

# **CITY OF PLYMOUTH BOARD OF AVIATION COMMISSIONERS**

July 9, 2024

The City of Plymouth Board of Aviation Commissioners met in regular session on July 9, 2024, at 6:30 p.m. in the Council Chambers of the City Building, 124 N. Michigan Street, Plymouth, IN.

President Phil Bockman called the meeting to order for Commissioners Daven, Houin, and Witt, who were physically present. Commissioner Morrison was absent. Also, present were, Airport Manager Bill Sheley, City Attorney Jeff Houin, and Mayor Robert Listenberger. The public could see and hear the meeting through Microsoft Teams.

Commissioners Houin and Witt moved and seconded to approve the minutes of the regular session meeting of June 25, 2024. The motion carried.

## **Airport Engineer's Report**

Airport Engineer Shillington was absent, and there was nothing to report.

## **Airport Manager's Report**

Subject: July 2024 BOAC Meeting

1. Fuel Farm: Waiting for quote for remainder of work. Expecting \$5,000 to \$8,000 more. Still waiting, have called several times asking for part updates and quotes.
2. Electric gate operator is repaired, cemented into ground.
3. Evicted delinquent tenant-aircraft tied down on ramp.
4. Lift busy with Culver, brought a 3<sup>rd</sup> aircraft.
5. Runway & Grounds Inspection Report: Attached
6. Updates:
  - a. Fuel farm 100 LL shut off valve replaced, old valve seal bad and leaking. \$150 approx. for valve-we installed.
  - b. AlphaFlight- 1 private check ride + a Senior this fall in aviation program solo'd.
  - c. Cleveland Helicopter- 2 Commercial, 1 Private

Regards, Bill Sheley

Witt asked for a brief background on the issues at the fuel farm.

Issues listed were:

- Fuel pump pressure.
- Crack in hose near hose reel.
- Seals on block in hose reel that went bad.
- Leaking shut-off valve.
- 1998/1999 equipment, manufacturer no longer in business.
- Non-replaceable part. Had to get new hose reel.
- New hose reel smaller. Barely fits and jams underneath.
- Awaiting contractors to pass IDEM inspections.
- Fuel contractors far and few to find.
- Jet pump age same as low lead fuel hose.
- Half of fuel sales go towards maintenance.

Witt mentioned other airports, such as South Bend, who had personnel to do the work and asked if there would be a way to contract with South Bend for them to be able to assist.

Sheley replied that he had not thought of that and said he would reach out to South Bend in an attempt to contract with them.

**Other Business**

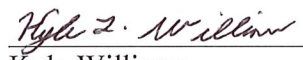
There was no other business at that time.

**Acceptance of Correspondence**

- Runway and Grounds Inspection Report
- June 2024 Financial Reports

Commissioners Witt and Daven moved and seconded to accept the correspondence as presented. The motion carried.

There being no other business to come before the board, Commissioners Witt and Daven moved and seconded to adjourn the meeting. The motion carried, and the meeting was declared adjourned at 7:04 p.m.

  
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Kyle Williams  
Recording Secretary