

REGULAR SESSION, BOARD OF PUBLIC WORKS AND SAFETY, May 22, 2023

The Board of Public Works and Safety of Plymouth, Indiana, met in Regular Session at 6:00 p.m. on May 22, 2023. The meeting was held in the Council Chambers, on the second floor of the City Building, 124 N. Michigan St., Plymouth, Indiana.

Mayor Senter called the meeting to order. Senter presided for Board Members Duane Culp, Jeff Houin, Shiloh Milner and Bill Walters who were physically present. City Attorney Surrisi and Clerk-Treasurer Gorski were present. The public was able to see and hear the meeting through Microsoft Teams.

Board Members Culp and Milner moved and seconded to approve the minutes of the regular session of the Board of Public Works and Safety meeting of May 8, 2023. The motion carried.

Houin states it was brought to his attention that the corner of Michigan and Jefferson Street where the Old Subway building was is not being maintained very well and that it needs to be mowed. He states he is unsure who is responsible for that or if anyone is responsible for that. He lists it could be the Street Department or the Parks Department.

Street Superintendent Marquardt states he knows they have mowed around the terrace but he will check on the other part. He states he is unsure of who was moving there and was uncertain if the test wells were still there.

Houin explains he hasn't had an opportunity for himself to go and see what it looks like but it was brought to his attention that it looks like it is in bad shape and he was uncertain of who was doing it so he would share his concern.

Marquardt states he knows the Park Department has mowed some around but he will check and make sure.

Houin states his worry was that he assumed it was the Park Department's responsibility and the Parks Department assumed it was your responsibility and nobody was looking at it.

Park Superintendent Hite via Microsoft Teams explains he couldn't hear what Marquardt had said but he saw it this week, they have been busy and they plan to get out there.

Houin explains he just wished to share that concern from the public.

City Attorney Surrisi states while they are on the topic, he wished to refresh everyone's memory and for the public's benefit that the initial plan when the city acquired the property that a pocket park would be put there. He states it was going to be named, "Crossroads Plaza," to celebrate all the historic roads that intersect there and that was going to be a Stellar project. He states the funds through Stellar did not work out for that and one component for that is that the

site doesn't have environmental clearance from IDEM. He states back in the 1980's the prior owner had taken some gasoline tanks out of there without filing all the proper paperwork. He explains they were able to get the site into a state program called the "Petroleum Orphan Sites Program." He states they call them orphans because they are sites that had open claims for years and nobody has claimed them and completed them. He states with that program the State of Indiana is paying for all the assessment and remediation efforts and all they had to do was provide access to the property. He states Heartland Consulting Environmental Company out of South Bend was the one that was assigned to that and they installed some monitoring wells and they are still in that review process. He states once all that environmental clearance works the state is performing is done then the property can get back on track for some long-term plan.

Mayor Senter asks for clarification if the site was also found to be historical.

Surrisi responds by stating the building was listed as a contributing asset to the North Michigan Street Historic District and they engaged with the Department of Historic Preservation and had discussions about any steps that would need to be taken to acknowledge that fact when they were demolishing it and there was no further action that needed to be taken when it was demolished.

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time) on May 8, 2023 at the City of Plymouth - City Hall, 124 North Michigan Street, Plymouth, Indiana, 46563 (Garro Street Entrance). Proposals received by the Clerk-Treasurer after 4:30 PM (local time) shall be returned unopened. The bidder shall be responsible to make sure that bids are mailed or otherwise delivered to the Clerk-Treasurer before said time. One final call for bids shall be made prior to the opening of the bids at the subject meeting. The 2023 STREET PAVING PROJECTS shall be the street milling/reconstruction and hot mix asphalt placement project as described in the Specifications.

NOTICE TO BIDDERS
CITY OF PLYMOUTH,
INDIANA
2023 STREET PAVING
PROJECTS

Notice is hereby given that the CITY OF PLYMOUTH, Indiana, by and through its Board of Public Works and Safety, hereinafter referred to as the OWNER, will receive sealed bids for the CITY OF PLYMOUTH - 2023 STREET PAVING PROJECTS at the office of the Clerk-Treasurer of the City of Plymouth - City Hall, 124 North Michigan Street, Plymouth, Indiana, 46563. Sealed bids are invited and may be forwarded by registered mail, addressed to the City, in care of the Clerk-Treasurer by no later than 4:30 PM (local time) and will be considered by the OWNER at a public meeting called to open such proposals on or after 6:00 PM (local

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the Clerk-Treasurer or delivered to the meeting by 6:00 PM local time will be opened publicly and read aloud by the Board at the Board of Public Works and Safety Meeting, 124 North Michigan Street (Garro Street entrance) at the above time.

Bids are to be submitted on Indiana Form No. 96 and shall be accompanied with the appropriate financial statement. Each bid shall be accompanied by a certified check or acceptable bid bond, in a sum of not less than five percent (5%) of the total bid amount. Bids shall be in sealed envelopes, marked with the name and place of business of the bidder. E-Verify employment, documentation, City Neapolism documentation, Doing Business with train, and Tier 1 Contractor Certification Pursuant to IC 5-16-13 documentation shall be completed and submitted with the bid documents.

