

The Board of Public Works and Safety of Plymouth, Indiana, met in Regular Session at 6:00 p.m. on October 23, 2023. The meeting was held in the Council Chambers, on the second floor of the City Building, 124 N. Michigan St., Plymouth, Indiana.

Mayor Senter called the meeting to order. Senter presided for Board Members Duane Culp, Don Ecker Jr., Jeff Houin and Shiloh Milner who were physically present. Clerk-Treasurer Gorski and Human Resources Manager Klingerman were present. The public was able to see and hear the meeting through Microsoft Teams.

Board Members Culp and Ecker moved and seconded to approve the minutes of the regular session of the Board of Public Works and Safety meeting of October 9, 2023. The motion carried.

Fire Chief Holm states with himself going to the Monday through Friday position, they have to fill his position on shift. He states they put out that advertisement and had a really good applicant. He explains the applicant is currently a Paramedic/ Firefighter, with 12 years of experience as a Firefighter and 8 years of experience as a Paramedic. He states he has been working as a Full-Time Paramedic/ Firefighter for another department for six years and they had chosen this time around with interviews to do what the Police had done with internal interviews with other medics. He states they did the physical agility test and Firefighter written test which he passed very easily. He lists he is also an instructor for both EMS and Fire, so he comes with a lot of certifications. He adds they know him very well as he has also been a volunteer in the Lakeville/ LaPaz area for a number of years. He asks for the opportunity to extend a conditional offer of employment to this individual.

Culp asks if he can tell them who it is.

Holm responds by stating John Lampkins.

Board Members Culp and Milner moved and seconded to approve the request to extend a conditional offer of employment to John Lampkins. The motion carried.

Clerk-Treasurer Gorski introduces a request to Close the Parking Lot on the north side of the Old Firehouse from Kiriti Nate. Mayor Senter spoke on behalf of this request.

Mayor Senter adds along with that there is a trailer that is there from A-1 Construction that has been there for almost two weeks. He explains they got a permit from the Plymouth Police Department but he is going to try to get it moved for that day.

## REGULAR SESSION, BOARD OF PUBLIC WORKS AND SAFETY, October 23, 2023

**REQUEST FORM**  
**CITY OF PLYMOUTH**Date 10/12/2023

Notice to BOARD OF PUBLIC WORKS AND SAFETY, CITY OF PLYMOUTH, INDIANA

Kindly take care of the following request:

Close the parking lot on the north side of the old firehouse to ensurethe safety of the children of the preschool while they participate in aTrunk or Treat event on October 30th from 8:00 am till 12:00 pm.

Kristi Nale	Owner
220 N. Center St., Plymouth, IN	
574-780-4072	

## Determination of request:

Approved by Board of Public Works & Safety  
October 23, 2023Return original form to Clerk-Treasurer's  
Office after determination is complete.

*Lynn M. Gorski*  
Clerk-Treasurer

Board Members Houin and Ecker moved and seconded to approve the request as presented.

The motion carried.

Kathy Botorff with WTCa states this morning she called the Police Department because one of those construction people had a pickup truck with a flatbed trailer that took up three parking spaces all day parked on Washington Street there.

Board Members Ecker and Milner moved and seconded to allow the payroll for October 13, 2023, along with the claims for October 23, 2023, as entered in Claim Register #2023-20.

The motion carried.

Board Members Houin and Milner moved and seconded to accept the following

communications:

- October 23, 2023 Docket
- October 10, 2023 Technical Review Committee Minutes
- Plymouth Water Department Activity Report – September 2023
- Plymouth Wastewater Department Activity Report – September 2023

The motion carried.

There being no further business, Board Members Culp and Milner moved and seconded to adjourn, Senter declared the meeting adjourned at 6:06 p.m.

APPROVED:

*Lynn M. Gorski*  
Lynn M. Gorski  
Clerk-Treasurer

*Mark Senter*  
Mark Senter  
Mayor



**CITY OF PLYMOUTH WASTEWATER DEPARTMENT**  
**Board of Public Works and Safety**  
**September 2023 Monthly Report**

**PLANT OPERATIONS:**

1. Total flow in gallons	44,293,480
2. Average daily flow in gallons	1,476,449
3. Rainfall	1.58"
4. Monthly average in BOD removal	99.5%
5. Monthly average in TSS removal	97.5%
6. Monthly average in Ammonia removal	99.9%
7. Monthly average in Phosphorus removal	77.4%
8. General plant maintenance	
9. Work orders completed:	

**301 - Wastewater Treatment Plant**

- Exercised 91 plant valves.
- Re-filled cleaning acid on the ultra violet disinfection system.
- Installed new concrete pad for the generator at the Ferndale lift station.
- Repaired administration building air conditioner.
- Cummins Sales & Service completed preventive maintenance on plant generator.
- Serviced all clarifiers.
- Replaced the drain piping on the south primary clarifier's scum beach.
- Rotated primary clarifiers from north to south tank.

**61- Vehicle/Mobile Equipment**

- Prepared equipment for sale on-line auction.
- Replaced the wiring harness on T-23 (semi), which had been damaged.

**52 - Lift Stations**

- Daily removal of rags from the Centennial Crossing and 30/17 lift stations.
- Adjusted the radar level controller on the M.C. Jail lift station.
- Repaired the debris rake at the Centennial Crossing lift station.
- Installed 2 new non-clog pumps at Centennial Crossing lift station.

