

REGULAR SESSION, COMMON COUNCIL, SEPTEMBER 28, 2020

Be it Remembered that the Common Council of the City of Plymouth, Indiana, met in regular session on September 28, 2020. The meeting was held in the Council Chambers, on the second floor of the City Building, 124 N. Michigan St., Plymouth, Indiana and was called to order at 6:30 p.m.

Mayor Senter led the Pledge of Allegiance and Councilman Ecker offered prayer.

Senter presided for Council Members Greg Compton, Duane Culp, Don Ecker, Jeff Houin, Robert Listenberger and Shiloh Milner. As allowed by Governor Holcomb's Executive Orders, Council Member Randy Longanecker attended the meeting virtually. City Attorney Sean Surrisi and Clerk-Treasurer Jeanine Xavier were also present.

Members Culp and Ecker moved and seconded to approve the minutes of the Common Council regular session of September 14, 2020 and the and Executive Session on August 31, 2020 as presented. The motion carried.

City Attorney Surrisi presented Ordinance No. 2020-2169, An Ordinance Regarding Various Cemetery Matters for second reading. The ordinance includes changes in holidays and changing the perpetual care amount from thirty percent to \$50.00 per lot.

Council Members Ecker and Culp moved and seconded to approve Ordinance No. 2020-2169, An Ordinance Regarding Various Cemetery Matters for second reading. It passed by roll call vote.

AYES: Compton, Culp, Ecker, Houin, Listenberger, Longanecker, Milner  
NAYS: None

City Attorney Surrisi presented Ordinance No. 2020-2169, An Ordinance Regarding Various Cemetery Matters for third reading.

Council Members Houin and Ecker moved and seconded to approve Ordinance No. 2020-2169, An Ordinance Regarding Various Cemetery Matters for third reading. It passed by roll call vote.

AYES: Compton, Culp, Ecker, Houin, Listenberger, Longanecker, Milner  
NAYS: None

Surrisi also presented Ordinance No. 2020-2170, An Ordinance for Appropriations and Tax Rates for 2021, on second reading.

Council Members Ecker and Culp moved and seconded to approve Ordinance No. 2020-2170, An Ordinance for Appropriations and Tax Rates for 2021, on second reading. Councilman Ecker asked that the ordinance not be read for third reading due to questions he has. It passed by roll call vote.

AYES: Compton, Culp, Ecker, Houin, Listenberger, Longanecker, Milner  
NAYS: None

Clerk-Treasurer Xavier asked for permission to hire a full-time employee in order to keep her office at full staff. She said that she has an employee that is transferring to the park department, and another employee who has requested leave under FMLA.

Councilman Ecker asked at what rate the employee would be hired.

Xaver said that she hadn't decided yet.

Houin asked if she was hiring a full-time employee; she replied she was. Houin asked if she would be hiring someone to fill in for the employee who would be taking leave. Xaver said she would fill in with a part-time employee.

Houin made a motion to allow the Clerk-Treasurer to hire a full-time employee and to hire a temporary part time employee to fill in for the employee on leave. Councilman Compton seconded the motion. It passed by roll call vote.

AYES: Compton, Culp, Ecker, Houin, Listenberger, Longanecker, Milner

NAYS: None

Clerk-Treasurer Xaver said that the City has received donations from Randy and Eleanor Danielson and Plymouth Wesleyan Church, each in the amount of \$500.00 for the Safe Haven Baby Box as well as a donation from Beacon Credit Union in the amount of \$250.00 for the Fire Training Tower. She asked if the council wished to accept the donations with the restricted terms, conditions and purposes attached to the donations. If so, the donations would be receipted into the Monetary Gift Fund.

Council Members Ecker and Listenberger moved and seconded to approve the donations as presented. The motion carried.

City Attorney Surrisi presented Resolution No. 2020-919, A Resolution of the City of Plymouth Declaring Certain Real Estate to be Within an "Economic Revitalization Area" Pursuant to IC 6-1.1-12.1 et seq. (Jingu North America Corporation).

Jerry Chavez introduced David Saylor, CEO of Jingu North America Corporation.

Mr. Saylor said that Indiana Wheel is a joint venture; the primary investor is Jingu North America Corporation. They would like to start another wheel company in the north building, as Indiana Wheel is located in the south building and makes wheels for the trailer and RV industry. Jingu would like to take advantage of the status that they earned in China as a long-term global source for General Motors and would make original equipment manufacturer steel wheels for cars and light trucks.

Councilmen Houin and Ecker moved and seconded to adopt Resolution No. 2020-919, A Resolution of the City of Plymouth Declaring Certain Real Estate to be Within an "Economic

Revitalization Area” Pursuant to IC 6-1.1-12.1 et seq. (Jingu North America Corporation). It passed by roll call vote.

AYES: Compton, Culp, Ecker, Houin, Listenberger, Longanecker, Milner

NAYS: None

City Attorney Surrisi presented PC 2020-09, Certified Proposal Regarding Centennial Crossing PUD.