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A performance bond equal to the contract price and a payment bond to insure the payment of subcontractors, contract laborers, material suppliers, and persons furnishing services will be required upon award of contract. No bid shall be withdrawn after scheduled closing time for receipt of bids for at least forty-five (45) days. The Board reserves the right to reject any or all bids, to accept all, or any part of any bid received, and to waive any and all informalities in bidding, and to accept the lowest and/or best bid. Board of Public Works and Safety
Lynn Gorski, Clerk-Treasurer
April 24, May 1, 2023
April 24, May 1, 2023

Open Bids for 2023 Street Paving Projects

Marquardt and Surrisi make a last call for bids before opening the bids as follows.

- Milestone Contractors North, Inc. - \$497,681.42
- Rieth-Riley Construction Co., Inc. - \$482,100.00
- E&B Paving LLC - \$489,235.78

City of Plymouth 2023 Street Paving Projects	Engineer's Estimate		Rieth-Riley		E & B		Milestone	
	Base		Base		Base		Base	
PW-23-001 HILCREST AVE.: Winding Oak Dr. to Crimson Ln.	\$17,709.43		\$19,155.00		\$13,796.21		\$16,702.38	
PW-23-002 WINDING OAK DR.: Hillcrest Ave. to Dead End Turn Around	\$29,458.69		\$25,887.00		\$21,720.50		\$26,046.00	
PW-23-003 W. ADAMS ST.: Dead End to Beerenbrook St.	\$75,356.19		\$62,795.00		\$72,437.32		\$66,289.95	
PW-23-004 W. ADAMS ST.: Beerenbrook St. to N. Fifth St.	\$103,785.35		\$66,676.00		\$85,071.60		\$82,714.00	
PW-23-005 W. ADAMS ST.: N. Fifth St. to N. Third St.	\$81,500.40		\$65,514.00		\$68,179.51		\$65,565.15	
PW-23-006 W. MONROE ST.: N. Walnut to N. Center St.	\$37,434.35		\$33,883.00		\$31,664.06		\$31,558.45	
PW-23-007 E. HARRISON ST.: N. Michigan St. to Bailly St.	\$30,219.23		\$25,239.00		\$22,733.30		\$27,306.50	
PW-23-008 BAKER ST.: Columbus Dr. to Dora Ln.	\$84,236.16		\$68,023.00		\$67,972.90		\$74,774.65	
PW-23-009 E. LAPORTE ST.: Liberty St. to Walk Bridge	\$38,401.06		\$36,753.00		\$40,496.56		\$36,466.44	
PW-23-010 LOUISA ST.: S. Michigan St. to Miner St.	\$26,486.95		\$24,555.00		\$20,573.52		\$24,268.40	
PW-23-011 RUTH ST.: S. Michigan St. Chester St.	\$15,475.10		\$16,014.00		\$12,868.20		\$13,586.00	
PW-23-012 BAYLESS ST.: Lemler Ln. to Jackson Hts.	\$32,463.01		\$30,117.00		\$29,122.10		\$27,403.50	
SUB TOTAL FOR STREET PROJECTS	\$572,525.93		\$474,611.00		\$486,635.78		\$492,681.42	
PW-23-013 SUB TOTAL FOR SPECIAL UNIT PRICE UNDERCUT & BACKFILL	\$1,300.00		\$7,489.00		\$2,600.00		\$5,000.00	
TOTAL FOR 2023 STREET AND SIDEWALK PROJECTS	\$573,825.93		\$482,100.00		\$489,235.78		\$497,681.42	

Marquardt asks for permission to review these between the City Attorney and himself, and if they have questions to talk with VS Engineering as they are going into a 3-week period before their next meeting. He explains it is within their budgeted money and go ahead from there and award.

Commissioners Milner and Houin moved and seconded to allow the Street Superintendent and City Attorney to review the bids and award them prior to the next meeting. The motion carried.

Marquardt states when they brought up the corner that is removing wells for BP station asked if they could park a trailer over there by the river's edge as of right now, they are on BP's lot. He states he told them they could and they should be there a couple days. He adds he did notice a barrel there.

Surtisi states he has called before when there were other barrels and that was from the environmental consultants.

Walters explains he noticed today that the contractor was resealing some of the streets that were done a couple years ago from the railroad to Lake Avenue right in front of his house.

Marquardt states there is a company called Rejuvtec and they put a rejuvenator on and it is very recommended you take care of a road that is 1-3 years old. He states he has noticed it

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help as they have used them for a few years. He states there are also some crack sealers in the city finishing up with last year's crack sealing.

Walters explains they did a very nice job and it didn't take them very long.

Marquardt states it is very quick and they come back and sweep the edges in a couple days.

Commissioners Houin and Culp moved and seconded to take the crosswalk request at

Trinity United Methodist Church off the table. The motion carried.

Marquardt states his recommendation would be that they do not do this request as it does not follow the plans. He states there would be a big cost to it as he did look at the curb and sidewalk and it would be a 2 step up on that curb so there would be a lot of sidewalks to replace and bring down to spec for a half-block crosswalk.

