

REGULAR SESSION, BOARD OF PUBLIC WORKS AND SAFETY, April 11, 2022

The Board of Public Works and Safety of Plymouth, Indiana, met in Regular Session at 6:00 p.m. on April 11, 2022. The meeting was held in the Council Chambers, on the second floor of the City Building, 124 N. Michigan St., Plymouth, Indiana.

Mayor Senter called the meeting to order. Senter presided for Board Members Shiloh Milner, Bill Walters, Duane Culp, and Jeff Houin who were physically present. City Attorney Surrisi and Clerk-Treasurer Gorski were present. The public was able to see and hear the meeting through Microsoft Teams.

Board Members Culp and Walters moved and seconded to approve the minutes of the regular session of the Board of Public Works and Safety meeting of March 28, 2022. The motion carried.

Mayor Senter would like to let everyone know that Park Superintendent Hite was at the Easter Egg Hunt on Saturday and was looking good. He states that it was great to see him.

City Attorney Surrisi states that Resolution No. 2022-1000 was postponed for consideration until the meeting two weeks from now.

Clerk-Treasurer Gorski presented the Street Closure Request from Midland Engineering. Andy Nagle from Midland Engineering was here to speak on the matter and answer any questions that the Board may have.

REQUEST FORM
CITY OF PLYMOUTH

Date: 3/28/22

Notice to BOARD OF PUBLIC WORKS AND SAFETY, CITY OF PLYMOUTH, INDIANA
Kindly review of the following request:

Midland Engineering will be re-roofing the
Plymouth Public Library starting in late April.
3 sides of the building have power lines that
block access to the roofing leaving only the
east side of building for access (center street).
We would like to block the south bound
lane with the parking spot and sidewalk
closed during the construction. Duration would be
late April through end of June.

Signed

Andy Nagle

Phone Number 574-532-5974

Print Name

Andy Nagle

Address 52369 State Route 933

South Bend IN 46637

In-Office Only:
Determination of Request

Request approved with the stipulation the construction
company meet with Jim Marquardt as to the required
signage to close the street for this length of time.

Return original form to Clerk-Treasurer's office after determination is complete.


Signed


Title

Mr. Nagle explains that the only access that they have to the roof of the library is from the Center Street side. He explains that it would be a safety issue with the power lines that block access to the roof on all the other sides.

Board Member Houin states that since they wish to block it off for that long that they should consider making no parking on the east side of the street. He asks if that would be feasible.

Street Superintendent Marquardt states that if one side of the street is already going to be blocked that it may encourage traffic to go the wrong way or people may not move over. He explains that since they are going to block one lane that he was going to ask what the intentions were on signage and barricades for this amount of time. He asks if a construction fence was going to be up. He states that he does not have sidewalk signs.

Mr. Nagle states that they intend to hire State Barricading to for signage and cones.

Mayor Senter asks for clarity that it will be part of the street and part of the parking.

Houin states there are only about 3 or 4 parking spots on the east side of Center Street.

Marquardt would think that if it is barricaded properly that the road should be closed with detour signs. He explains the potential detour routes.

Marquardt is curious if there would be a construction fence or how they planned to operate this the whole time.

Mr. Nagle states that there would be a construction fence and barrels.

Houin asks if it was a recommendation or not to close the lane down and put a detour sign.

Marquardt expands on the question asking if it will be opened up every night.

Mr. Nagle states that essentially that they could and that he would like to set dumpsters in the parking areas. He states that their forklift would also sit there overnight. He explains that they could slide those cones in to open up the lane.

REGULAR SESSION, BOARD OF PUBLIC WORKS AND SAFETY, April 11, 2022

Marquardt was curious on the process and questions if it would just be easier to do a detour or not.

Houin asks how soon they plan to block it off.

Mr. Nagle states that it would originally be around late April but it will probably be around the early May timeframe.

Houin states that there is a little time that if the request was approved that there would be enough time to coordinate with the Street Superintendent on the signage layout.

