. If you have concerns and would like to attend please do so, or send a letter of concerns to my office no later than July 24th, 2020 (Plymouth Street Department 2124 Western Ave Plymouth, IN 46563)

Thank you



Jim Marquardt

City of Plymouth Street Department

2124 Western Ave.

Plymouth, IN 46563

Marquardt received no communications from the property owners. He did receive a returned letter that was undeliverable, but made contact with the tenant and owner. Both seemed fine with the potential changes.

Dean Byers, representative from Habitat for Humanity, was present to voice support for the possible parking restriction. Habitat is currently working towards building several new homes on

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Clark Street. He supports the parking restriction because he has had to reroute onto Pearl Street several times due to the street being blocked.

Patricia Ganshorn, 321 Clark Street, asked if this will only restrict parking on the north side of Clark Street. Mayor Senter said yes. Marquardt added that they did look at the way driveways were situated along this stretch, which is why the north side of the street was suggested to be designated as “no parking”. She expressed concern about residents on the south side having enough space to set out garbage and recycling totes since there will likely be an increase in the number of cars parking on the south side. Marquardt said this could be an issue, however Republic Services and residents can be informed of the changes and folks will have to adjust.

Board Members Houin and Walters moved and seconded to restrict parking on Clark Street between Pearl and Lincoln Streets to eliminate all parking on the north side. Walters voiced his approval of this parking restriction and said he has driven through this area many times with the Council on Aging bus and it is difficult to navigate because it is so narrow. The motion carried.

Plymouth Community School Corporation Superintendent, Andy Hartley, was present to discuss trees along LaPorte Street. Mayor Senter said during the Lincoln Junior High School construction project, several trees along LaPorte Street were taken down without the city’s knowledge and residents were upset. Hartley apologized and said the school corporation has been working closely with Price’s Nursery on the landscaping of the new school. Price’s noticed several trees that were dead or dying and the school scheduled the removal of those trees because they thought the trees were on school property. He said there is one more tree that they had planned on removing; a dying cherry tree. They will put that removal on hold. The school’s intent was to replace trees and seek the city’s guidance on what type of trees should be planted. Mayor Senter said the Urban Forest and Flower Committee can help with that guidance.

Laura Mann presented the following request:

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Permission to install a Safe Haven Baby Box at the Plymouth Fire Station. A Safe Haven Baby Box will create a safe place for women to exercise their right to surrender their newborn under the Indiana Safe Haven Law. The box would be located at the Plymouth Fire Department and would have an alarm that will go off when a baby is placed inside the box. The Fire Chief is supportive of this initiative. The cost of the device and the cost of the installation will be covered by donations from local churches and local contractors. S/ Laura Mann, Promotion of the City Coordinator, 124 N Michigan St, Plymouth, 574-936-6717

Mann discussed the request and introduced Monica Kelsey to discuss the program. Kelsey reviewed the program's history, which is now active in five states since its inception in 2016. The purpose is to save the lives of newborn babies and give mothers the option to anonymously surrender the child. She said the cost of the box is \$10,000 and covers the lifetime lease. There is a \$200 annual fee for recertification of the box. Mann discussed her vision to have this box installed on the west side of the fire station towards the south end of the building. She said local organizations have already been contacted and agreed to pay the fees and cost for the box, so there would be no cost to the taxpayers of the city.

Houin asked Fire Chief Miller what his thoughts are regarding the box. Miller said he supports the program and is in favor of the box being installed at the Plymouth Fire Department.

Board Members Walters and Houin moved and seconded to approve this request and have the Safe Haven Baby Box installed at the Plymouth Fire Station. The motion carried.

Clerk-Treasurer Xaver presented a payment plan request from the property owner at 109 N Michigan Street for the water/sewer/garbage bills for June and July consumption. A leak was detected at the beginning of July when the meters were read. The water department met with the owner's POA and found a toilet running upstairs. The bill for June consumption is \$778.92 and the bill for July consumption is estimated to be \$491.00. The POA is asking to pay \$200.00/month plus any subsequent bill due beginning August 4, 2020. She asked that the penalties and administrative fees be waived as long as the customer is making the agreed upon payment.

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Board Members Houin and Walters moved and seconded to approve the request as presented.

The motion carried.

Board Members Houin and Walters moved and seconded to allow the payroll for July 31, 2020 and the claims for July 27, 2020, as entered in Claim Register #2020. The motion carried.

Board Members Houin and Walters moved and seconded to accept the following communications that were received in the board's packets:

- June 2020 Water and Wastewater Monthly Reports

There being no further business, Board Members Walters and Culp moved and seconded to adjourn the meeting. The motion carried and the meeting was declared adjourned at 6:24 p.m.

Jeanine M. Xaver, IAMC, CMC
Clerk-Treasurer

APPROVED:

Mark Senter
Mayor

The following requests have been submitted to the proper committee to act:

7/22/2020 – Tree Request: Tree is located across the street from 506 E Laporte, near bridge to park. S/ Pamela Risi, 506 Laporte St, Plymouth, 505-506-0535

7/21/2020 – Tree Request: Request new tree at 324 Franklin St Plymouth. I would like a shade tree. S/ Keith Gerrard, 209 Baker St, Plymouth, 574-276-5657

7/13/2020 – Tree Request: Tree is half dead and looks dangerous. Bark is falling off – 701 N Center St. Tree is on Monroe St. side. S/ Daniel Engle, 204 W Monroe St, Plymouth, 574-341-9054

7/9/2020 – Tree Request: Please remove the dying oak tree in our easement. I see other trees have been taken out & would like mine done as well. S/ Debbi Woodward, 1081 Highland Ct, Plymouth, 219-718-5841