

REGULAR SESSION, BOARD OF PUBLIC WORKS AND SAFETY, June 27, 2022

The Board of Public Works and Safety of Plymouth, Indiana, met in Regular Session at 6:00 p.m. on June 27, 2022. The meeting was held in the Council Chambers, on the second floor of the City Building, 124 N. Michigan St., Plymouth, Indiana.

Mayor Senter called the meeting to order. Senter presided for Board Members Shiloh Milner, Bill Walters, Duane Culp, and Jeff Houin who were physically present. City Attorney Surrisi and Clerk-Treasurer Gorski were present. The public was able to see and hear the meeting through Microsoft Teams.

Board Members Culp and Walters moved and seconded to approve the minutes of both the regular session of the Board of Public Works and Safety meeting of June 13, 2022. The motion carried.

Utility Superintendent Donnie Davidson wished to update the board on a couple of recent projects. He states that the first one being the Wastewater Solar Project review by NIPSCO was complete on June 24, 2022. He states that they now have permission to move forward with the project. He states that what they are looking at eventually is the bid date of July 25 and the awarding of the bid at the August 8, 2022 meeting.

Davidson states that the next update is the Consumer Confidence Report experiment of putting it online. He states that they put it in both a Spanish and English version. He explains that they got low numbers but that does not include what is on the city's website. He states that there were 177 hits for the Spanish version and 166 on the English version. He states aside from that he has not heard any complaints about this and that this is a more efficient way of going about it.

Fire Chief Holm wished to give a quick update on the application process. He states that there were four applicants and only one of them had everything that was included in the packet. He states that the good news is that a couple of the others have to get one or two things and they have been made aware of that. He states that when they open the process for the additional hires that they should be able to fulfill the requirements on that. He states that the one applicant that had all the requirements had received a written test today with good results so in the very near future he should be getting with everyone for an executive session with interviews.

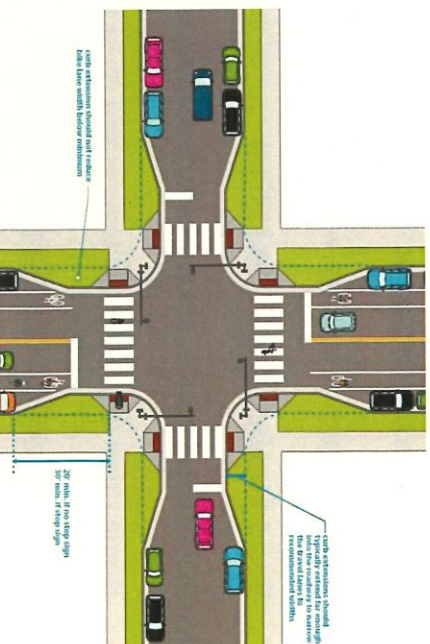
Street Superintendent Marquardt states that one item the Complete Streets Committee has been talking about working on another tactical urbanism like they did in front of the lodge. He explains that Allie Shook is here to speak on this and request this.

Shook states that the curb extension would be on the intersection of Michigan and Garro Streets. She states that it would provide opportunity for easier crossing for all pedestrians and

bikers visiting the downtown this summer. She states that they would like to do it for the month of August but wished to get the approval from the council first before talking to INDOT. She explains that the hope is to provide safer travel for those visiting the downtown merchants and restaurants by providing people the opportunity to safely cross.

Curb Extensions:

Curb extensions visually and physically narrow the roadway, creating safer and shorter crossings for pedestrians while increasing the available space for street furniture, benches, plantings, and street trees.



Shook describes the second request of a crosswalk on West Jefferson Street resembling the one that was done on East Jefferson Street in front of the Lodge. She states that this would be out west near Serenity Place. She states that this would be an opportunity to allow people to cross safely there and that they will use white sticks on the sides of the roads to squeeze the road a little bit. She hopes that there will also be a speed limit marker like they did last time that would read the speed limits of people going by and putting up some signage as well. She states that they will also paint white lines like piano keys across the street which would allow people from Serenity Place to walk across the street and get to the gas station or go wherever they need to go. She states that right now there is nothing.