**1 - Collection System**

- 0 - Eliminated structures
  - a.
- 0 - Replaced structures
  - a.
- 0 - Repaired structure
  - a.
- 1 - Replaced / adjusted castings.
  - a. Replaced casing at 917 W. Walnut St. (J6M049).
- 0 - GIS data collection points.
  - a.
- 0 - New structure
  - a.
- 0 - Point Repairs
  - a.
- 0 - Miscellaneous

**COLLECTION SYSTEM GENERAL:**

- 1. Cleaned 10,223 feet of sewer lines:
  - 333 feet during service calls
  - 9,890 feet during preventive maintenance
- 2. Televised 35,768 feet of sewer lines.
- 3. Mechanically removed roots from 2,225 feet of sewer lines.
- 4. Removed approximately 5.11 tons of silt and debris during cleaning and inspections of sewers lines.
- 5. Used approximately 25,435 gallons of potable water during sewer cleaning.
- 6. Performed routine maintenance on 10 CSO's and 17 pumping station.

**MISCELLANEOUS**

- Repaired water leak in control cabinet on the 6<sup>th</sup> St. odor control unit.
- Hosted pump class for Flow Techniques, Inc., two employees attended.
- Cummins Sales & Service completed preventive maintenance on 3 generators in the collection system.
- Lift training for new employee.
- Completed safety training module on "Sharps Safety" on 9-7-23.

CITY OF PLYMOUTH WATER DEPARTMENT  
Board of Public Works and Safety  
September 2023 Monthly Report

PLANT OPERATIONS

Water Treated - Ledyard Water Treatment Plant	24,358,111 gallons
Water Treated - Pine Water Treatment Plant	<u>21,831,458 gallons</u>
Water Treated - Total	46,189,569 gallons
Water Treated - Daily Average - Ledyard Water Treatment Plant	811,937gallons
Water Treated - Daily Average - Pine Water Treatment Plant	<u>727,715 gallons</u>
Water Treated - Daily Average - Combined	1,539,652 gallons

- Backwashed filters at Ledyard Water Treatment Plant 9 times for a total of 756,000 gallons.
- Backwashed filters at Pine Water Treatment Plant 13 times for a total of 1,248,000 gallons.
- Total backwash usage for the month was 2,004,000 gallons.

MAINTENANCE WORK ORDERS COMPLETED

- 23- Ledyard Water Treatment Plant Maintenance
  - Completed auxiliary generator test.
  - Completed temperature checks on high service pumps.
  - Cleaned and inspected chlorine injectors.
  - Inspected both water towers.
  - Started making repairs and adjustment to items noted by our IDEM inspector during the sanitary survey.
  - Inspect back wash compressor.
  - Repair well #3C flow meter.
- 14 - Pine Water Treatment Plant Maintenance
  - Completed auxiliary generator test.
  - Completed temperature checks on high service pumps.
  - Cleaned and calibrated chlorine analyzer.
  - Cleaned chlorine injector.
  - Started making repairs and adjustment to items noted by our IDEM inspector during the sanitary survey.
- 13 - Mobile Equipment
  - W-1, W-19, W-28, W-210, W-9, W-5 and E-59.

WATER SAMPLING

- 10 Distribution system bacteria samples, IDEM required
- 62 Distribution system chlorine residual samples, IDEM required
- 5 Fluoride samples, ISDH required
- 361 Process control samples and analysis at the Ledyard Water Treatment Plant include Ferrous Iron, Total Iron, Manganese, and Chlorine
- 379 Process control samples and analysis at the Pine Water Treatment Plant Samples Includes Ferrous Iron, Total Iron, Manganese and Chlorine
  - 0 THM's Sets.
  - 0 HAA5's Sets
  - 0 VOC's sets
  - 0 SOC/2nd Annual 1 for each plant sets
  - 0 Radionuclide
  - 0 IOC- Metals-Radon
  - 30 Lead & Copper Samples
  - 0 Nitrate/Sampling for each Plant (sets)
  - 1 Extra Sampling
  - 0 Hardness/Corrosion
  - 0 Set IDEM required PFAS sampling on all 6 wells

SERVICE

Utility Locates	387
Total Number of Work Orders	256
Service Disconnects	16
Service Disconnects for non-pay	37
Service Reconnects for non-pay	42
Blue Tags "Service Notice" left on door	21
Pink Tags "Insufficient Funds Notice" left on door	12
New Radio Read / Meter Installations	5
Accuracy Checks	122
After Hours Call Outs	1
Meters New/Repaired	0
Consumer Confidence Report Requested Hand Delivery	0

CONSTRUCTION ACTIVITIES

- (0) Curb Stops Repaired / Replaced / Installed
- (0) Old Curb Stops Located / Capped Off at Valves
- (0) New Taps Installed
- (0) New Mains Completed
- (0) Valves / Valve Boxes / Repaired / Replaced / Installed
- (1) Hydrants Repaired / Replaced / Installed / Serviced / Painted  
09-28-2023 1411 Pidco Dr. - Realigned fire hydrant (Hit by semi-truck).
- (0) Valve Exercised
- (2) Main Breaks and Leaks Repaired  
09-11-2023 219 Shalley Dr. - Leak after curb stop (Replaced curb stop).  
09-26-2023 117 Pearson Pl. - Repaired leak at corporation stop. (Under drive way).
- (3) Service Lines / New/ Repaired  
09-06-2023 Centennial Park - Repaired water pit after carnival ran over it.  
08-23-2023 404 Indiana Ave. - Leak on service line (Contractor replaced)  
09-26-2022 2011 Westgate Ave. - Installed meter pit. (Contractor replaced service line).

MISCELLANEOUS

- GPS data collection.
- Lead service line inspections.
- Set up/broke down water trees for the Blueberry Festival.
- Jon Ycazel participating in American Waterworks Association (AWWA) operator training course.
- Three employees attended the AWWA meeting at Swan Lake Resort on 9/29/23.
- State Board of Health completed the water department's inspection of our fluoride application.
- Pot holed for the Park Department at the Webster Center.