

REGULAR SESSION, COMMON COUNCIL, JULY 12, 2021

Be it Remembered that the Common Council of the City of Plymouth, Indiana, met in regular session on July 12, 2021. The meeting was held in the Council Chambers, on the second floor of the City Building, 124 N. Michigan St., Plymouth, Indiana and was called to order at 6:50 p.m.

Mayor Senter led the Pledge of Allegiance and Councilman Ecker offered prayer.

Senter presided for Council members Greg Compton, Duane Culp, Don Ecker, Jeff Houin, Robert Listenberger, Shiloh Carothers Milner, all of who attended the meeting in person. Council Member Randy Longanecker was absent. City Attorney Surrisi and Clerk-Treasurer Xaver were also present. The public was able to see and hear the meeting through Microsoft Teams.

Council Members Culp and Listenberger moved and seconded to approve the minutes of the last regular Common Council session on June 28, 2021, as presented. The motion carried.

Houin spoke about the previous change to the salary ordinance. He stated that Clerk-Treasurer Xaver made a good point when they went to pass the change to the pay rates. The budget for 2021 was already set, but the approval of that increase in wages would not change the budget. The intent of the action was to use cash that was within each department's budget already. This would work in the case of a department spending less than their current budget which would allow for the pay increase. He had a few conversations with people who had thought that the council had increased the budget to pay for the raises. This was not the case. He said that monitoring the budgets of each department and their spending will be crucial to ensure the ability to pay each and every employee who had received those pay increases. He asked that the Clerk-Treasurer watch that, and if any department could not pay those raises within that current budget that the additional appropriation process be addressed.

Clerk-Treasurer Xaver reported that the city received the following donations:

- \$100.00 from Johnson-Danielson Funeral Home for the Latino Festival
- \$100.00 from The Remembrance Centre for the Latino Festival
- \$1,000.00 from Plymouth Senior living LLC for the Mayor's Month of Music
- \$1,000.00 from Gibson Insurance for the Mayor's Month of Music
- \$100.00 from Auto Park for the Tractor Show
- \$100.00 from Greenmark for the Tractor Show

She asked if the council wished to accept the donations with the restricted terms, conditions, and purposes attached to the donation. If so, the donation would be receipted into the Monetary Gift Fund.

Council Members Ecker and Compton moved and seconded to accept the donations with the restricted terms, conditions, and purposes attached to the donation. The motion carried.

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City Attorney Surrisi presented Ordinance No. 2021-2182, An Ordinance Fixing Salaries of Appointed Officers and Employees, Fire and Police Personnel of the City of Plymouth, Indiana for the Year 2022, on first reading.

City Attorney Surrisi presented Resolution No. 2021-957, A Resolution of the Common Council of the City of Plymouth to Approve the Application of Gary Treat for a Commercial Revitalization Rebate Program.

Gary Treat was present to discuss his request. He stated that he had a leaky roof which needed repair. In his application he submitted two quotes for the repair.

Ecker asked if some work had been done on his building a couple years ago. Treat stated that he had the lower roof worked on the north half of the building. The roof that needed repair was the higher roof on the south half of the building.

Surrisi stated that the low quote was for \$3,310.00 so the 20% city rebate would not exceed \$662.00.

Council Members Houin and Culp moved and seconded to adopt Resolution No. 2021-957, A Resolution of the Common Council of the City of Plymouth to Approve the Application of Gary Treat for a Commercial Revitalization Rebate Program. The motion carried.

Clerk-Treasurer Xavier noted that the council still had an outstanding rebate application from earlier in the year. Surrisi asked if this one was from Holsten. Xavier confirmed this.

Surrisi stated that at the time there was some discussion about revisiting the ordinance on the rebate program. From what he remembered was that the council was positive on the project, but the work did not really meet the scope of what the ordinance would cover. The council stated that they would need to review the minutes and see if this request had been tabled or denied.

City Attorney Surrisi presented Resolution No. 2021-958, A Resolution of the Common Council to Transfer Appropriations in the Police Department.