Marquardt states that there would be signage that states, "Road Narrows," like they had at the Lodge. He states that the road delineators would be right at the road edge to show people to slow down.

Surrisi states that Chris Marshall will be working on an actual design for Garro and Michigan Street so that when the Street Department is laying it down, when they have measurements.

Marquardt states that as for the West Jefferson crosswalk that it is pretty straightforward and that they would get on that either Tuesday or Wednesday after the Fourth of July. He states that they would still need the board's approval on that.

Shook explains that the Michigan and Garro proposal will not look exactly like that but it is to give the board a frame of reference.

Houin states that he has been a part of these discussions on the Complete Streets Committee and they have spent a lot of time talking about different options and these were ones

that rose to the top as both feasible and the most impactful for temporary trails for how they can better control traffic and be safer for pedestrians in the city.

Board Members Milner and Walters moved and seconded to approve the location of the Serenity Place Crosswalk as presented. The motion carried.

Marquardt states that as for the Michigan and Garro Street proposal that they would still need the State's approval but they would like to get the city's blessing on it first.

Board Members Walters and Milner moved and seconded for the curb extensions on Michigan and Garro Streets as presented. The motion carried.

Houin states that while the topic is still on tackling tactical urbanism and these projects that he has recognized the curb ramp at 300 E. Jefferson St. He states that he appreciates that and wanted to thank the Street Department for putting that in. He states that it was a well needed addition.

Marquardt explains that was one of the spots where they did the tactical urbanism and that since it was a big crossing it needed a handicap ramp there. He asks Houin if he has seen the one out on Baker and Columbus.

Houin states that he has not yet but since he saw this one that he is assuming that one is complete so he will go that way on his way home.

Marquardt states that the crosswalk is not painted yet but all the concrete is done.

Clerk-Treasurer Gorski presented the Police Escort Request from the Friends in Service Together Riding Club. Joel Gawronski and Curtis Minix were here to speak on the request.

Mayor Senter asks for clarification that Blessings in a Backpack is who they are benefiting.

Minix agrees and states that this is their fourth year doing this. He explains that last year after covid they had a really great turnout after covid so they got to donate a lot of money towards them and they are hoping to do that again this year.

Houin asks for clarification that they have done this same ride before.

Minix states that last year they had about 70 bikes on this ride and they get bigger each year.

Houin asks if the city provided Police Escort last year.

Minix states that not last year but he knows that Bridget Hite has done this for them in the past.

Mayor Senter asks Chief Bacon if there are any issues or not.

REGULAR SESSION, BOARD OF PUBLIC WORKS AND SAFETY, June 27, 2022

Police Chief Bacon states that if they approve them that they can do them but there is an understanding that if they have something going on at that time officer's duty takes precedent over the escort. He states there is no dedicated person but if they are available then they will be there.

Minix states that it should only take about ten minutes to block that road as they are just going to do a big circle and it is going to be a 100-mile ride. He explains that they are going to come back north on State Road 17 and then turn right at Dairy Queen and turn right at the Moose Lodge.

Culp states that the only thing he was considering was if the Sheriff Departments reserve unit may be able to take care of it like they have in the past.

Mayor Senter asks for clarification that they just want the Plymouth Police Department to escort them out of city limits.

Minix agrees and states that most of the time they stop at Lincolnway Auto Body and let them go on by.

Board Members Houin and Culp moved and seconded to approve the Police Escort Request from Curtis Minix from F.I.S.T. Riding Club for their benefit ride with the suggestion to coordinate with Chief Bacon and the Police Department. The motion carried.

REQUEST FORM
CITY OF PLYMOUTH

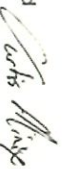
Date: 06/13/2022

Notice to BOARD OF PUBLIC WORKS AND SAFETY, CITY OF PLYMOUTH, INDIANA

Kindly review of the following request:

Friends in Service Together Riding Club (F.I.S.T. RC) would like to request a Plymouth city police escort for their motorcycle benefit ride on July 31st. The ride is benefiting Blessings In A Backpack. Ride will depart the Moose Lodge on Jefferson Street at 12:00pm, then travel east on Jefferson out of town towards Bourbon on Lincoln Hwy.

