

The Board of Public Works and Safety of Plymouth, Indiana, met in Regular Session at 6:00 p.m. on December 8, 2025. The meeting was held in the Council Chambers, on the second floor of the City Building, 124 N. Michigan St., Plymouth, Indiana.

Mayor Robert Listenberger called the meeting to order. Listenberger presided for Board members Duane Culp, Don Ecker Jr., Shiloh Milner, and Dave Miller, who were physically present. City Attorney Houin and Clerk-Treasurer Lynn Gorski were also present. The public was able to see and hear the meeting through Zoom and streamed live at <https://www.youtube.com/@CityofPlymouth>.

Board members Morrow and Milner moved and seconded to approve the minutes of the regular session of the Board of Public Works and Safety meeting of November 24, 2025, as presented. The motion carried.

City Engineer Dan Sellers informed the board he received notice that we did not receive the Community Crossings Matching Grant (CCMG) for the maintenance projects that we had scheduled. He stated we were going to have a meeting tomorrow and decide our best path forward, but we would have to cut back on some streets.

Mayor Listenberger stated he appreciated them for trying but it was disappointing. He explained he was at a conference last week with other mayors and they asked who did not receive CCMG and almost nobody had received it.

Building Commissioner Dennis Manuwal Jr. asked the board for permission to solicit bids from contractors to do the remediation at The Pointe Apartments on the asbestos. He stated he received one quote, and the price was higher than expected.

Board members Morrow and Culp moved and seconded to approve the request as presented. The motion carried.

Culp stated last week he asked about the old McCord's building on Water Street, and he had received two phone calls about it. He asked if they had investigated it.

Manuwal replied there were some bricks that had fallen off on the north side and there was a portion of the wall on the east side just north of the garage door where it had started leaning more than what it was the last time he was there. He stated that Plan Director Ty Adley reached out to his contact with Brownfields, and they are supposed to be working faster at getting us the information.

Mayor Listenberger stated if they could not get definite time frames, then he would suggest that we have the owner barricade that north and east sidewalk. Manuwal agreed.

Culp asked if it was something that could go into the roadway if it fell.

Manuwal replied with how close the building was to the roadway it would.

Ecker stated that it would become a burden on the owner of the building to secure that.

Houin stated that it gets complicated because we know that there was potential environmental contamination and because of that there were restrictions on what they can and can't do. He stated they can't just go in and tear down the building and did not believe there was anything they could do as far as remediation without demolishing the building. He stated that Adley was working with Michiana Area Council of Governments (MACOG) and the Brownfields representatives, and we had been expecting a go-ahead from the State for a couple of months now and it was taking a lot longer.

Culp stated that whoever owned the building needed to be safe and responsible, so it doesn't fall and hurt anybody. He felt that barricading was a great idea.

Street Superintendent Jim Marquardt made a last call for fuel bids and read the following bids aloud:

CITY OF PLYMOUTH, INDIANA 2026 FUEL BIDS BID TABULATION BIDS RECEIVED: DECEMBER 8, 2025 BIDS TABULATED: NOVEMBER 21ST & 28TH, 2025		
	KEYSTONE COOPERATIVE 2025 S WABASH STREET WABASH, IN 46992	AL WARREN OIL CO INC. 107 GATEWAY ROAD BENSENVILLE, IL 60106
Item #1 22,500 gallons more or less Premium ultra-low sulfur diesel fuel	<b>\$3.0123 NET TRANSPORT FIRM PRICE</b>	<b>\$2.9650 FIXED PRICE</b>
Item #2 40,500 gallons more or less 87 octane E10 Plus unleaded gasoline	<b>\$2.4730 NET TRANSPORT FIRM PRICE</b>	<b>\$2.2775 FIXED PRICE</b>

He asked to take the bids under advisement.

Board members Milner and Ecker moved and seconded to take the bids under advisement. The motion carried.

Board members Ecker and Milner moved and seconded to take the request for directional signs off the table from Jay Buchtel for Marshall County DAV Chapter 42. The motion carried.

Marquardt stated North American Signs got back with a quote of \$654 per sign for a total of \$2,616. He stated he spoke to Buchtel and he said they did not have the money for something

like that and they were not sure if they would be coming to the meeting or not. He said he would run the request by the board, but he did not know where the money would come from. He stated that it would change four way-finding signs completely as they could not be added to. He stated that the DAV Chapter 42 was based out of the Life Enrichment Center, and it says "Life Enrichment Center" on the current signs.

Ecker stated this had been going on for two months and he did not see the benefit of moving forward with this request.

Culp stated he would be opposite of what Ecker said. He believed that organization was superb and we have spent other money on other things so for \$2,000, maybe they could get a design that was specific for adding to them instead. He stated he was aware it was \$2,000 but he would not support the negative.

Mayor Listenberger stated it would help if we could invite them here to discuss their request.

Marquardt stated they were very aware of the price, and they said they don't have the money to do that.

Culp stated that most disabled veterans do not but they're a great organization.

Morrow stated he agreed with Culp and what he was saying, but it seemed to him that they could market themselves, "located at the Life Enrichment Center." He stated that he did not think the taxpayers necessarily should be paying it.

Milner stated we should ask them to come and comment on these questions.

Gorski stated they were originally invited to come when they dropped off this request on October 1<sup>st</sup>.

