

PLYMOUTH PARK AND RECREATION BOARD

November 2, 2020

Board- Dave Morrow, President
Mike Kershner, Vice President
Alex Eads
Adam Lukenbill

Staff- Mike Hite, Abby Collins, Jenny Sickmiller

Members of the Plymouth Park and Recreation Department Board met at 5:00 p.m. on November 2, 2020 at the Conservation Clubhouse. Notice of said meeting had been posted in accordance with the State Law. Board President Dave Morrow called the meeting to order at 5:00 p.m.

ACCEPTANCE OF COMMUNICATIONS:

A motion was made by Board Member Eads to approve the Acceptance of Communications, including: October minutes and the financial report. A second by Board Member Lukenbill and all were in favor.

PARK BOARD ATTORNEY:

No Report

Maintenance/General:

- Continued safety meetings
- Continued mowing grass and mulching/picking up leaves
- Thoroughly cleaned the Conservation Club House and Webster Center
- Sanitized the bathrooms daily and playground equipment several times a week
- Started the process of shutting down the water throughout the park
- Started on Christmas Light display throughout the parks

Recreation Report:

- Planned and hosted Movie in the Park event at River Park Square on October 16th
- Discussed/began planning Santa's Virtual Visit event for December 5th
- Worked on updating the Park Department webpage
- Attended meeting with Mayor & Promotion of City Coordinator to discuss downtown tree lighting & parade
- Conducted presentation to the Plymouth Rotary Club on October 26th
- Created and shared Virtual Greenway Trail video to social media
- Worked on November 2020 newsletter

Other:

- Continue to discuss with the staff about proper procedures during this time
- Worked with Mike Reese on the Land and Water Conservation Fund grant(HOW playground) and Phase II planning for River Park Square
- The Freedom Park's extension of swings is complete
- Worked with Michiana Contracting on an issue we have with one of the tennis courts
- Appeared on WTCA to talk about River Park Square Phase II

COMMITTEE REPORTS:

Liaison:

No Report

Facility:

No Report

Administrative:

A motion was made by Board Member Kershner to refund, waiving the administrative fee, Jan Hardy's cancellation of the WRC on 12/13/20. A second by Board Member Eads and all were in favor.

A motion was made by Board Member Kershner to refund, waiving the administrative fee, Chris Dematteo's cancellation of the WRC on 12/19/20. A second by Board Member Eads and all were in favor.

A motion was made by Board Member Kershner to refund, waiving the administrative fee, Erica Carrillo's cancellation of the WRC on 12/12/20. A second by Board Member Eads and all were in favor.

Sports, Arts & Entertainment, Plan Commission:

No Report

New Business:

A motion was made by Board Member Kershner to name the road to the north side of the tennis courts "Jack Wilhelm Drive" to honor his service as a former Park Board Member. Second by Board Member Lukenbill and all were in favor.

Old Business:

Adjourn:

A motion to adjourn by Board Member Kershner with a second by Board Member Eads. All were in favor.

The next meeting will be held on Monday, December 7, 2020 at the Conservation Clubhouse at 5:00 p.m.

Dave Morrow, President

Laura Mann, Secretary

Minutes by Jenny Sickmiller