

REGULAR SESSION, BOARD OF PUBLIC WORKS AND SAFETY, March 14, 2022

The Board of Public Works and Safety of Plymouth, Indiana, met in Regular Session at 6:00 p.m. on March 14, 2022. The meeting was held in the Council Chambers, on the second floor of the City Building, 124 N. Michigan St., Plymouth, Indiana.

Mayor Senter called the meeting to order. Senter presided for Board Members Shiloh Milner, Bill Walters, Duane Culp, and Jeff Houin who were physically present. City Attorney Sean Surrisi was present. Deputy Clerk-Treasurer Williams was standing in for Clerk-Treasurer Gorski in her absence. The public was able to see and hear the meeting through Microsoft Teams.

Board Members Culp and Walters moved and seconded to approve the minutes of both the regular session and executive session meeting of February 28, 2022. The motion carried.

Utility Superintendent Davidson states that he has one employee retiring in the middle of April and was asking for the Board's permission to start the search for their replacement.

Board Members Houin and Walters moved and seconded to approve the request as presented. The motion carried.

Fire Chief Holm states that after interviewing both the qualified candidates that he wishes to get the board's approval to hire both, contingent to them passing both the pension physical and psych test.

Board Members Milner and Walters moved and seconded to approve the request as presented. The motion carried.

Cemetery Superintendent Collins states that they have a large brush pile on the south end of the cemetery that they wish to burn in the next couple weeks. He has spoken with Fire Chief Holm and got his permission and spoke with the Street Superintendent to receive assistance in moving the pile away from the trees as to not risk the fire spreading.

Fire Chief Holm states that he offered to get a truck out there as well to help secure the area and to help contain the pile.

Board Members Walters and Houin moved and seconded to approve the request as presented. The motion carried.

Anna Kietzman was there to present her request for the Heartland Artists Gallery's eighth annual ARTS in the Street Festival. She states that it will be on Saturday, July 30th from 10am – 3pm.

Board Members Houin and Milner moved and seconded to approve the Street Closure Request from Heartland Artists Gallery.

REGULAR SESSION, BOARD OF PUBLIC WORKS AND SAFETY, March 14, 2022

Board Member Culp asked if the Michigan Street Closure had to go before the state or not. Kietzman said that it did and that she needed to get the proper approval and signatures through the Board first and then she will send all of that information to the State.

REQUEST FORM
CITY OF PLYMOUTH

Date: March 9, 2022

Notice to BOARD OF PUBLIC WORKS AND SAFETY, CITY OF PLYMOUTH, INDIANA

Kindly review of the following request:

The Heartland Artists Gallery is requesting to close down Michigan Street between Laporte & Washington

to hold their 8th annual ARTS in the Street Festival on Saturday, July 30, 2022, from 10am - 3pm. The event

will include artists' booths, food vendors, kids' activities, live performances, and a beer & wine tent - all to

celebrate local and regional art. We would like to request Michigan Street be closed down from 6AM - 5PM

on the 30th to allow for ample time to setup and teardown vendor booths and performance equipment.

As in 2021, there will also be portable toilets for visitors.

Signed



Phone Number 219-477-0747

Print Name Anna H Kietzman

Address 101 N. Michigan Street, Plymouth, IN 46563

Kietzman states that the Heartland Artist's gallery had created a montage of 16 different drawings of the front of the city building and that it will be displayed right outside the council chambers for everyone to see.

City Attorney Surrisi is looking for ratification of the mayor's signature on the dedication of the sewer easement that is on the Mear's Minor Subdivision that was approved by the Plan Commission on the first of March. He states that during the TRC meeting on February 8th that there was talk about having this access defined on the plat. He states that in order to facilitate a land sale that was scheduled to close last week, the mayor went ahead and signed off on the dedication. Surrisi explains that this was to facilitate future growth with ISB Flagging, the traffic flagging business that recently moved in on Markley Drive in Plymouth.

Board Member Houin asks for clarification that this is a dedication of an easement but not a dedication of actual infrastructure that the city had to maintain.

Utility Superintendent Davidson states that this is a ditch that has existed for many years in the Industrial Park area on Markley Drive. He states that when they had gone to clean it that they discovered that they had no legal easement to get on the property. He said that during the TRC meeting that they discussed this and suggested that they clean this up.

REGULAR SESSION, BOARD OF PUBLIC WORKS AND SAFETY, March 14, 2022

Board Members Houin and Walters moved and seconded to ratify the mayor's action.

The motion carried.

Board Members Culp and Milner moved and seconded to allow for the payroll for March 15, 2022 and the claims for March 14 2022, as entered in Claim Register #2022-5. The motion carried.

Board Members Houin and Milner moved and seconded to accept the following

communications:

- March 14, 2022 Docket
- March 8, 2022 Technical Review Committee Meeting Notes


The motion carried.

The mayor states that this morning at Riverside Intermediate School it was announced that Ryan Welch was the Indiana State Assistant Principal of the Year. He states that Mr. Welch came to Plymouth in November of 2021 and in front of some of his students today, that he proclaimed today to be Ryan Welch day.

There being no further business, Board Members Walters and Milner moved and seconded to adjourn, Senter declared the meeting adjourned at 6:08 p.m.


Lynn M. Gorski
Clerk-Treasurer

APPROVED:


Mark Senter
Mayor