

REGULAR SESSION, COMMON COUNCIL, December 27, 2023

Be it Remembered that the Common Council of the City of Plymouth, Indiana, met in regular session on December 27, 2023. The meeting was held in the Council Chambers, on the second floor of the City Building, 124 N. Michigan St., Plymouth, Indiana and was called to order at 6:30 p.m.

Mayor Senter led the Pledge of Allegiance and Councilman Ecker offered prayer.

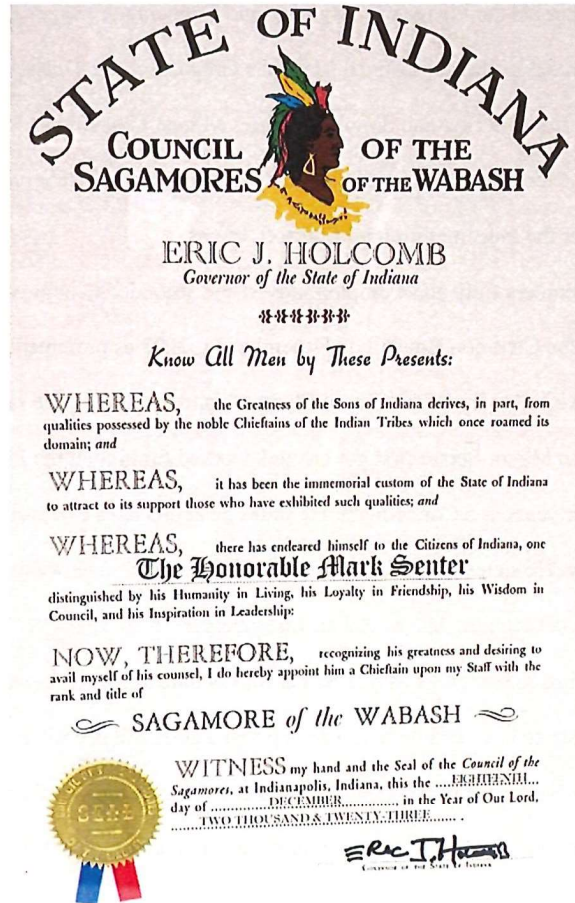
Mayor Senter presided for Council Members Greg Compton, Duane Culp, Don Ecker Jr., Jeff Houin, Randy Longanecker and Shiloh Carothers Milner. Councilman Robert Listenberger attended virtually. Clerk-Treasurer Gorski and City Attorney Surrisi were present. The public was able to see and hear the meeting through Microsoft Teams.

Council Members Culp and Compton moved and seconded to approve the minutes of the regular session of the Common Council on December 11, 2023 as presented. The motion carried.

Compton wished to thank the City of Plymouth and the Mayor. He states he helped on the city campaign when Mayor Senter first got elected, worked for him on the Plan Commission, and then in the last four years as a Councilman. He states he appreciates everything he has done and he appreciates the city. He states we have a wonderful community and he wants to wish the very best to our future council and our new Mayor Robert Listenberger.

Surrisi wished to recognize Mayor Senter for his time as Mayor. He explains he has been one of the greatest bosses to have and there is a saying that a good life is built with good relationships. He believes Mayor Senter really embodies that and one thing he says all the time is that he likes to reach out to constituents directly to help with problems and he believes that is the case. He explains he has really invested time in building relationships with people around the community, not just in his time as Mayor but also in his public service career with the Indiana State Police (ISP). He believes the fact that he has invested in those relationships is credit to why he was elected four times by the citizens of Plymouth as Mayor. He states as Mayor, he has built on those relationships and that is why he has largely had success in his career and the city has had such great success. He states it has been a great place to work and he believes the Mayor has empowered his team to strive for great things and it is a great place to work in Plymouth. He states because he has invested in those relationships, we have had a lot of success under his leadership. He states he has also invested in other relationships with communities around the county, which over the last five-six years has reaped a lot of dividends and built strong connections with people in all the towns and county government. He states it has led the Regional Cities, READI 2.0, and Stellar Communities that has all been things the State has given to our city and region due to that investment in relationships. He states he has also had a great relationship with the State of Indiana throughout his time as Mayor,

which has been to the benefit of the city. He explains the Mayor has worked with three different Governors in the time he has been Mayor. He lists Governor Mitch Daniels, Mike Pence, and Eric Holcomb. He states he has today on behalf of Governor Holcomb, a message to deliver.



