

DEPARTMENT OF ENGINEERING
PUBLIC WORKS – STORMWATER MANAGEMENT
CITY OF PLYMOUTH, INDIANA
900 OAKHILL AVENUE - P.O. BOX 492
PLYMOUTH, IN 46563

PHONE 574-936-3614
FAX 574-936-3017

TRC MEETING NOTES:

DATE: May 23, 2023

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AGENDA ITEMS:

9:00 – Brightspeed, Plymouth Fiber Buildout - Josh Motzer (Virtual)
9:20 – Neidlinger Park 1st Section (Changes) – Mike Delp

ATTENDANCE:

See attached Attendance Sheet for 2023-5-23

MEETING NOTES:

Brightspeed, Plymouth Fiber Buildout - Josh Motzer:

Project Summary:

- Brightspeed is looking to install fiber in and around the City of Plymouth. They are estimating to install approximately 47 street miles worth of fiber with approximately 6,200 targeted premises.
- Construction will start sometime this year (2023).
- 69%-70% of the installation will be aerial. Some aerial will require new or additional anchors and down guys.
- Existing conduit will be utilized if possible.
- The fiber buildout may serve existing cell towers but no new cell towers will be constructed.

Planning:

- Portions of the proposed buildout will take place within the Plymouth Corporate limits and others will take place outside the limits. In the areas outside the Plymouth corporate limits contact Marshall County Street Superintendent or the Indiana Department of Transportation (INDOT) if work will be conducted within the State's right-of-way.

Emergency Services:

- Nothing to address.

Transportation:

- When potholing if the 'pot hole' is in a paved area contact the Street Superintendent (574-936-2017) to obtain a Street Cut Permit for a pothole. Typically, there is a charge of \$100.00 per pothole up to a 1'x1' area.
- If needed, street cuts 4' wide (max.) and no more than 24' in length will be \$500.00 plus asphalt costs. Larger street repairs must be performed by a qualified paving contractor, who's cost above the \$500.00 base permit fee

shall be paid by the person making the application. Street cuts shall be saw cut.

Utilities:

- All underground installations taking place in the street right-of-way, alley right-of-way or easements will need a permit from the City.
- Aerial installations do not need a permit from the City although the City will want to review any plans that install utility support guy wires, pedestals or any other permanent installations within the right-of-way.
- Proper safety measures shall be used to protect the workers and the general public during all aspects of the operation.
- In some areas of the community there is very little room within the right-of-way. Upon review of the plan's adjustments may need to be made to the plans.
- Installations need to maintain a 5' separation from all City utilities in order to provide enough room for future maintenance.
- Installation depths within the City are restricted to 24" min. to 36" max.
- The City does not locate private sewer and water connection laterals.
- A responsive contact is needed to address emergency repairs to damaged utilities.

Drainage:

- Nothing to address.

General:

- Brightspeed will provide the City a contact for the purpose of addressing unresolved problems that were associated with Brightspeeds predecessors.
- Unresolved problem: Markley Dr., Brightspeed bored and installed a conduit through a manhole.

Neidlinger Park 1st Section (Changes) – Mike Delp:

Project Summary:

- Developers intend on alter their mid-1990's PUD to better serve the area by increasing the number of residential lots.
- Currently a home builder is interested in constructing homes on the available residential lots.
- The developers are working with Territorial Engineering to develop a plan for the area.
- The developers would like to straighten the common property line between their development and the New Song Community Church property. New Song Community Church has been approached and have appeared to be receptive to the idea.

Planning:

- New residential lots need to be a minimum of 60 feet in width and contain a minimum of 6,000 square foot unless a variance is obtained.
- The development will need to be re-platted.
- If the property line between the development and the New Song Community Church is revised the New Song Community Church will need to have their recorded deed revised to reflect the changes.

Emergency Services:

- Nothing at this time.

Transportation:

- Any proposed roadways that are constructed with the intent of being dedicated to the City will need to be constructed to City standards.
- When Dora Lane is extended south the nearby business that is currently using the Dora Lane and nearby streets for parking will have to park elsewhere.
- Street lighting is located along Dora Lane and will need to be extended when Dora Lane is extended.

Utilities:

- Sanitary sewers have previously been installed within the area and may need to be altered, by the developer, to provide connections to newly formed, or altered, lots.
- The City water supply along Dora Lane will need to be looped into the water supply along Berkely Street.
- The developer will need to refer to the original Storm Sewer layout to determine where additional storm sewer system needs to be placed.
- The developer should keep in mind how future development will use and connect to City utilities in the area.

Drainage:

- Refer to the original PUD to determine the stormwater elements that still need to be installed.

END OF MEETING

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TRC MEETING ATTENDANCE SHEET:

May 23, 2023

AGENDA ITEMS:

WWTP Meeting Room

9:00 A.M.

900 Oakhill Ave

9:00 – Brightspeed, Plymouth Fiber Buildout - Josh Motzer (Virtual)
 9:20 – Neidlinger Park 1st Section (Changes) – Mike Delp

ATTENDANCE:

CITY ATTORNEY:	Sean Surrisi	[✓]
CITY ENGINEER:		[]
ZONING ADMINISTRATOR:	Dennis Manuwal	[✓]
STREET DEPT SUPT:	Jim Marquardt	[✓]
UTILITY DEPT SUPT:	Donnie Davidson	[✓]
WATER DEPT AST SUPT:	Mike Vollrath	[]
WASTEWATER & SEWER AST SUPT:		[]
GIS:	Chris Marshall	[✓]
POLICE CHIEF:	Chief Bacon	[]
FIRE CHIEF:	Steve Holm	[]
FIRE INSPECTOR:	Rod Miller	[✓]
PARK SUPERINTENDENT:	Mike Hite	[]
PLAN COMMISSION:	Ralph Booker	[✓]
	Doug Feece	[]
	Fred Webster	[✓]
	Mark Gidley	[]

OTHER ATTENDANCE NAME	COMPANY	E-MAIL
Don Wendel	Michigan LLC	OWENDEL_54@YAHOO.COM
Rich Zeigler	Territorial Eng. LLC	Rich@TE-LLC.COM
Mike Delp	Michigan LLC	mdelp1954@gmail.com
Josh Motzer (Virtual)	Brightspeed	Josh.Motzer@Brightspeed.com
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Alicia Mendoza (Virtual)	CHC Consulting	amendoza@chcconsulting.com