Board Members Houin and Culp moved and seconded to approve the Street Closure Request from Midland Engineering with the stipulation that the Construction Company meet with the Street Superintendent as to the required signage to close the street for this length of time. The motion carried.

Clerk-Treasurer Gorski presented the Street Closure request from John Montgomery for Cars and Coffee. John Montgomery was here to speak on the matter and answer any questions that the Board may have.

REQUEST FORM
CITY OF PLYMOUTH

Date: 4/4/22

Notice to BOARD OF PUBLIC WORKS AND SAFETY, CITY OF PLYMOUTH, INDIANA

Kindly review of the following request:

Request to close approximately 1 block of Beerenbrook Street on both the north and south sides of Jefferson Street for Cars and Coffee event from 6:00am to 11:00am. Hosted at the restored Mobilgas Station owned by Calvin Bailey.

Dates:

May 7, 2022
June 4, 2022
July 2, 2022
August 6, 2022
September 3, 2022

Signed _____

Phone Number 574-780-6885

John Montgomery _____

Address 10548 King Road

In-Office Only:

Determination of Request

Request approved by the Board of Public Works and Safety
April 11, 2022

Return original form to Clerk-Treasurer's office after determination is complete.

Signed [Signature] Title Clerk-Treasurer

REGULAR SESSION, BOARD OF PUBLIC WORKS AND SAFETY, April 11, 2022

Mr. Montgomery states that this event will be similar to years prior. He states that they have usually done one block both north and south of Jefferson Street on Beerenbrook Street with a crossing guard on Jefferson Street for safe crossing. He states that the event is from 7:00-11:00 a.m. but the request will be from 6:00-11:00 a.m. to give time for set up.

Mayor Senter asks if he will have the reserves out there.

Montgomery agrees and states that they have reached out to them but they do not have it confirmed as of this time but they have helped for 3 years going on 4 now.

Montgomery states that they have averaged about 100-120 cars last year at each event. Board Members Milner and Houin moved and seconded to approve the Street Closure Request from Cars and Coffee as presented. The motion carried.

Clerk-Treasurer Gorski presented the Street Closure request from St. Michael's Parish.

Curt Feece was there to speak on the matter and answer any questions from the Board.

REQUEST FORM
CITY OF PLYMOUTH

Date: 4/11/22

Notice to BOARD OF PUBLIC WORKS AND SAFETY, CITY OF PLYMOUTH, INDIANA

Kindly review of the following request:

Black Center street for Easter (Saturday night) from
6:00 P.M. to 10:00 P.M. St. Michael Parish
Between Madison & Monroe Streets, Easter Vigil
lighting of Easter Candle & Procession.

Signed Curt Phone Number 574-315-6758

Print Name Curt D Feece Address 613 N. Center St.
Plymouth

In-Office Only:

Determination of Request

Request approved by the Board of Public Works & Safety
April 11, 2022

Return original form to Clerk-Treasurer's office after determination is complete.

Signed John D. Gorski Title Clerk-Treasurer

REGULAR SESSION, BOARD OF PUBLIC WORKS AND SAFETY, April 11, 2022

Mr. Feece states that it will be essentially what they did last year. He states that it is an easygoing group and will be quiet. He states that the only reason that they are asking from 6 o'clock is to make sure people get parked in and set up.

Board Members Houin and Culp moved and seconded to approve the request from St. Michael's Parish as presented. The motion carried


Board Members Culp and Walters moved and seconded to allow the payroll for April 14, 2022 and the claims for April 11, 2022, as entered in Claim Register #2022-7. The motion carried.

Board Members Houin and Walters moved and seconded to accept the following communications:



- April 11, 2022 Docket

The motion carried.

There being no further business, Board Members Culp and Houin moved and seconded to adjourn, Senter declared the meeting adjourned at 6:12 p.m.


Lynn M. Gorski
Clerk-Treasurer

APPROVED:



Mark Senter
Mayor