

REGULAR SESSION, BOARD OF PUBLIC WORKS AND SAFETY, MARCH 8, 2021

The Board of Public Works and Safety of Plymouth, Indiana, met in Regular Session on March 8, 2021. The meeting was held in the Council Chambers, on the second floor of the City Building, 124 N. Michigan St., Plymouth, Indiana.

Mayor Mark Senter called the meeting to order at 6:00 p.m. Senter presided for Board Members Duane Culp, Jeff Houin, Shiloh Carothers Milner and Bill Walters. As allowed by Governor Holcomb's Executive Orders, Board Members Jeff Houin and Shiloh Carothers Milner attended the meeting electronically. City Attorney Sean Surisi and Clerk-Treasurer Xavier were also present.

Board Members Culp and Walters moved and seconded to approve the minutes of the Regular meetings of February 22, 2021. The motion carried.

Utility Superintendent Davidson presented a proposed Certificate of Substantial Completion for a portion of the Kokosing Industrial for the Digester Improvement Project. He stated that it was unusual to have substantial completion on a portion of a project, but a great deal of the work on the digester was completed already and they have been using the digester since December 14, 2020. Kokosing would like to have substantial completion on that portion of the work. Davidson added that what this means if it were to be accepted was that it would start the clock on the warranty of the work. Davidson recommended the acceptance of the Certificate of Substantial Completion.

Board Members Culp and Walters moved and seconded to approve the Substantial

Completion for Kokosing Industrial for the Digester Improvement Project. The motion carried.

Street Superintendent Marguardt presented the following Sidewalk Request.

3/3/21 – The sidewalk on the east side of our house is very uneven from wear and tear and tree roots. S/ Taylor Hulse, 636 E LaPorte St., Plymouth, IN 46563, 780-3118

Marguardt reported that the sidewalk in question falls in the middle section of the MACOG ADA Transition Plan for the year. There are many other sidewalks around the Junior High that fall higher on the list. This work would require tearing down some elm trees and possibly the removal of a chain link fence by the homeowner that may be on the city's right of way in order to allow for the five-foot walkway. Marguardt stated that he would not like to do this before the ADA plan calls for it to be done, but suggested that if the board members take a look at the sidewalk.

Houin asked what the timeline for any potential Community Crossings funding for LaPorte Street were. Marguardt stated that he was not sure at the moment and would need to talk to City Engineer Rick Gaul and Clerk-Treasurer Xavier to know more about this.

Board Members Walters and Culp moved and seconded to table this request until the next meeting. The motion carried.

Margardt stated some sidewalks on South Walnut and Lake Ave. are on the plans since the city had run out of money on it last year and hope to complete that this year. At the next meeting he hopes to talk about all of the sidewalks that are on the plan for this year.

Culp asked to look at the sidewalks all the way from Harrison St. to Oak Road as he is concerned about the possibility of someone getting hit in this area. Margardt answered that it will be quite an expense, but it has been looked at as a possible project for the future.

Surrisi stated that he had talked to the Troyer Group about putting sidewalks from Packard's Woods to Michigan St. This is still just a concept, but may be a future project.

City Engineer Gaul reviewed his report on the alley drainage between 400 N Michigan St and 121 E Adams St. He stated that there were several items that were worked on such as a down spout repair and some crack sealing. He stated that it looked to be sealed, but the church said that they still have water coming into their basement. The options for this would be inverted asphalt pavement for \$17,500 or inverted crown asphalt which would run about \$23,000. The owners had previously reached out to the city to vacate the alleyway to join the two buildings. Gaul stated that he did not know where the city was on this, but it was requested several months ago.

CITY OF PLAZA/MIAMI ENGINEERING DEPARTMENT Public Works - Stormwater Management	Project #:	SW-19-044	Date:	2021-03-08
	Project Name:	FIRST DMC 400 N MICHIGAN ALLEY DRAINAGE	Completed By: Checked By:	PRG

RE: Alley Drainage between 400 N Michigan and 121 E Adams

Repairs on the downspouts and the alley crack seal project has been performed to address the leaking areas. The leaks are at the downspouts on the north and south end of the building and there was a leak at the building's construction joint. A week ago, Mike Stump noted that there were still leaks in the basement from the alley. Later at our request for more information he emailed that "It is leaking on the south end and north end of the education building. It always leaks after a rain or snow melting in the alley. It didn't stop leaking after the crack filling along the building but it doesn't leak as much."

