

CITY OF PLYMOUTH BOARD OF AVIATION COMMISSIONERS

December 8, 2020

City of Plymouth Board of Aviation Commissioners met in regular session December 8, 2020 at 6:30 p.m. in the Council Chambers of the City Building, 124 N. Michigan St., Plymouth, IN.

President Phil Bockman called the meeting to order for Commissioners Houin, Hupka, Mersch, and Morrison.

Airport Manager Bill Sheley, City Attorney Sean Surrisi, and Airport Engineer Mark Shillington, from Woolpert were also present.

Commissioners Morrison and Mersch moved and seconded to approve the minutes of regular session November 10, 2020. The motion carried.

Engineer's Report

Mark Shillington reviewed his letter to Martin Blake, the department manager of the INDOT aviation, and the CIP plan that was to be sent back after approval by the board. See attached.

The attached letter and plan were signed and returned to Blake for further approval. He spoke about how he met with a few FAA officials and city representatives though a videoconference. During this they talked about reimbursement of construction projects.

Board Members Morrison and Hupka moved and seconded to accept the 2022-2026 Capital Asset Plan as presented. The motion carried.

Shillington mentioned that he has submitted the grant pre-applications for the 2021 projects.

Airport Manager's Report

Airport Manager Sheley reviewed his report. See attached.

Mersch asked Sheley about the T-hangar waiting list. Sheley stated that there has not been a waiting list for about a year and a half. At the moment the airport has enough room for 2 more people. There is also a hangar where the lease has been canceled as of the end of the year and a new tenant will be moving a plane into this area.

Board Members Morrison and Houin moved and seconded to accept the Runway Inspection Report as presented. The motion carried.

Other Business

Sheley mentioned that he is working on a snow and ice removal plan and an airport emergency plan which will be completed in the spring. Sheley talked to the Rotary Club at their last meeting. He addressed the future projects for the airport and it was well received.

Acceptance of Correspondence

- Runway and Grounds Inspection Report
- October 2020 Financial Reports

Board Members Morrison and Houin moved and seconded to accept the correspondence as presented. The motion carried.

There being no other business to come before the board, Board Members Morrison and Mersch moved and seconded to adjourn the meeting. The motion carried. The meeting was declared adjourned at 7:05 p.m.

Kathryn Hickman Jung

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Recording Secretary