Signed



Phone Number: 574-216-6253

Print Name: Curtis Minix

Address: 20112 Peach Rd, Culver, IN 46511

In-Office Only:
Determination of Request

Approved by Board of Public Works & Safety on June 27, 2022

Return original form to Clerk-Treasurer's office after determination is complete.

Signed 

Title *Clerk-Treasurer*

REGULAR SESSION, BOARD OF PUBLIC WORKS AND SAFETY, June 27, 2022

Clerk-Treasurer Gorski presented the Alley Closure Request from St. Michael's Church.

Patty Welch and Chris Banks were here to speak on the request.

Welch states that St. Michael's is having a Fall Festival for just the adults in the playground area at the school. She explains that last year they put it out in the road and they had to set up fence so this year they decided to take the kids out of it do a Fun Fair on Saturday for families and kids so they can keep everything in the school parking lot and utilize the fence that is already there.

Board Members Culp and Milner moved and seconded to approve the request as presented. The motion carried.

REQUEST FORM
CITY OF PLYMOUTH

Date: June 16, 2022

Notice to BOARD OF PUBLIC WORKS AND SAFETY, CITY OF PLYMOUTH, INDIANA

Kindly review of the following request:

The St. Michael Fall Festival committee
would like to close off the alley behind
the school on Friday, October 7, 2022 from
4:00 p.m. - 10:00 p.m. and Saturday,
October 8, 2022 from 9:00 a.m. - 5:00 p.m.
We will be having an evening of fun
for adults on Friday evening and a fun
fair for families on Saturday. Thank you!

Signed Patty Welch Phone Number 514-952-0658

Print Name Patty Welch Address 805 Baker St. Lot 129
Plymouth, IN

In-Office Only:
Determination of Request

Approved by Board of Public Works & Safety June 27, 2022

Return original form to Clerk-Treasurer's office after determination is complete.

Signed Oliver III Title Clerk-Treasurer

Clerk-Treasurer Gorski presented the Police Escort Request from Oliver Ford. John Oliver III was not in attendance to discuss the request.

REGULAR SESSION, BOARD OF PUBLIC WORKS AND SAFETY, June 27, 2022

Houin asks Bacon if anyone has contacted him regarding this.

Bacon responds by stating that they have called it in but he does not know their route. He explains that he can get that.

Board Members Houin and Walters moved and seconded to approve the Police Escort

Request from John Oliver III from Oliver Ford Lincoln pending the approval from the Police Chief after he has gathered the details. The motion carried.

REQUEST FORM
CITY OF PLYMOUTH

Date: 6-20-22

Notice to BOARD OF PUBLIC WORKS AND SAFETY, CITY OF PLYMOUTH, INDIANA

Kindly review of the following request:

Oliver Ford Lincoln would like to request a Police escort led cruise following a car show Friday July 1st at 6:00 PM, leaving the parking lot at 1001 E. Jefferson ST and proceeding through town on Michigan ST.

Signed [Signature] Phone Number 574-920-2406

Print Name John Oliver III Address 1001 E. Jefferson ST

In-Office Only:

Determination of Request

Approved by Board of Public Works & Safety, pending approval from Chief Bacon on route of cruise.
June 27, 2022

Return original form to Clerk-Treasurer's office after determination is complete.

Signed [Signature] Title Clerk-Treasurer

Board Members Culp and Milner moved and seconded to allow the payroll for June 30, 2022 and the claims for June 27, 2022, as entered in Claim Register #2022-12. The motion carried.

Mayor Senter asks if the communications also include the IDEM Air Permit that was handed out tonight.

Clerk-Treasurer Gorski agrees.

REGULAR SESSION, BOARD OF PUBLIC WORKS AND SAFETY, June 27, 2022

Board Members Houin and Walters moved and seconded to accept the following

communications:


- June 27, 2022 Docket
- June 14, 2022 Technical Review Committee Minutes
- IDEM Air Permit Renewal for Maax USA Corporation


The motion carried.

There being no further business, Board Members Walters and Milner moved and seconded

to adjourn, Senter declared the meeting adjourned at 6:20 p.m.

APPROVED:


Lynn M. Gorski
Clerk-Treasurer


Mark Senter
Mayor