

PLYMOUTH PARK AND RECREATION BOARD

March 3, 2025

Board - Mike Kershner, President
Alex Eads, Vice President
Cayla Wade, Secretary
Adam Lukenbill
Liz Richie
Josh Troyer

Staff - Mike Hite, Abby Collins

Members of the Plymouth Park and Recreation Board met at 5:00 p.m. on March 3, 2025 at the Conservation Clubhouse. Notice of said meeting had been posted in accordance with the State Law. Board Vice President Eads called the meeting to order at 5:00 p.m. All members above were present.

ACCEPTANACE OF COMMUNICATIONS:

A motion was made by Board Member Wade to approve the Acceptance of Communications, including: February minutes and financial report. A second by Board Member Richie and all were in favor.

ACCEPTANACE OF DONATION REPORT:

A motion was made by Board Member Troyer to approve the Acceptance of Donation Report. A second by Board Member Wade and all were in favor.

SUPERINTENDENT'S REPORT:

Maintenance/General:

- Serviced equipment
- Removed Valentine decorations
- Assisted prep for Daddy Daughter Dance
- Serviced spring equipment for season

Recreation Report:

- Hosted
 - Daddy Daughter Dance – February 22, 2025
 - Huge attendance!
 - Sold a limited number of tickets at the door
 - Sponsors: State Farm Insurance Agent Allison Kara and Bright Eyes Plymouth
 - Donations: Mayor Listenberger, Lowe's, Walmart, and Family Express
 - Location: Riverside Intermediate School
 - Winter Walking at Webster
 - Mon-Fri from 9am-noon
 - We have quite a few people utilizing this on a daily basis!
 - WRC – warming center for several days
- Worked on upcoming events/recreation:
 - Easter in the Park – April 12, 2025
 - Breakfast @ horsebarn 8am-10am (Kiwanis is once again hosting this for us!)

- Egg Hunt @ 10:30am (front of Centennial Park)
- o Mommy Daughter Derby Brunch – May 3, 2025
 - WRC (2nd annual event)
 - Started marketing/event page
- o Continued planning a smoother onboarding process for 2025 hires:
 - Working on SOP with HR Director Jen Klingerman
 - Trainings
 - Documentation
 - City-required paperwork
- o Started reaching out to lifeguards (reminder to renew certs, fill out applications in March, interviews/hiring in April, training in May, opening day Monday, June 2nd)

Other: Updates

- Greenway Phase III: Construction bids have been received by INDOT. Looking for construction to start ASAP.
- Trail Extension Price's Pond: Received permit approvals from DNR. Once we have those, the project can go out to bid. Looking at late March to advertise, construction early spring 2025.
- Working on Easter display to be located at the Michigan/Jefferson Street intersection.

PARK BOARD ATTORNEY:

City Attorney Houin said the easement for the Greenway Trails extension to Price's Pond has been approved by DNR. He will forward that information to Construction Management attorney Burke Richeson.

COMMITTEE REPORTS:

Administrative:

A motion was made by Board member Troyer to approve the 2025 Farmer's Market contract. A second was made by Wade and all were in favor.

A motion was made by Board member Richie made a motion to allow Superintendent Hite to advertise for summer seasonal workers. A second was made by Wade and all were in favor.

Facility:

Mike Reese with The Troyer Group was present to discuss updates on projects. He said the Greenway Trails extension into Price's Pond is moving forward. DNR has approved the easement and plans for the project. He is awaiting the signed approval for the plans from them. The project still has pending Floodway and Plains permits but does expect a response in about one week. Once that permit is received, the project will be ready to go out for bidding, which is anticipated for the end of this month.

Reese also discussed that we are in the preliminary stages of planning the update to the Centennial Park Aquatics facility. The goal is to create a master plan to submit to DNR in hopes of being awarded a Land and Water matching grant, up to \$1 million. The deadline for submitting the master plan for this grant is August 1, 2025, so The Troyer Group has created a public engagement initiative in the form of a questionnaire to collect data on what the public would like to see for this project as well as other

demographic information for those providing a response. Selection for the winners of the DNR Land and Water Grant will be at the end of September, which pushes design work into late 2025 and submissions and their approvals from the federal National Park Service into 2026. Reese did note that this grant would only be a portion of the cost to build the new facility, so the city is working on additional funding mechanisms for the project.

New Business:

Board Member Richie made a motion to approve the request from Operation Quiet Comfort to approve the donation of a family pool pass. Member Wade made a second and all were in favor.

Friends of the Park:

Board Member Richie provided an update on this committee. They are planning to meet later this month and continue discussions and planning for an "Amazing Race" fundraiser – likely to take place in August 2025. The proceeds from this fundraiser will go towards the new "Kiddie Kingdom" playground in Centennial Park. The group continues to host monthly gatherings to remove invasive plant species throughout our park system.

Old Business:

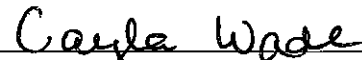
No report.

Adjournment:

A motion to adjourn was made by Board Member Troyer with a second by Board Member Wade. All were in favor and the meeting concluded at 5:30 pm. The next meeting will be held on Monday, April 7, 2025 at the Conservation Clubhouse at 5:00 p.m.



Alex Eads, Vice President



Cayla Wade, Secretary



Minutes by Abby Collins