

REGULAR SESSION, COMMON COUNCIL, DECEMBER 28, 2020

Be it Remembered that the Common Council of the City of Plymouth, Indiana, met in regular session on December 28, 2020. The meeting was held in the Council Chambers, on the second floor of the City Building, 124 N. Michigan St., Plymouth, Indiana and was called to order at 6:39 p.m.

Mayor Senter led the Pledge of Allegiance and Councilman Ecker offered prayer.

Senter presided for Council members Greg Compton, Duane Culp, Don Ecker, Jeff Houin, Robert Listenberger, Shiloh Carothers Milner. Clerk-Treasurer Xaver was also present. Council Member Randy Longanecker and City Attorney Surrisi were absent.

Council Members Culp and Compton moved and seconded to approve the minutes of the last regular Common Council meeting on December 14, 2020 and the Special Session of Budget Work meeting of August 31, 2020 as presented. The motion carried.

Clerk-Treasurer Xaver presented Resolution No. 2020-935, A Resolution for the Transfer of Appropriations in the Motor Vehicle Highway Fund.

Xaver stated that Street Superintendent Marquardt would like to transfer appropriations from the personnel section of his budget to the Other Services and Charges section of the budget.

Street Superintendent Marquardt stated that this would be for the repair of the bucket truck. After the yearly safety check the cost of materials would be above from what they had in the budget. In order to fix this, he was asking for permission to take this out of the personnel section of his budget to cover the costs so that the repair would be able to be paid during the 2020 fiscal year.

Walters asked if the funds are available between these two budgets. Marquardt stated that he had met up with Clerk-Treasurer Xaver prior and that the funds are available out of these accounts.

Council Members Culp and Compton moved and seconded to adopt Resolution No. 2020-935, A Resolution for the Transfer of Appropriations in the Motor Vehicle Highway Fund as presented. The motion carried.

Clerk-Treasurer Xaver requested permission to make year-end transfers as necessary and include them as part of the minutes.

Council Members Culp and Compton moved and seconded to approve the request as presented. The motion carried.

Xaver also requested permission to carry over encumbrances from 2020 to 2021 for outstanding purchase orders and include them as part of the minutes.

Council Members Ecker and Culp moved and seconded to approve the requests as presented. The motion carried.

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Clerk-Treasurer Xaver presented Resolution No. 2020-936, A Resolution for the Transfer of Funds to the Rainy-Day Fund.

Xaver stated that if the City were to transfer \$750,000 to the Rainy-Day Fund it would leave \$2,785,000.00 in the General Fund. The prior year the General Fund started out with \$2,073,000.00.

Council Members Culp and Ecker moved and seconded to Adopt Resolution No. 2020-936, A Resolution for the Transfer of Funds to the Rainy-Day Fund. The motion carried.

Mayor Senter offered the privilege of the floor.

Members Ecker and Compton moved and seconded to accept the following communications:

- Minutes of the Board of Public Works and Safety meeting of December 14, 2020
- Minutes of the Board of Public Works and Safety Executive Session meeting of December 14, 2020
- Minutes of the Common Council meeting of December 14, 2020
- Minutes of the Common Council Special Session Budget Work Session meeting of August 31, 2020
- November 2020 Clerk-Treasurer’s Financial Reports and the Depository Statement/Cash Reconciliation
- Ken Nunn Law Office Claim

The motion carried.

There being no further business to come before the Council, Council Members Compton and Milner moved and seconded to adjourn the meeting. The meeting adjourned at 6:47 p.m.

Jeanine M. Xaver, IAMC, CMC
Clerk-Treasurer

APPROVED

Mark Senter, Mayor

2020 Encumbrances carried forward to 2021

P.O. #	Vend No	Vendor Name Project	Amount	Transaction Description
2886	50463	ELEMENT MATERIALS TECH DALEVI	3,183.10	LAB ANALYSIS RQR'D CITY ISSUED PERMITS
2887	50463	ELEMENT MATERIALS TECH DALEVI	1,225.35	LAB ANALYSIS RQR'D BY IDEM
2889	187915	REPUBLIC SERVICES*	204.92	HAUL & LANDFILL TIPPING FEES/SPECIAL WASTE
2891	36850	COUNTY LINE LANDFILL*	5,000.00	DISPOSAL OF CITY BIO-SOLIDS
2892	236645	WEALING BROTHERS LLC*	3,622.50	DISPOSAL OF CITY BIO-SOLID BY LAND APPLICTN
3023	35763	COMMONWEALTH ENGIN. INC.*	3,407.48	CONSULTING SRVC NPDES PERMIT APPLICATION
3083	126250	LOCHMUELLER GROUP LLC*	11,617.15	PIONEER RECONSTRUCTION CCMG PRLM ENG SRVC