From the initial contact the pavement condition in the alley was assumed to be the primary issue in the water seepage into 121 E. Adams. However, when looking at the impervious surfaces draining into the alley, the alley pavement only adds about 15% to 20% of the stormwater runoff to the area. The remainder of the runoff is from the west half of 121 E. Adams roof and the eastern roof portion of 400 N. Michigan (this does not include an undetermined amount of stormwater runoff from the parking lot north of 400 N. Michigan).

It appears that the previous 121 E Adams west side downspout repairs may need to be reconciled with the work performed on the east side of the building. If there is a downspout issue in the west wall, these repairs may be similar to what was performed on the east side of the building in the past. A cracked downspout or loose joint can cause water issues inside a building.

It appears that the pavement crack sealing may have helped the area around the expansion joint since it was not mentioned. If alley pavement improvements are performed it would be wise to check the unexposed brick façade and repair any cracks/spalls.

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Utilizing our estimates based on INDOT values; if the alley was to be repaved with an inverted crown. It is estimated that with the confined pavement width between the walls and the possible issues with equipment and installation problems it may be approximately \$17,500. If a sloped concrete curb was placed against the brick wall with the same inverted crown and the same restrictive parameters, the cost may be approximately \$23,000.

Finally, it should be noted that the City has been recently contacted to see if the alley could be vacated in order to join the two buildings together.

Board Members Culp and Walters moved and seconded to allow the payroll for March 15,

2021 and the claims for March 8, 2021, as entered in Claim Register #2021. The motion carried.

Board Members Walters and Houin moved and seconded to accept the following communications:

- 03.08.21 Check Register
- 2021-02-23 TRC Meeting Notes
- February 2021 Fire Report
- 2021 PPD Activity Report
- 2021 PPD Code Enforcement Activity Report

Plymouth Fire Dept
Departmental Activity Report

Current Period: 02/01/2021 to 02/28/2021, Prior Period: 01/01/2021 to 02/28/2021
09:00 to 24:00
All Operations
All Shifts
All Units
Fire Alarm Response, Training Classes

Category	Current Period		Prior Period	
	Count	Staff Hrs	Count	Staff Hrs
Fire Alarm Situations				
Control box/Alarmbox spills & leaks	0	0.00	1	1.37
Discharged and cancelled no route	17	110.53	29	126.51
Electrical wiring/equipment problem	3	35.58	6	80.26
Emergency medical service (EMS) incident	114	197.08	273	469.20
False alarm and false call, Other	4	3.56	6	3.94
Fire, Other	0	0.00	1	12.31
Good patient call, Other	1	1.74	2	1.94
Medical assist	3	0.70	7	2.69
Model or property (vehicle) fire	1	0.75	2	5.81
Rescue, emergency medical call (EMS),	1	1.20	1	1.20
Smoke, other prod or	1	9.80	4	13.03
Structure fire	1	39.20	2	34.10
System or detector malfunction	1	0.42	5	22.44
Unintentional structure/appliance operation	1	0.03	2	3.96
	169	363.66	313	779.13

PLYMOUTH POLICE DEPARTMENT
Code Enforcement

Activity Report Summary 2021

Type	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
Tall Grass	0	0											0
Owner Complied	0	0											0
City Action (Mowed)	0	0											0
Action Pending	0	0											0
Abandoned or Junk Vehicles	3	86											89
Owner Complied	2	85											87
City Action (Towed)	1	1											2
Action Pending	0	0											0
Debris/Junk on Property	3	1											4
Owner Complied	2	1											3
City Action (Cleaned)	1	0											1
Action Pending	0	0											0
Fowl/Livestock	0	0											0
Owner Complied	0	0											0
City Action	0	0											0
Action Pending	0	0											0
Signs in Public Right of Way (Removed)	0	0											0

There being no further business, Board Members Culp and Walters moved and seconded to adjourn the meeting. The motion carried, and Mayor Senter declared the meeting adjourned at 6:12 p.m.

Jeanine M. Xaver, IAMC, CMC, CPFIM
Clerk-Treasurer

APPROVED:
Mark Senter
Mayor

The following requests have been submitted to the proper committee to act:

3/3/21 – The sidewalk on the east side of our house is very uneven from wear and tear and tree roots. S/ Taylor Hulse, 636 E LaPorte St, Plymouth, IN 46563, 780-3118
Property Owner has formally withdrawn request