

## **CITY OF PLYMOUTH BOARD OF AVIATION COMMISSIONERS**

March 14, 2023

City of Plymouth Board of Aviation Commissioners met in regular session March 14, 2023 at 6:30 p.m. in the Council Chambers of the City Building, 124 N. Michigan Street, Plymouth, IN.

President Phil Bockman called the meeting to order for Commissioners Houin and Hupka who were physically present. Commissioners Mersch and Morrison were absent. Also present was Airport Manager Bill Sheley. The public could see and hear the meeting through Microsoft Teams.

Commissioners Hupka and Houin moved and seconded to approve the minutes of the regular session meeting of February 14, 2023. The motion carried.

### **Airport Engineer's Report**

Sheley explains that Shillington is at Road School which Purdue puts on for two days so that is where he is at for today and tomorrow. He states the only thing Shillington had for this meeting was the signing of contracts. He explains the bad news is the FAA cancelled their contract for the hangar door but the good news is the reason they cancelled it is so they can reissue it for the more expensive door because of the new contractor. He states they went through signing documents today to get that all done so they don't have to cover the extra \$750.00 that the higher quote was with the contractor they will be going with. He explains that Shillington is aware that he took care of the forms today to get everything signed and it is to the point where Bockman is, the Clerk-Treasurer is complete and it is in Shillington's hands to take care of and he should E-Sign that tonight to get it all done.

Houin asks what the wait time is for the door.

Sheley responds by stating it is still 30-36 weeks for delivery of the door.

### **Airport Manager's Report**

Subject: March 2023 BOAC Meeting

1. Met with contractor, they are working on structural calc's for hangar door
2. Beaver activity at north side of culvert that goes under runway, trapper has traps set. Spoke with DNR about special permit if not caught by 15<sup>th</sup>.
3. 8000 gl 100 LL delivered 3/2, was able to lower pump price .70 cents
4. Runway & Grounds Inspection Report: Attached

Regards, Bill Sheley

Sheley states the contractor did come out; he flew in on his plane. He had his structural engineer with him along with a couple other people with him. He explains they spent quite a bit of time looking at the building and their structural engineers figured out what they are going to have to do to support the building. He adds that he has not heard back from them in regards to that yet.

He states he sent most of the them the picture of the beaver they caught. He states the beavers were cutting down stuff at the mouth and exit discharge area of the culvert that goes under the runway.

He had his trapper who was trapping coyotes set a couple of traps and they had the beaver that night. He explains on the next night they had pictures of a very large river otter. He states he has pulled all his traps since he headed out for a weeks' worth of trips and the end of the season is tomorrow. He states he reached out to the DNR and they would have to get a special permit if they are going to trap for beavers after the 15<sup>th</sup> when the season ends but they sent him the information and said if they didn't get all of the beavers, they needed to that they would issue a permit right away if he filled out the paperwork. He states that he is waiting to see if they need it.

Sheley states they got an 8,000 gallon delivery of low-lead last week and he had AV Fuel use one of their driver's as their drivers are great and know what they are doing. He states they worked with Deisch on all the testing and everything that needs to be done to help get him trained. He adds 8,000 gallons of jet-a coming tomorrow. He explains that low-lead went down 0.70 cents and he will be able to lower the price for jet-a as well.

#### **Other Business**

Sheley states there is going to be a wedding at the airport on Saturday. He states the Flight School's son is getting married and the girl he is marrying works for the flight school and she asked if she could have her wedding out there. He states he checked with the City Attorney to make sure there was no problem.

Hupka asks why he had to check with him.

Sheley responds by stating due to the use of alcohol. He states they changed the use of alcohol back when the flight school started because they were talking about starting a charter and he told the City Attorney that a charter service would serve alcohol on the airplane so the rules were changed for that. He states they are using the hangar and the space that they rent and they have got everything set up with the tenants so there is no disruption of their use.

Hupka asks what hangar.

Sheley responds by stating they are using the A-Hangar and the M-Hangar. He states the tents are set up in the entrance from the office area into the A-Hangar and there is still room for airplanes to get out on the side.

Houin asks if Sheley heard anything on this Spring when they were going to start on the Taxiway again.

Sheley responds by stating they have not seen anything on the grant and they have still not issued the end of fiscal year 2022 grant money yet. He states they still have their fingers crossed for that but otherwise it will be when new grants start around April. He states that about a half dozen grants get issued usually for the big airports and then in May, you will see them filter in. He states that his bet is at this point if they get a grant in June that they won't start on it until next year.

Houin asks if grounds are settling really nice.

Sheley responds by stating they compacted it very good and it hasn't moved. He states that it is a little soft in some areas if you try driving on it at the wrong time. He states there are still water standing in some areas that were not graded just right. He states he pointed those areas out to



Shillington right away and he adjusted the elevations out right away for the final grade when they come back out to take care of that.

Hupka asks if they are got any revenue from their solar panels.

Sheley states that the City Attorney just sent an invoice as they reached out to us a couple weeks ago. He states it is always interesting when you see their email because their Chinese name is there so it is one of those you have to check to see if it is spam or not.

Hupka states with Spring coming again if they can investigate a cost for putting in some roof vents.

Sheley responds by stating that it was mentioned to him at the last meeting and he mentioned it to someone else and they are going to look into it.

Hupka appreciates that because it would be nice to have something to get the moisture moving.

Sheley states that he has not seen the issue in other hangars that are all walled up. He believes it is partially because they are sheathed with white metal all the way up so they don't have the exposed rafters and stuff that everything drips off of. He states that he should have enough money in his regular budget to figure it out.

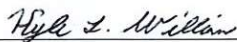
Sheley states they are starting to get some empty hangars. He states with Dr. Tolle who passed away, they've cleaned their hangar out and there is still a big 8 foot tall tooth in there and he said he would dispose of it for them. He states that he called the High School and the art department wants it for whatever. He states he called Tolle's wife and she was very happy to hear that as it wasn't just getting thrown into the dumpster. He states there was a spot emptied out in the D-Hangar and the A-Hangar as well.

#### Acceptance of Correspondence

- Runway and Grounds Inspection Report
- February 2023 Financial Reports

Commissioners Hupka and Houin moved and seconded to accept the correspondence as presented. The motion carried.

There being no other business to come before the board, Commissioners Houin and Hupka moved and seconded to adjourn the meeting. The motion carried and the meeting was declared adjourned at 6:51 P.M.

  
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Kyle Williams  
Recording Secretary