Plan Consultant Booker referred to the Planned Unit Development. He said the developer would like to add two additional garages and adjust building widths for several buildings.

Burke Richeson spoke for the developer. He said that there is a distance of 18’ between foundations; the roofs have a one-foot overhang, which allows for 16’ between houses. He said that the new plan has the same number of houses, but allows for variation in how the houses sit on the property.

Council Members Houin and Culp moved and seconded to approve PC 2020-09, Certified Proposal Regarding Centennial Crossing, PUD. The motion carried by roll call vote.

AYES: Compton, Culp, Ecker, Houin, Listenberger, Longanecker, Milner

NAYS: None

Surrisi presented Resolution No. 2020-920, A Resolution Providing for the Transfer of Appropriations in the Cemetery Fund of the City of Plymouth, Indiana, as Requested by the Cemetery Superintendent and Forwarded to the Common Council for their Action and Passage Pursuant to IC 6-1.1-18-6.

Council Members Ecker and Milner moved and seconded to adopt Resolution No. 2020-920, A Resolution Providing for the Transfer of Appropriations in the Cemetery Fund of the City of Plymouth, Indiana, as Requested by the Cemetery Superintendent and Forwarded to the Common Council for their Action and Passage Pursuant to IC 6-1.1-18-6. It passed by roll call vote.

AYES: Compton, Culp, Ecker, Houin, Listenberger, Longanecker, Milner

NAYS: None

Surrisi noted that this subdivision is in Councilman Longanecker’s district; and the city will be looking at redistricting if required by the census results.

City Attorney said that over the years, he’s heard numerous complaints from residents about people parking vehicles in their front yards. This matter was discussed at the September Plan Commission meeting. The general consensus on the issue among the Plan Commission members seems to be that such parking isn’t attractive and is a detriment to the neighborhoods where it occurs. Plan Commission President Doug Feece asked that this issue be brought before the Council for discussion of possibly advancing an ordinance prohibiting the conduct.

Mayor Senter said that he would contact members of AIM to see what other communities do. He received a negative comment from a resident who feels the government should not be involved.

Surrisi said that he received an email from someone who is very in favor of it.

Mayor Senter opened the floor for the discussion of the proposed human resources position.

Councilman Houin asked if the mayor had a proposal.

Mayor Senter said that he did not, but would like the council to vote yes or no on the matter; then we can create a job description and amend the salary ordinance.

Surrisi clarified that they do not have anything prepared for this evening, but there seems to be a consensus for an in-house employee versus an independent contractor.

Compton noted that there is considerable training involved and HR qualifications are necessary.

Surrisi said that the key things that need done are the additional appropriations, an amendment to the 2020 Salary Ordinance and the 2021 Salary Ordinance, and a job description approved. They could then advertise the position for applicants.

Councilmen Culp and Milner moved and seconded to move forward as presented. The motion carried by roll call vote.

AYES: Compton, Culp, Ecker, Houin, Listenberger, Longanecker, Milner

NAYS: None

Surrisi noted that the Governor's Executive Order has been renewed for virtual meetings until October 2<sup>nd</sup>.

Xaver said that the salesman that sent the quote for the video conferencing system misunderstood the request and sent a proposal for a new system.

Surrisi said that there was to be a Stellar meeting tomorrow, but it was postponed.

Surrisi said that Kevin Berger is present and has recently made his application with the IHCD.

Berger said that the mayor's office and clerk-treasurer's office is likely to get a phone call from the Indiana Housing and Community Development Authority to verify that they are behind the housing project.

City Attorney Surrisi said that Mayor Senter formed an Insurance Committee about three and a half months ago. He said that he, the mayor, Councilman Ecker, Councilman Listenberger, Chief Bacon and Utility Superintendent Davidson and Plymouth resident Bryan Howard serve on the committee. Surrisi said that they have been meeting once a month for the last three months; the team at Gibson Insurance has been giving them some education on the property and casualty

insurances and what kind of coverages the city has. They are looking into the possibility of getting a proposal to consolidate all of the buildings that have sprinkling contracts into one agreement and running it through the fire department so they are more in tune with what we have and are there when the inspectors come. Another topic is environmental and pollution coverage, and they will be looking at getting quotes for coverage.

Listenberger said that they also need to look into quotes for appraisals for city buildings.

Mayor Senter offered the privilege of the floor. There were no comments.

Members Houin and Milner moved and seconded to accept the following communications:

- Minutes of the Board of Public Works and Safety meeting of September 14, 2020
- Minutes of the Redevelopment Commission meeting of August 18, 2020
- August 2020 Clerk-Treasurer's Financial Reports and Depository Statement / Cash Reconciliation

The motion carried.

There being no further business to come before the Council, Councilmen Ecker and Compton moved and seconded to adjourn the meeting. The meeting was declared adjourned 7:28 p.m.

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Jeanine M. Xaver, IAMC, CMC  
Clerk-Treasurer

APPROVED

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Mark Senter, Mayor