

PLYMOUTH PARK AND RECREATION BOARD

February 5, 2024

Board - Mike Kershner, President
Alex Eads, Vice President
Cayla Wade, Secretary
Adam Lukenbill
Liz Richie
Josh Troyer

Staff - Mike Hite, Abby Collins

Members of the Plymouth Park and Recreation Board met at 5:00 p.m. on February 5, 2024 at the Conservation Clubhouse. Notice of said meeting had been posted in accordance with the State Law. Board President Kershner called the meeting to order at 5:00 p.m. All above members were present.

ACCEPTANCE OF COMMUNICATIONS:

A motion was made by Board Member Wade to approve the Acceptance of Communications, including: January minutes, financial report, and donation report. A second by Board Member Eads and all were in favor.

PARK BOARD ATTORNEY:

No report.

SUPERINTENDENT'S REPORT:

Maintenance/General:

- Continued safety meetings with toolbox talks several times Took down Christmas lights
- Started renovating benches throughout the park
- Plowed snow, slush, and ice several times Worked on summer equipment for the year

Recreation Report:

- Continued to plan, prepare, and promote Daddy Daughter Dance- Feb 10
 - Ticket sales started January 16
 - Knights and Princess theme
 - Soliciting door prize donations
 - Planning food
 - Planning and making decorations
 - Finding volunteers
- Continued planning 2024 events:
 - Easter - March 23 breakfast and egg hunt
 - Day Camp and Pool start June 3
- Worked on cleaning out and organizing the storage room at the Wester Center
- Researching new cash register for pool

Other: Updates

- Completed the purchase of the two gators and mower
- Worked on bids for a dump truck and pick up
- Working on several projects: Pickle Ball, Prices Greenway extension, Greenway Phase I
- Worked with Blueberry/Comcast for security internet throughout the Park

- Working with recreational baseball and softball on diamond schedules
- Continued preparing for the IU intern we will have this summer

COMMITTEE REPORTS:

Facility:

No report.

Administrative:

Farmer's Market 2024 Contract:

There was an update to the language in the contract to specify the location of the farmer's market. This was to clarify that the farmer's market controls only their area during the allotted time frame. Board member Wade made a motion to approve the updated 2024 Farmer's Market contract. A second was made by Lukenbill and all were in favor.

Open quotes for work truck and dump truck:

A last call for bids was made by Superintendent Hite.

Bids for the work truck and dump truck were opened and read aloud:

A motion was made by Board Member Eads to grant permission to Superintendent Hite to review the specifications of the bids and allow him to award the bid to the lowest responsive and responsible bidder. Hite noted that the quotes were within the budget allotted for these two purchases. A second was made by Board Member Wade and all were in favor.

Recreation and Events:

The Daddy Daughter Dance is taking place on February 10th at Riverside School. Tickets are on sale now at the park office. The next event coming up will be Easter in the Park on Saturday, March 23.

New Business:

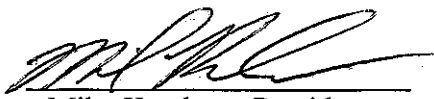
No report.

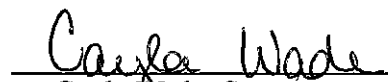
Old Business:


No report.

Adjournment:

A motion to adjourn by Board Member Eads with a second by Board Member Troyer. All were in favor. The next meeting will be held on Monday, March 4, 2024 at the Conservation Clubhouse at 5:00 p.m.


Mike Kershner, President


Cayla Wade, Secretary


Minutes by Jenny Sickmiller