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3129	165010	PRIORITY PROJECT RESOURCES,IN	5,000.00	GRANT WRITING & ENVIROMENTAL SERVICES
3153	134095	MIDWESTERN ENGINEERS INC*	3,000.00	ENG SRVC IN FINANCE AUTHORITY WATER AUDIT
3171	91480	IRVING MATERIALS INC.*	610.00	DUMPING CONCRETE FROM SIDEWALKS
3211	126250	LOCHMUELLER GROUP LLC*	11,793.75	AMENDMENT NO.2 FULL TIME CONSTRUCTION INSPCT
3244	63488	FLACK INDUSTRIES LLC*	2,200.00	WHOLE EFFLUENT TOXICITY TESTING FALL 2020
3273	188000	RIVER GATE SOUTH DEVELOPMENT	10,600.00	RETAINAGE HELD FOR PUNCH LIST ITEM N/C
3286	31554	CARGILL, INC.*	57,533.97	UNTREATED ROAD SALT
3312	236150	WALSH & KELLY*	87,950.62	PIONEER DR RECONSTRUCTION
3315	200680	TEREX SERVICES*	450.00	ANNUAL INSPCTN/CERT BUCKET TRUCK
3349	126250	LOCHMUELLER GROUP LLC*	2,112.00	MS4 DRAINAGE SRVC AMEND #4
3363	164300	PRAETORIAN GROUP INC*	1,810.00	ONLINE TRAINING ILEA APPROVED
3414	204365	THE TROYER GROUP INC*	43,200.00	RPS PHASE 2/CONST & DOC/CONST ADMIN
3450	32424	CENTRAL PAVING, INC.*	6,600.00	COLD PATCH MATERIALS/3-21T LOADS
3465	36913	CPR SAVERS & FIRST AID SUPPLY	1,342.37	RUTH LEE MULTI-TRAUMA MANIKIN
3476	131625	DON MARK FENCE CONTRACTOR*	8,668.77	RMV OLD/INSTALL NEW PADDING NIXON FIELD
3477	160355	PAUL CONWAY SHIELDS INC*	11,450.00	FIRE STEALTH COAT,PANT,LETTERS
3478	130265	MCCORMICK MOTORS, INC*	25,288.20	2021 CHEVY 3500 2WD REG CAB W/BED UPG/TRADE
3485	63081	FERGUSON ENTERPRISES, LLC.*	473.40	FLANGE GAS VLVS
3486	126250	LOCHMUELLER GROUP LLC*	10,871.04	HOHAM DR AMEND 2 PRELIM ENG SRVC
3491	236150	WALSH & KELLY*	1,406.09	SUMMER STREET & SIDEWALK PROJ
3495	237668	WOOLPERT, INC*	110,980.40	PROFESSIONAL SRVC
3496	86812	HALL SIGNS INC. (10021)*	1,870.05	SIGN BLANKS,RFLCTV SHEETING,WH VINYL
3502	237670	WORLD GRAFFIX LLC*	740.00	GRAPHICS FOR 2 NEW FORD UTILITY #83, #99
3503	180025	R & B SALES, INC.*	400.00	INSTALL VIDEO CAMERA
3504	13025	APHEUS SOLUTIONS LLC*	7,174.00	WORKSTATION,CAMERA,SPEAKER,CBL,ADPTR,INSTALL
3506	143721	NEXTHILL CAPITAL PARTNERS LLC	1,450.00	UNIFORM & EQUIPMENT JOSH BAKER
3508	200680	TEREX SERVICES*	27,424.48	REPAIRS TO BUCKET TRUCK
3509	133800	MICROINTEGRATION HOLDINGS, LL	13,334.00	SECURITY TAP

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3510	126250	LOCHMUELLER GROUP LLC*	20,025.00	HOHAM DR RECONST AMEND 1 ADD ROW SRVC
	Comment:	PREVIOUS PO#2572		
3511	187960	RIETH RILEY CONSTRUCTION*	14,075.31	PW-19-008-2019 ST & SIDEWALK FALL PROJ
	Comment:	PREVIOUS PO # 2733		
3512	187960	RIETH RILEY CONSTRUCTION*	1,469.41	PAVING CHUCK GLAUB,BEKNEL,HORSE BARN
	Comment:	PREVIOUS PO #2738		
3513	126250	LOCHMUELLER GROUP LLC*	468.00	PIONEER DR RECONST CCMG-PRELIM ENG
	Comment:	PREVIOUS PO #2801		
3514	237668	WOOLPERT, INC*	23,705.86	AIP 20,AIRPORT LAYOUT PLAN REMAINING
	Comment:	PREVIOUS PO #2868		
3515	225125	VS ENGINEERING*	99,402.00	E LAPORTE ST FOOTBRIDGE REHABILITATION
	Comment:	PREVIOUS PO #2318		
3516	126250	LOCHMUELLER GROUP LLC*	59,690.72	HOHAM RECONSTRUCTION PROJ
	Comment:	PREVIOUS PO #1816 (2018), #2870 (2019)		
3517	126750	LOWE'S INC*	<u>810.31</u>	72" 4-TIER STORAGE RACKS, CASTER CUPS
			703,640.25	

2020 Year End Transfers

Law Dept

To	101.005.411.0000	City Attorney Salary	3,786.79	
	101.005.413.0111	Administrative Fee - Dental	6.00	
From	101.005.431.0000	Special Legal Svc	3,000.00	
	101.005.432.0030	Travel	792.79	

Sanitation

To	101.008.421.0000	Office Supplies	1,040.67	
From	101.008.431.0000	Contractual Services	1,040.67	

Police

To	101.009.422.0210	Gasoline Only	1,200.29	
from	101.009.413.0113	Self Funded Dental	1,200.29	

Street Dept

To:	201.000.444.0011	Street & Alley Improvements	9,378.74	
From	201.000.413.0050	Health Insurance	9,378.74	

Deferral and Diversion

To	239.000.445.0000	Equipment	2,880.00	
From	239.000.429.0000	Other Supplies	2,880.00	
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			18,292.49	18,292.49