Houin states for as disappointing as it is after talking with Marquardt more about it that it is not feasible at that location for the city to do anything. He states he believes there is still an option if the church had a temporary sign to put out in the street when they had activities going on. He states there is nothing stopping them from doing that. He explains as for a city installed crosswalk that it just does not look like it is going to work there. He states he does want to thank both Marquardt and Marshall for indulging them with all the questions and tabled it a couple times while they continued to look at it. He states he appreciates everyone who tried to help out with this.

REQUEST FORM CITY OF PLYMOUTH

Date 04/06/2023

Notice to BOARD OF PUBLIC WORKS AND SAFETY, CITY OF PLYMOUTH, INDIANA

Kindly take care of the following request:

Plymouth Trinity United Methodist Church is located on the corner of S. Michigan and William Streets.

Our parking lots across the street from the church on William St. Children and adults cross the street often during

the day and evenings. We have several troops of Girl Scouts using the church on Thursdays. The children play in the

parking lot and cross back and forth in good weather. We are requesting a crosswalk to be placed on William Street

to provide safety especially for the kids and also for the adults. Please consider our request and let us know.

Barbara Holcomb, Council on Ministries Chairman

Title

10523 Del Lo Me Lane, Plymouth, Indiana

Address

Phone number 574-276-6217

Text number

Determination of request:

Board of Public Works & Safety denied the

request, May 22, 2023

Return original form to Clerk-Treasurer's
Office after determination is complete.

Barbara Holcomb
Clerk-Treasurer

Board Members Houin and Milner moved and seconded to deny the crosswalk request from

Barbara Holcomb for Trinity United Methodist Church as presented. The motion carried.

Marquardt wished to add another thing for their Tactical Urbanism in front of the High School is that it seems to work but they are getting tired of running back and forth picking up delineators every day. He states he does not know what that is about but this is the place where people have messed with them the most.

Mayor Senter explains he was told this morning that kids are stealing them.

Marquardt states nothing is getting stolen yet but they are all getting laid down in a perfect line.

Houin states it would be interesting to find out if it is kids or adults that are doing it.

Marquardt states he is trying to find out if someone is just driving by in their car holding their hand out just knocking them all over.

Milner states it is definitely easier to pull out. She states she drops a kid off, not every day, but turning left is a lot easier.

Marquardt states he knows the school is thinking about doing some sidewalks and they are even thinking about adjusting their driveway when they are doing construction.

Houin states he can tell the School Administration really likes those.

Culp states Mike Olszewski contacted him and states half of the stuff that was done seems to help but the other half out by the roadway did not. He explains he instructed him to reach out to Marquardt.

Marquardt asks if this was in regards to the water issues.

Culp agrees and states it was out on Muckshaw Road just south of Oakhill Avenue.

Marquardt states he will get with the Cemetery Superintendent and found out what is going on.

Clerk-Treasurer Gorski introduces a Street Closure Request from St. Michael's School.

There was no one in attendance for this request.

Marquardt states they have done this before for them and they did call today and he advised for them to call the City Office to see if they can be put on the agenda really quick.

Houin asks if they have had any issues before.

Marquardt responds by stating they do not have issues. He states they put up the barricades really quick and they take them down.

REQUEST FORM
CITY OF PLYMOUTHDate: 5.22.23

Notice to BOARD OF PUBLIC WORKS AND SAFETY, CITY OF PLYMOUTH, INDIANA

Kindly review of the following request:

St. Michael School will be
having our Race for Education and
Olympic Day Tuesday, May 30, 2023
(Rain date is Wednesday May 31, 2023).
We have some additional parent
volunteers as of today. We will need
added space from 8:10:00 Tuesday 5:30. 23
need to close Center Street from Monroe to
Madison. (On Wednesday 5:31. 23 if Rain-date needed).
 Signed Amy Weidner Phone Number 574.936.4329
at 102
Thank you for your time.
 Print Name Amy Weidner Address 612 North Center Street

In-Office Only:
Determination of Request

Board of Public Works & Safety approved request.
May 22, 2023

Return original form to Clerk-Treasurer's office after determination is complete.

Signed Shawn Gorski Title Clerk-Treasurer

Board Members Houin and Culp moved and seconded to approve the Street Closure Request from St. Michael's School as presented. The motion carried.

Board Members Culp and Milner moved and seconded to allow the payroll for May 15, 2023 and the claims for May 22, 2023, as entered in Claim Register #2023-10. The motion carried.

Board Members Houin and Walters moved and seconded to accept the following

communications:

- May 22, 2023 Docket
- May 5, 2023 Technical Review Committee Minutes
- Plymouth Wastewater Department Activity Report – April 2023
- Plymouth Water Department Activity Report – April 2023
- Plymouth Fire Department Activity Report – April 2023

The motion carried.

There being no further business, Board Members Milner and Houin moved and seconded to adjourn, Senter declared the meeting adjourned at 6:17 p.m.

APPROVED:

Shawn M. Gorski
 Lynn M. Gorski
 Clerk-Treasurer

Mark Senter
 Mayor