Human Resources Manager Klingerman introduced the 2024 Benefit Renewal Package.

Klingerman states she wanted to give an update on this upcoming year's benefit renewal and she apologizes with it being later than normal. She states they have been waiting to finalize the clinic idea she had gone before the council on earlier this year for approval. She states with our benefit renewal, Surrisi and herself were expecting a jump in cost due to inflation but it looks like we managed, thanks to Gibson Insurance, to be able to slide by most of that jump. She explains our vision and life insurance will not be changing at all as we opted to renew our package at the same rate so thankfully there was not an increase in there. She states Paramount Dental's increase was minimal as it was an additional \$0.15 a month per person so they were able to budget that appropriately. She lists we will be able to renew VSP, Mutual of Omaha, and Paramount Dental for our normal benefits. She states as far as medical goes, that is where we were looking for the biggest jump. She explains there is unfortunately an increase in health insurance, it is not as much as we

thought it would be as we were anticipating close to a 20-25% increase. She states Gibson Insurance was able to negotiate our price as we are going to sign a renewal with PHP for our coverage. She explains it will be the same package with one minor change in the prescription tiers at a 11% increase. She states it is still a little bit of a jump but it is a lot less than what we are anticipating with inflation. She states where we have been budgeting over the last few years and the fact that Gibson Insurance has been able to get us our flat increase that the 11% is still well within our budget that we anticipated for 2024. She states for the clinic, we have officially signed a contract. She explains starting January 1, 2024, the City of Plymouth employees, their spouses, and their eligible dependents will be signed on for free Primary Direct Healthcare through a clinic that will be opening their doors January 1, 2024. She states at this time they will be offering benefit coverages for just the City of Plymouth employees, spouses, and dependents. She states she cannot speak on their behalf for when it will change on that aspect but for now, they will be eligible to take all 335 bodies that are on our plan. She states we do not have a set list for who the providers will be but Lisa Jones will be the main provider at that clinic. She states that clinic will also be taking over our workman's comp and our DOT needs as well.

Clerk-Treasurer Gorski introduced the 2024 Baker Tilly Services Agreement.

Gorski states this agreement is similar to what they did this past year providing you with quarterly city updates on finances. She states the agreement has gone up by \$200/monthly.

Ecker asks if there are any concerns.

Gorski responds by stating there are no concerns as they have provided us with very valuable information.

Houin states he has been extremely happy with the reports and the information that they provide as it gives such a better understanding of the financial state of the city.

Council Members Ecker and Culp moved and seconded to approve the 2024 Baker Tilly Services Agreement. The motion carried.

City Attorney Surrisi introduced Resolution No. 2023-1091, A Resolution to Transfer Monies from the General Fund to the Rainy Day Fund.

Compton asks if there are any plans to take those monies and put them into future allocation budgets. He lists fire trucks as an example.

Gorski responds by stating that will be up to the council.

Compton states he would highly suggest that to the council that they get with Baker Tilly and put together 10-20-year budgets for the fire trucks and start pouring money into that from our

current budget. He adds that it is a great thing that we have an extra \$500,000 to put into our Rainy Day Fund but those are budgeted monies that we have for this year that we need to allocate to future expenditures. He states they are not just rainy day funds that are up for grabs for anything.

Council Members Ecker and Longanecker moved and seconded to approve Resolution No. 2023-1091, A Resolution to Transfer Monies from the General Fund to the Rainy Day Fund. The motion passed by roll call vote.

Councilman in Favor: Compton, Culp, Ecker, Houin, Listenberger, Longanecker and Milner

Councilman Opposed: None

RESOLUTION 2023-1091

A RESOLUTION TO TRANSFER MONIES
FROM THE GENERAL FUND TO THE
RAINY DAY FUND

Statement of Intent and Purpose

Indiana Code § 36-1-8-5(b) requires that "[w]hen the purposes of a tax levy have been fulfilled and an unused and unencumbered balance remains in the fund, the fiscal body of the political subdivision shall order the balance of that fund to be transferred . . . (2) to the general fund or rainy day fund of the municipality . . ."