Xaver stated that when she prepared the 2021 Budget, she did not include enough for the Police Department's share for the agreement with the county for Central Dispatch. The amount being transferred was the amount that was shorted. There were sufficient appropriations in the health insurance line item to cover the expense barring any drastic changes in health care coverage.

Ecker asked if this would still keep this department under budget. Xavier confirmed this.

Ecker asked if this transfer would get that department through the rest of the year. Xavier confirmed this as well.

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Council Members Ecker and Milner moved and seconded to adopt Resolution 2021-958, A Resolution of the Common Council to Transfer Appropriations in the Police Department. The motion carried.

City Attorney Surtisi presented Resolution No. 2021-959, A Resolution Providing for the Transfer of Appropriations in the Local Road and Bridge Matching Grant Fund of the City of Plymouth, Indiana as Requested by the Clerk-Treasurer and Forwarded to the Common Council for Their Action and Passage Pursuant to IC 6-1.1-18-6.

Xaver stated that when the budget was created, it was not anticipated having to return funding to the state. This appropriation would need to be transferred from Capital Outlay to Other Services to be returned. She added that there were ample appropriations in the fund to cover this expense.

Houin asked if this money was already going to be returned, and that this would just be transferring the money to a different part of the budget in order to return it. Xaver confirmed this.

Council Members Houin and Ecker moved and seconded to adopt Resolution No. 2021-959, A Resolution Providing for the Transfer of Appropriations in the Local Road and Bridge Matching Grant Fund of the City of Plymouth, Indiana as Requested by the Clerk-Treasurer and Forwarded to the Common Council for Their Action and Passage Pursuant to IC 6-1.1-18-6. The motion carried.

City Attorney Surtisi updated the council on the Stellar Communities Projects. He stated that there was a Crossroads meeting on the Thursday of the current week. He had been continuing to work with MACOG and the Troyer Group on INDOT applications for future projects.

Kevin Berger invited everyone to the ribbon cutting for The Paddocks in Culver. He stated that this would be on July 24, 2021 from 2-4:30 or 5:00. The lieutenant governor would be speaking at 4:00. He added that The Paddocks already had 32 residents moved in out of the 48 units available. Twenty-five of the families are new families to Culver.

Surtisi spoke about the Indiana READI program. He compared this program to the Regional Cities Program and stated that they had very similar goals. This would be funded with a portion of money that was provided to the state by the federal government for COVID relief. The unique portion of this was that the money for this was more flexible than the Regional Cities Program as it not only can go to brick-and-mortar items, but also to programming items as well. The program would work with no more than 20% state investment and 20% local investment in order to catalyze up to 60% of private investment in the projects. There had been some discussions throughout the region about this program. Projects from the community had been asked to be submitted to the South

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Bend Regional Partnership (southbendekhart.org) by July the 18th. This has been opened up to the public as well.

Mayor Senter offered the privilege of the floor. No one accepted.

Council members Ecker and Compton moved and seconded to accept the following

communications:

- Minutes of the Board of Public Works and Safety meeting of June 28, 2021
- Baker Tilly's Financial Management Report for the City of Plymouth Municipal Wastewater Facility for the four months ended April 30, 2021
- Baker Tilly's Financial Management Report for the City of Plymouth Municipal Water Utility for the four months ended April 30, 2021
- Plymouth Aquatics Closing letter for Taxable Economic Development Refunding Revenue Bonds, Series 2021
- Global Ransomware Attack in Maryland News Article
- Marshall County Drainage Board Rightly Ditch Treatment
- June 22, 2021 Technical Review Committee Meeting Notes
- 07.12.21 Check Register

The motion carried.

There being no further business to come before the Council, Council Members Houin and

Compton moved and seconded to adjourn. Mayor Senter declared the meeting adjourned at 7:20 p.m.

Jeanine M. Xaver
Jeanine M. Xaver, IAMC, CMC, CPFIM
Clerk-Treasurer

APPROVED

Mark Senter
Mark Senter, Mayor