

REGULAR SESSION, BOARD OF PUBLIC WORKS AND SAFETY, JULY 26, 2021

The Board of Public Works and Safety of Plymouth, Indiana, met in Regular Session on July 26, 2021. The meeting was held in the Council Chambers, on the second floor of the City Building, 124 N. Michigan St., Plymouth, Indiana.

Mayor Senter called the meeting to order. Senter presided for Board Members Bill Walters, Duane Culp, Jeff Houin and Shiloh Milner who were physically present. City Attorney Sean Surrisi and Clerk-Treasurer Xavier were also present. The public was able to see and hear the meeting through Microsoft Teams.

Board Members Walters and Houin moved and seconded to approve the minutes of the Regular Session meeting of July 12, 2021. The motion carried.

Street Superintendent Marquardt asked and recommended that the board members award the 2021 Street and Sidewalk Projects Bid to E & B Paving, Inc., who was the low responsive and responsible bidder, in the amount of \$446,816.40.

Senter asked if there was a time frame for the projects. Marquardt stated that they do not have that set yet. They would be having a pre-construction meeting with E & B Paving prior to the start of construction where they would set the time frame.

Senter asked if there was anything else that would be needed to be completed for Westgate to start being paved. Utility Superintendent Davidson stated that everything had been completed with the exception of two street cuts which need base asphalt before being paved.

Senter asked if the water that stands on the curb would be addressed in those areas.

Davidson stated that he believed that this issue was addressed with this corrections and grading.

Board Members Houin and Walters moved and seconded to award the 2021 Street & Sidewalk Projects bid to E & B Paving, Inc., in the amount of \$446,816.40. The motion carried.

Fire Chief Holm requested permission to temporarily hire a part time paramedic. There is currently a position and rate in the salary ordinance for a part time paramedic at \$14.33/hour. He added that the new part time paramedic would be Devin Garcia who currently works for the Goshen Fire Department as a paramedic. The need for the part time paramedic came about due to some short staffing due to some illnesses. He stated that he would be in touch with Garcia to see when he would be able to start working. They plan to bring him on to be an extra to learn the department at first, but would also need to go through a release criterion with the hospital before he would be able to operate on his own.

Holm also asked for permission to send some of his employees to the Annual Firefighter Conference in Indianapolis in the upcoming week with the city reimbursing the costs. The cost of

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the conference and classes would be approximately \$50-\$55 per person per day. The employees that attend would be paying for it on their own, and would turn in the costs when they get back for the reimbursement. This would total approximately \$600-\$720 if all of them were to attend.

Board members Milner and Walters moved and seconded to approve both of the requests by Fire Chief Holm. The motion carried.

Airport Manager Sheley reported that Alpha Flight was presented their 141 certificates by the FAA. This would bring them up to the level of schooling like Purdue and other major colleges. This would allow for them to become a northern tier provider for aviation training for Ivy Tech. This would also allow for them to accept VA benefits such as training for Army helicopter pilots that were retiring from service.

Board Members Houin and Culp moved and seconded to allow for the payroll for July 30, 2021 and the claims for July 26, 2021, as entered in Claim Register #2021. The motion carried.

Board Members Culp and Walters moved and seconded to accept the following

communications:

- 07.26.21 Check Register
- July 13, 2021 Technical Review Committee Meeting Notes
- June 2021 PFD Activity Report
- July 2021 PFD Activity Report
- June 2021 Code Enforcement Activity Report
- June 2021 PPD Activity Report
- Marshall County Drainage Board Notice Garro St. Bridge
- Marshall County Drainage Board Notice Randolph St. Bridge

The motion carried.

There being no further business Board Members Culp and Walters moved and seconded to adjourn. Senter declared the meeting adjourned at 6:07 p.m.

APPROVED:

Jeanine M. Xavier
Jeanine M. Xavier, IAMC, CMC, ACPFIM
Clerk-Treasurer

Mark Senter
Mark Senter
Mayor

The following requests have been submitted to the proper committee to act:

07/16/21 - Pull in driveway tree limbs hang down too far. S/ Shannon Stevens, 803 N. Center St. (574)-780-3185

07/20/21 - Cut Trees down that are going onto my property. Current damage to fence due to the tree. S/ Salvador Ruiz, 1221 W. Washington St. (574)-540-6250