The City of Plymouth is currently in the enviable position of having an "unused and unencumbered balance" within the General Fund from fiscal year 2023. The statute quoted above allows for these funds to remain in the General Fund. But the concern is that the Department of Local Government Finance would take into consideration the General Fund balance when it determines the appropriate and permissible levy to fund the City's varied operations. The only other option is to transfer these monies to the City's Rainy Day Fund. If so, Indiana Code § 36-1-8-5.1(f) provides "[t]he department of local government finance may not reduce the actual or maximum permissible levy of a political subdivision as a result of a balance in the rainy day fund for the political subdivision."

Prudent fiscal management dictates the City should sequester substantial funds in the event unforeseen circumstances limit or interrupt future revenues to the point of jeopardizing essential operations. In short, the Council should make use of the Rainy Day Fund, the creation and purpose of which is found in §§ 34.360 et. seq. of the City's Code of Ordinances.

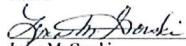
Upon the recommendation of Clerk-Treasurer Gorski, the intent and purpose of this Resolution is to authorize the transfer of Five Hundred Thousand Dollars (\$500,000) from the City's General Fund to the City's Rainy Day Fund.

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City of Plymouth, Indiana, the Clerk-Treasurer is hereby authorized to transfer Five Hundred Thousand Dollars (\$500,000) from the General Fund to the Rainy Day Fund for the purposes specified in § 34.361 of the Code of Ordinances, unless otherwise stipulated by law.

Passed and adopted by the Common Council on the 27th day of December, 2023.


Mark Senter, Mayor

Attest:


Lynn M. Gorski
Clerk-Treasurer

City Attorney Surrisi introduced Resolution No. 2023-1092, A Resolution Providing for the Transfer of Appropriations Within Departments and Funds of the City of Plymouth, Indiana as Requested by the Department Heads and Forwarded to the Common Council for their Action and Passage Pursuant to IC 6-1.1-18-6.

Surrisi states this would move money within the Police Departments budget. He states it would move \$39,411.00 from Salaries-Regular to Equipment.

REGULAR SESSION, COMMON COUNCIL, December 27, 2023

Council Members Ecker and Compton moved and seconded to approve Resolution No. 2023-1092, A Resolution Providing for the Transfer of Appropriations Within Departments and Funds of the City of Plymouth, Indiana as Requested by the Department Heads and Forwarded to the Common Council for their Action and Passage Pursuant to IC 6-1.1-18-6. The motion passed by roll call vote.

Councilman in Favor: Compton, Culp, Ecker, Houin, Listenberger, Longanecker and Milner

Councilman Opposed: None

RESOLUTION 2023-1092

A RESOLUTION PROVIDING FOR THE TRANSFER OF APPROPRIATIONS WITHIN DEPARTMENTS AND FUNDS OF THE CITY OF PLYMOUTH, INDIANA AS REQUESTED BY THE DEPARTMENT HEADS AND FORWARDED TO THE COMMON COUNCIL FOR THEIR ACTION AND PASSAGE PURSUANT TO IC 6-1.1-18-6

WHEREAS, IC 6-1.1-18-6 provides that all cities using departmental budgets may, by ordinance or resolution, transfer appropriations from one major budget classification to another within a department or office at any regular public meeting without prior notice and without approval from the Department of Local Government Finance, provided such transfer does not necessitate expenditure of more money than the total amount set out in the budget.

WHEREAS, certain extraordinary conditions have developed since the adoption of the existing annual budget for the year 2023 and it is now necessary to transfer appropriations into different categories than was appropriated in the annual budget for the Police Department.

WHEREAS, it has been shown that certain existing appropriations have unobligated balances will be available for transferring as follows:


Department	From Account	To Account	Amount
Police	1101.009.411.0130 Police Salaries-Regular	1101.009.445.0200 Equipment	39,411.00
		Total	39,411.00

NOW THEREFORE, be it resolved by the Common Council of the City of Plymouth, Indiana, that for the expenses of various departments the appropriations are hereby transferred and set apart out of the funds named for the purposes specified in the 2023 annual budget, subject to the laws governing the same, and that such sums are herein transferred unless otherwise stipulated by law.

