

REGULAR SESSION, BOARD OF PUBLIC WORKS AND SAFETY, August 12, 2024

The Board of Public Works and Safety of Plymouth, Indiana, met in Regular Session at 6:00 p.m. on August 12, 2024. The meeting was held in the Council Chambers, on the second floor of the City Building, 124 N. Michigan St., Plymouth, Indiana.

Mayor Listenberger called the meeting to order. Listenberger presided for Board Members Duane Culp, Shiloh Milner, and Dave Morrow, who were physically present. Board member Don Ecker, Jr. attended virtually. City Attorney Houin and Clerk-Treasurer Gorski were also present. The public was able to see and hear the meeting through Microsoft Teams.

Board members Culp and Morrow moved and seconded to approve the minutes of the regular session of the Board of Public Works and Safety meeting of July 22, 2024. The motion carried.

Culp stated the new Fire Truck was nice, and it was one of the best trucks he had ever seen. He commended Fire Chief Holm for his efforts.

Utility Superintendent Davidson updated the board on the Water Improvement Projects. He stated the contracts had been signed, a notice-to-proceed had been issued, and both contractors, TGB Unlimited for the Water Main Installation and O & J Coatings for the Water Tower Renovations, were intending to mobilize and start the project the next month.

Fire Chief Holm stated they received their new fire truck and wished to thank the board. He explained that a lot of planning and funds went into getting the fire truck, and they appreciated it as they had needed it for a long time. He stated now that it was there, they were working on getting it equipped to be put into service, and once it was officially ready to go into service, they would have more of an official dedication to it with invites. He shared that Davidson's crew began installation of the fire hydrant at the fire training tower and added that it would be an essential piece of training equipment for them.

Street Superintendent Marquardt updated the board on some paving projects. He referenced the Community Crossings Matching Grant (CCMG) paving project on Gibson and Laporte Streets. He stated Laporte Street was done and paved, and they were awaiting a final walkthrough on it. He explained that on Gibson Street, they were hoping to be done with the curbs by that Wednesday, August 14th, and start milling that Thursday and Friday if the weather permitted.

Mayor Listenberger asked for an update on Hoham Drive.

Marquardt replied they were working on fences and had gotten all the poles up. He explained that they had to stretch out some fence and said it looked like they had some sod

that had gotten messed up by the cement truck pouring the fence posts, but said they should have a meeting Wednesday morning. He stated they could drive on Hoham Drive, but they still had barricades up because there were closures here and there. He said they were still waiting on Hawk Inc., the subcontractor, working on the light at the intersection of Hoham Drive and Michigan Street. He explained they were awaiting an arm to come in for an overhead light, and then they would get the road officially opened.

Mayor Listenberger asked for an update on the normal paving projects and asked when those would start.

Marquardt replied they were talking about starting them in December and said when they had a pre-construction meeting with Rieth-Riley Construction, they believed they would be starting mid-to-late September.

Morrow asked how many days were negotiated regarding the Gibson Street project.

Sellers replied they never gave them a set day for completion, as they were trying to complete it as quickly as possible. Since they had not pulled off the job and continued to work, he had been lenient about negotiating it, considering they had already approved 25 days. He said it seemed that they would get it complete before that time frame.

Morrow asked if they would get fined if it was not complete. Sellers agreed.

Clerk-Treasurer Gorski presented an alley closure request from St. Michaels Parish.

Patty Welch was present to speak on behalf of the request.

REQUEST FORM
CITY OF PLYMOUTH

Date: ~~7/23/2024~~ 7/23/2024

Notice to BOARD OF PUBLIC WORKS AND SAFETY, CITY OF PLYMOUTH, INDIANA

Kindly review of the following request:

St. Michael Parish would like to close
off the alley behind the school on
Friday evening, ~~Friday~~ October 4 from
10:00 pm - 11:00 pm for their Parish
Fall Festival.

Patty Welch 574-952-0658
Signed Phone Number

Patty Welch 805 Oakview St
Print Name Address
 Plymouth

In-Office Only:
Determination of Request

Approved by Board of Public Works & Safety on August 23, 2024

Return original form to Clerk-Treasurer's office after determination is complete.

Gorski Clerk-Treasurer
Signed Title

Culp asked if they had a gate to block the alley off.

Welch replied they had a gate on both sides, but they wanted to get the okay to close it for that long.

Board members Morrow and Milner moved and seconded to approve the alley closure request as presented. The motion carried.

Clerk-Treasurer Gorski presented a request from Plymouth-Kilwinning Lodge to use city property to park golf carts during the Blueberry Festival. Trevor Pletcher was present to speak on behalf of the request.

REQUEST FORM
CITY OF PLYMOUTH

Date: 7-30-24

Notice to BOARD OF PUBLIC WORKS AND SAFETY, CITY OF PLYMOUTH, INDIANA

Kindly review of the following request:

Plymouth-Kilwinning Lodge #199 is requesting to
use the fenced in area of the Water Tower
near Pilgrim Manor for the duration of the
Blueberry Festival during Labor Day Weekend. We
have continued to park the grass lot near
it and the Hospice lot on Michigan St.
We use it to store our golf carts
Wed Aug 28th - Tues Sept 3rd

Trevor Pletcher 574-341-0818
Signed Phone Number

Trevor Pletcher 169 PO Box 173 Plymouth
Print Name Address

In-Office Only:
Determination of Request

Approved by Board of Public Works & Safety on August 12, 2024

Return original form to Clerk-Treasurer's office after determination is complete.

[Signature] Clerk-Treasurer
Signed Title

Davidson stated that he had spoken with Pletcher and told him that as long as it was golf carts only, he would not have a problem with the request. He shared that they had issues years ago with vehicles parking there and explained that there was a risk of running into the legs of the water tower.

Culp asked if it would be golf carts only. Pletcher agreed.

Board members Culp and Milner moved and seconded to approve the parking request as presented. The motion carried.


Board members Milner and Morrow moved and seconded to allow the payroll for July 31, 2024, and the claims for August 12, 2024, as entered in Claim Register #2024-15. The motion carried.

Board members Culp and Milner moved and seconded to accept the following communications:

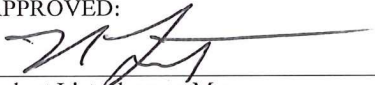
- August 12, 2024, Docket
- Building Commissioner Activity Report, July 2024
- Code Enforcement Activity Report, July 2024

The motion carried.

There being no further business, Board Members Culp and Morrow moved and seconded to adjourn. Listenberger declared the meeting adjourned at 6:11 p.m.


Lynn M. Gorski, Clerk-Treasurer

APPROVED:


Robert Listenberger, Mayor

BUILDING COMMISSIONER

Code Enforcement

Activity Report Summary 2024

Type	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
Tall Grass					23	8	8						39
Owner Complied					18	6	7						31
City Action (Mowed)					5	2	1						8
Action Pending													
Abandoned or Junk Vehicles													
Owner Complied													
City Action (Towed)													
Action Pending													
Debris/Junk on Property	4	5	4	8	2	1	4						28
Owner Complied	4	3	3	6	2	0	3						26
City Action (Cleaned)						1							1
Action Pending		2	1	1	0	1	1						1
Fowl/Livestock							3						3
Owner Complied													
City Action													
Action Pending							3						3
Signs in Public Right of Way (Removed)				1	2	0	0						3