Board members Ecker and Morrow moved and seconded to deny the directional sign requests as presented. The motion passed by roll call.

In Favor: Ecker, Milner, Morrow, Listenberger

Opposed: Culp

REGULAR SESSION, BOARD OF PUBLIC WORKS AND SAFETY, December 8, 2025

**REQUEST FORM**  
**CITY OF PLYMOUTH**

Date: 12/8/2025

Notice to BOARD OF PUBLIC WORKS AND SAFETY, CITY OF PLYMOUTH, INDIANA

Kindly review of the following request:

Direction signs at Harrison & Michigan Sts  
& Harrison St & Oak Rd  
Marshall Co. DAU Ch 42  
1305 W. Harrison St

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Jay Buchtel 514 301 7265  
Signed Phone Number  
Jay Buchtel 10849 Cardinal Cir Ply  
Print Name Address

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In Office Only:  
Determination of Request

10/13/2025 Request Talked - requester not in attendance  
12/8/2025 Request Denied - estimated cost for 60' limit  
signs is 2,600.00

Return original form to Clerk-Treasurer's office after determination is complete.

[Signature] Clerk-Treasurer  
Signed Title

City Attorney Houin introduced the 2026 Animal Control Services Agreement.

Board members Ecker and Milner moved and seconded to approve the 2026 Animal Control Services Agreement as presented. The motion passed by roll call vote.

In Favor: Culp, Ecker, Milner, Morrow, Listenberger

Opposed: None

Clerk-Treasurer Gorski presented a request for partial street closure of Walter Glaub Drive for a 5K Run benefitting the food pantry from Deven Berger of SpiTrex CTE. Deven Berger was present to answer questions.

Berger stated they plan to have a fun run that weekend on Saturday called the "Bob Humbug Run," named after their in-house runner Bob Lion. He stated it was mapped out, and they'd talked to some of the local businesses and most businesses were closed or not going to be around on Saturday so they shouldn't have any trucking to worry about on that side. He stated the partial street closure would be so they could run along the edge between the parking lots that they are going to be at. He added they would have assistants to direct.

Morrow asked if there would be cones on the roadway.

Berger replied that they had a few cones currently, but we would need to request a few cones from either the Street Department or from anybody willing to supply some.

Marquardt stated they had some they could use. Berger replied they could pick them up.



REGULAR SESSION, BOARD OF PUBLIC WORKS AND SAFETY, December 8, 2025

Board members Morrow and Ecker moved and seconded to approve the partial street closure request as presented. The motion passed by roll call vote.

In Favor: Culp, Ecker, Milner, Morrow, Listenberger

Opposed: None

**REQUEST FORM**  
**CITY OF PLYMOUTH**

Date: 11/12/25

Notice to BOARD OF PUBLIC WORKS AND SAFETY, CITY OF PLYMOUTH, INDIANA  
Kindly review the following request:

Sp. Tre. CTE (Bundy School) would like to have a St. on our property.  
The lot is currently scheduled for 12/13, pending the  
approval. We are requesting usage on Miller Blvd Dr. on small  
property at our St. The site would run the perimeter of all of our  
parking lots and the inside line of the Miller Blvd Dr. loop. There  
is about an 800' x 100' area and will not have existing traffic. We will  
supply volunteers to help build trails and remove. I understand this is  
not a lot, I appreciate your time and attention to this request.

Signed: [Signature] Phone Number: 574 780 0372

Print Name: Doris Beggs-Dorshi & Family Address: 201 Miller Blvd Dr. Plymouth

In-Office Only:  
Determination of Request:  
Approved by Board of Public Works & Safety on December 8, 2025

Return original form to Clerk-Treasurer's office after determination is complete.

Signed: [Signature] Title: Clerk-Treasurer

Board members Ecker and Milner moved and seconded to allow the payroll for November 26, 2025, and the claims for December 8, 2025, as entered in Claim Register #2025-23. The motion passed by roll call vote with all in favor.

Board members Morrow and Ecker moved and seconded to accept the following communications:

- December 8, 2025 Docket
- Fire Department Activity Reports – November 2025
- Building Department Activity Reports – November 2025

The motion passed by roll call vote with all in favor.

There being no further business, Board members Culp and Milner moved and seconded to adjourn. Listenberger declared the meeting adjourned at 6:24 p.m.

APPROVED:

[Signature]  
Robert Listenberger, Mayor

[Signature]  
Lynn M. Gorski, Clerk-Treasurer

Counts	% Rows		% Columns		% All											
Week Ending	11/2/25	11/9/25	11/16/25	11/23/25	11/30/25	12/7/25	12/14/25	12/21/25	12/28/25	1/4/26	1/11/26	1/18/26	1/25/26	Total		
(11) Structure Fire		1												1		
(10) Rescue, emergency medical call (EMS), other			3											3		
(12) Emergency medical service (EMS) incident	11	44	38	28	42									163		
(41) Combustible/.. spills & leaks			4	1	1									6		
(53) Smoke, odor problem		1	1		1									3		
(55) Public service assistance		1		2										3		
(61) Dispatched and canceled en route		3	7	1	3									14		
(65) Steam, other gas mistaken for smoke			3											3		
(67) Mactat release investigation w/no Mactat				1										1		
(70) False alarm and false call, other	1	3			1									5		
(74) Unintentional system/detect... operation (no fire)				1										1		
Total	12	53	56	34	48									203		