Passed and adopted by the Common Council on the 27th day of December, 2023.


Mark Sentor, Presiding Officer

Attest:


Lynn M. Gorski
Clerk-Treasurer

Kevin Berger states for Stellar Communities that he would like to thank everyone for the help this year on Riverside Commons. He states they got their last certificate of occupancies and they are getting close to opening. He explains they have a couple more buildings to clean but other than that, everything is done.

Ecker comments that he saw quite a few cars when he drove by earlier this week.

Berger adds they are starting to fill up.

Surrisi states for the Comprehensive Plan Update that it has been adopted as you know and incoming City Attorney Houin will be taking the reins on the Implementation Committee that will begin work next month. He adds there should be some good updates for that in the coming months.

Proclamation

City of Plymouth

December 27, 2023

WHEREAS,

Sean Martin Surrisi has dedicated his life to this community, and has demonstrated in many practical ways his deep and genuine love for the City of Plymouth and Marshall County; and

WHEREAS,

Growing up in Culver, Sean graduated from Culver Community High School in 1995. After high school Sean went on and graduated from DePauw University and is a proud DePauw Tiger. In 1997 he married Janette Doty and they have one adult daughter Abby that lives in Chicago; and

WHEREAS,

Sean attended Valparaiso University where he earned his Law Degree and began working for Anderson, Agostino & Keller; and

WHEREAS,

In February of 2012 Mr. Surrisi began working as City Attorney in Plymouth and has been a bright star in everything we have done the last 12 years; and

WHEREAS,

Sean is the epitome of an organizer and loves the minutiae of law...in other words: "getting into the weeds!" Yet, he is a quiet leader without an overbearing ego and I can honestly say we have never had a cross word amongst the two of us.

WHEREAS,

Sean has been involved in some of the most important developments and decisions made in this city's history including working with the MCEDC, Crossroads, Stellar Communities, Regional Cities, both comprehensive plans in the last ten years, City Hall renovation, Plymouth's Community of the Year in 2019, the Aquatics Center, River Park Square and so many other aspects of what we have been able to accomplish.

NOW, therefore, I, Mark Senter, by the virtue of the authority vested in me as Mayor, and on behalf of the entire City Council and all our citizens, do hereby present the Key to the City of Plymouth to Sean Martin Surrisi and wish him the best in all his future endeavors.

Mark Senter, Mayor

City of Plymouth

Mayor Senter presented the Key to the City of Plymouth to Sean Surrisi and read aloud the proclamation above.

Surrisi states it has been an honor working with all of you and all the past councils.

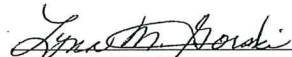
Mayor Elect Listenberger thanks Mayor Mark Senter for everything. He states it is disappointing that he cannot be here tonight due to being sick. He thanks Mayor Senter and City Attorney Surrisi as they have been so helpful in this transition and it really shows that they care for the community and their heart was in setting us up for success. He states he can't say enough about these two. He explains he looked back on his calendar and since election he added up how many meetings he attended. He believes it is at 35 now and 25 of those have been with Mayor Senter.

Council Members Compton and Ecker moved and seconded to accept the following communications:

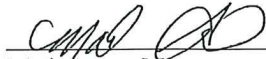
- Minutes of the Board of Public Works and Safety meeting of December 11, 2023
- December 27, 2023 Check Register
- MEMO to Council 121523
- November 2023 Clerk-Treasurer Financial Reports
- October 2, 2023 Park Board Minutes
- November 6, 2023 Park Board Minutes
- November 14, 2023 Board of Aviation Commissioners Minutes
- November 21, 2023 Redevelopment Commission Minutes

The motion carried.

There being no further business to come before the Council, Council Members Longanecker and Compton moved and seconded to adjourn, Mayor Senter declared the meeting adjourned at 6:53 p.m.


Lynn M. Gorski
Clerk-Treasurer

APPROVED


Mark Senter, Mayor