

PLYMOUTH PARK AND RECREATION BOARD

March 1, 2021

Board-

Dave Morrow, President
Mike Kershner, Vice President
Laura Mann, Secretary
Alex Eads
Adam Lukenbill
Cayla Wade

Staff- Mike Hite, Abby Collins, Jenny Sickmiller

Members of the Plymouth Park and Recreation Department Board met at 5:00 p.m. on March 1, 2021 at the Conservation Clubhouse. Notice of said meeting had been posted in accordance with the State Law. Board President Dave Morrow called the meeting to order at 5:00 p.m.

ACCEPTANCE OF COMMUNICATIONS:

A motion was made by Board Member Kershner to approve the Acceptance of Communications, including: February minutes and the financial report. A second by Board Member Lukenbill and all were in favor.

PARK BOARD ATTORNEY:

No Report

SUPERINTENDENT REPORT:

Maintenance/General:

- Continued safety meetings with toolbox talks several times
- Sanitized the bathrooms daily
- Worked on equipment
- Plowed and salted bridges, sidewalks, parking lots, and streets several times
- Organized inventory of parts and materials

Recreation Report:

- Attended February 1st Park Board Meeting
- Distributed February 2021 newsletter
- Attended "One Book One City" (Plymouth Public Library event) meetings on February 10th and 24th.
 - 2nd week of June: Greenway Trails nature walk.
 - Requesting permission to use River Park on Saturday, June 26th in conjunction with Farmer's Market for community celebration.
- Completed March 2021 newsletter
- Hosted Virtual Trivia Night on Friday, February 12th

- Attended Rees Theatre Committee meetings on February 16th and 21st as a liaison between the committee and the park system. They are still working on organizing events, so I do not have any dates, but anticipate requests for the use of city parks.
- Attended February 11th IPRA Virtual Town Hall
- Attended February 17th IPRA Virtual Aquatics Roundtable
- Planning Easter Egg Hunt for April 3rd in Centennial Park
- Planning St. Patrick's Day grab-and-go craft
- Connected with Christo's Banquet Hall regarding Daddy Daughter. The plan is to host 2 smaller events (on a Friday and Saturday) so we can limit the number of tickets and attendance to comply with Covid-19 regulations. Tentatively planning for some time in September.

Other:

- Continued to discuss with the staff about proper procedures during this time
- Worked with Mike Reese on RPS phase II and HOW playground projects
- Had the floor stripped and sealed at the CCH
- Purchased new chairs and floor for the WRC
- Received quotes on a zero-turn mower in this budget

COMMITTEE REPORTS:

Liaison:

No Report

Facility:

Amy Knapp, Center Township Trustee, would like to donate pool furniture and possibly a slide. The value wouldn't exceed \$5000.00 and would be purchased by them and donated to the Park Department. The Board welcomed the donation and Superintendent Hite will work with Trustee Knapp on specifics.

Marshall County Soil and Water would like to donate some canoes/kayaks to the Park Department. Superintendent Hite will gather more information and discuss with the Board at a later date the feasibility of the project and specifics of the possible process to rent the canoes/kayaks to the public.

Administrative:

A motion was made by Board Member Wade to begin advertising for summer help. A second by Board Member Kershner and all were in favor.

A motion was made by Board Member Kershner to approve the purchase of a John Deere Z997R mower for \$11,950 with a trade-in. A second by Board Member Eads and all were in favor.

A motion was made by Board Member Kershner to approve the 2021 Farmer's Market contract. A second by Board Member Wade and all were in favor.

Sports:

No Report

Arts & Entertainment:

No Report

Plan Commission:

No Report

New Business:

A motion was made by Board Member Eads to allow the Autism Resources of Marshall County use of the Freyman Shelter to hold a summer camp that is designed for children with autism. A second by Board Member Wade and all were in favor.

Old Business:

No Report


Adjourn:

A motion to adjourn by Board Member Kershner with a second by Board Member Eads. All were in favor.

The next meeting will be held on Monday, April 5, 2021 at the Conservation Clubhouse at 5:00 p.m.


Dave Morrow, President


Laura Mann, Secretary


Minutes by Jenny Sickmiller