

PLYMOUTH PARK AND RECREATION BOARD

December 7, 2020

Board-

- Dave Morrow, President
- Mike Kershner, Vice President
- Laura Mann, Secretary
- Alex Eads
- Adam Lukenbill
- Cayla Wade

Staff- Mike Hite, Abby Collins, Jenny Sickmiller

Members of the Plymouth Park and Recreation Department Board met at 5:00 p.m. on December 7, 2020 at the Conservation Clubhouse. Notice of said meeting had been posted in accordance with the State Law. Board President Dave Morrow called the meeting to order at 5:00 p.m.

ACCEPTANCE OF COMMUNICATIONS:

A motion was made by Board Member Mann to approve the Acceptance of Communications, including: November minutes and the financial report. A second by Board Member Kershner and all were in favor.

PARK BOARD ATTORNEY:

No Report

SUPERINTENDENT REPORT:

Maintenance/General:

- Continued safety meetings
- Continued mowing grass and mulching/picking up leaves
- Thoroughly cleaned the Conservation Club House and Webster Center
- Sanitized the bathrooms daily and playground equipment several times a week
- Shut off all water throughout the parks, except RPS bathroom
- Set up Christmas Light displays throughout the parks

Recreation Report:

- Attended November 2nd Park Board Meeting
- Completed and distributed November 2020 newsletter
- Worked on updating the Park Department webpage
- Attended "One Book One City" meeting at Plymouth Public Library on November 4th
- Completed and distributed Virtual Visit with Santa flyer
- Cancelled Virtual Visit with Santa due to surge in Covid-19 cases in the area
- Worked on December 2020 newsletter
- Compiled new playlist and SD card for RPS Holiday Light Show

- Attended virtual Marshall County Crossroads and Community Round Table meetings
- Worked on flyers to promote healthy living and boosting immunity

Other:

- Continue to discuss with the staff about proper procedures during this time
- Worked with Mike Reese on the Land and Water Conservation Fund grant(HOW playground)
- Tennis court has been repaired
- Talked to MACOG about a pedestrian/bicycle counter on the Greenway
- Talked with the county about making sure a pedestrian/bicycle lane is included with the renovation of Randolph Drive bridge

COMMITTEE REPORTS:

Liaison:

No Report

Facility:

No Report

Administrative:

A motion was made by Board Member Eads to refund, waiving the administrative fee for Alexa McCollough's cancellation of the WRC on November 28, 2020. A second by Board Member Mann and all were in favor.

A motion was made by Board Member Eads to refund, waiving the administrative fee for Janet Faulstich's cancellation of the WRC on December 19, 2020. A second by Board Member Mann and all were in favor.

A motion was made by Board Member Lukenbill to approve the 2021 Fee Schedule. A second by Board Member Kershner and all were in favor.

A motion was made by Board Member Kershner to approve the 2021 meeting dates. A second by Board Member Eads and all were in favor.

Sports:

No Report

Arts & Entertainment:

No Report

Plan Commission:

No Report

New Business:

No Report

Old Business:

Adjourn:

A motion to adjourn by Board Member Kershner with a second by Board Member Eads. All were in favor.

The next meeting will be held on Monday, January 4, 2021 at the Conservation Clubhouse at 5:00 p.m.

Dave Morrow, President

Laura Mann, Secretary

Minutes by Jenny Sickmiller