

REGULAR SESSION, BOARD OF PUBLIC WORKS AND SAFETY, December 12, 2022

The Board of Public Works and Safety of Plymouth, Indiana, met in Regular Session at 6:00 p.m. on December 12, 2022. The meeting was held in the Council Chambers, on the second floor of the City Building, 124 N. Michigan St., Plymouth, Indiana.

Mayor Senter called the meeting to order. Senter presided for Board Members Duane Culp, Jeff Houin, Shiloh Milner and Bill Walters who were physically present. City Attorney Surtisi and Clerk-Treasurer Gorski were present. The public was able to see and hear the meeting through Microsoft Teams.

Board Members Culp and Walters moved and seconded to approve the minutes of the regular session of the Board of Public Works and Safety meeting of November 28, 2022. The motion carried.

Utility Superintendent Davidson wished to update the board on the Solar Project at the Wastewater Treatment Facility. He states that 90% of the framework and panels have been installed. He states that the underground conduit should be complete this week, which he adds is one of the major things he wanted to make sure was complete before the ground froze. He states that they will start stringing wires next week. He adds that the potential start-up for the project at this point appears to be mid to late January and they are working to coordinate that with NIPSCO and also the other two school projects that are going on. He states that Solar Energy Systems has presented Change Order #1 which is the fence that is required to put around the solar installation. He states that there was thought to begin with in the bidding process that their fence at the grounds encompassed the entire field out there. He explains that it does not and it was bid without the fencing. He adds that both the other school projects were also bid without the fencing and they carried it on through. He states that from his understanding the school decided to do the fencing themselves. He states that he necessarily does not want to do the fencing themselves so they provided him with a change order with a markup to encompass the entire solar site is \$36,000.00. He asks for the Board's consideration on this matter.

Houin asks for clarification that it has to be done.

Davidson responds by agreeing and states that they do have a comparison on other fencing projects that were considerably higher on other similar projects. He states that he believes it is a good price and it is the same corporation that the school has used as well.

Culp asks if the money is already in the bid.

Davidson responds by stating that it is not and that is the reason for the change order.

Culp asks if he knew where they would get the money from or if this would have to be an additional appropriation.

Davidson responds by stating that it would have to be paid from cash on hand at the moment and he is assuming once the project is done then it would be divided up as intended between the ARPA funds, Redevelopment, and cash on hand with Utility.

Board Members Culp and Houin moved and seconded to approve Change Order #1 from Solar Energy Systems as presented. The motion carried.

Davidson adds that in reference to this he will be holding the approval until they get the requested information for some additional funding that could be available. He states that there could be another 10% which they could be eligible for from the current Inflation Reduction Act Grant. He restates that he will be holding onto that until he receives the information from Solar Energy Systems for what was requested by Baker Tilly.

Police Chief Bacon states that Beacon Credit Union has donated \$1,000.00 to the department and the money can be used to purchase seven handheld crossing guard signs for all of the crossing guards.

Board Members Walter and Milner moved and seconded to accept the donation from Beacon Credit Union for the above listed uses as presented above. The motion carried.

Bacon states that he also has a resignation to inform the board on. He states that Bob DeLee, who is his Corporal on second shift, has turned in his resignation and will be going to South Bend Police Department. He states that he has been with the department for over 23 years.

He states that he had testing on Saturday, both written and physical testing, for the applicants who applied with the department back in February. He states that there was a total of 14 applications between those two openings and everyone was invited. He states that nine people said they would be present for testing and five showed up.

Mayor Senter states that he had received an email from Dave Schoof who is the Director of Facilities at Plymouth Community School Corporation. The email was read aloud.

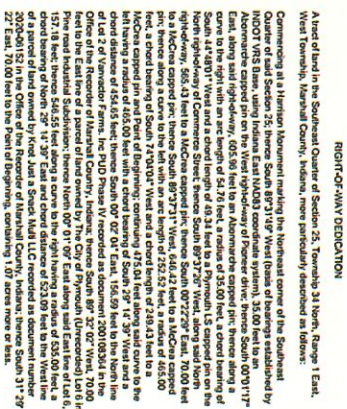
"Mayor Senter,
I wanted to take this opportunity to share a positive experience with one of our city police officers.

Officer Beaty responded to a call at Jefferson Elementary last week regarding vandalism to our new playground. Upon arrival he made a positive connection with the young people who rode bicycles through the newly installed poured in place surfacing and talked about the negative effects of their actions. Officer Beaty then stayed onsite and assisted me with the repair of the surfacing. I recently had surgery and was not completely able to do all of the work myself. I am sure the damaged area would have been a total loss without his help and I wanted to share his efforts to make Plymouth the best it can possibly be.

Kind regards,
David Schoof"

Houin asks if the Redevelopment Commission is paying for the Engineering work out of TIF funds.

COMMERCE ST. CITY OF PLYMOUTH, MARSHALL, INDIANA



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Gibson Street in front of the Junior High School. He states that funding was in the budget for street projects this year counting on them doing a Community Crossings project but with the change in Engineering and losing Rick Gaul last year, we were not prepared to move forward with a Community Crossings project this year so there was some additional street funding available that will be used for that engineering. He states that going forward the construction is anticipated to be paid for by the Redevelopment Commission.

Board Members Houin and Culp moved and seconded to move forward with the Dedication of Commerce Street from PIDCO as presented. The motion carried.

Surrisi presented the 2023 Animal Controls Service Agreement between the City of Plymouth and the Marshall County Humane Society. He explains that this agreement is the same as it has always been for a number of years which is \$30,000.00 for their services.

Board Members Culp and Milner moved and seconded to approve the 2023 Animal Controls Service Agreement as presented. The motion carried.

Clerk-Treasurer Gorski presented the Street & Parking Lot Closure Request from Plymouth Public Library. Erik Parcell with R. Yoder Construction was present to speak on the request.

REQUEST FORM CITY OF PLYMOUTH

Date 12/06/2022

Notice to BOARD OF PUBLIC WORKS AND SAFETY, CITY OF PLYMOUTH, INDIANA

Kindly take care of the following request:

We are requesting the use of the parking lot on the southwest side of the Library for staging during the renovation of the Library. Also we are requesting to make N. Center St between Washington & Garro St. to be made one-way during the renovation project. The renovation is expected to run from January 2023 to April 2024.

See the attached sheet.

[Signature] Pre-Construction
Typed
 For 201 N. Center St.
Address
 574-320-0458
Telephone

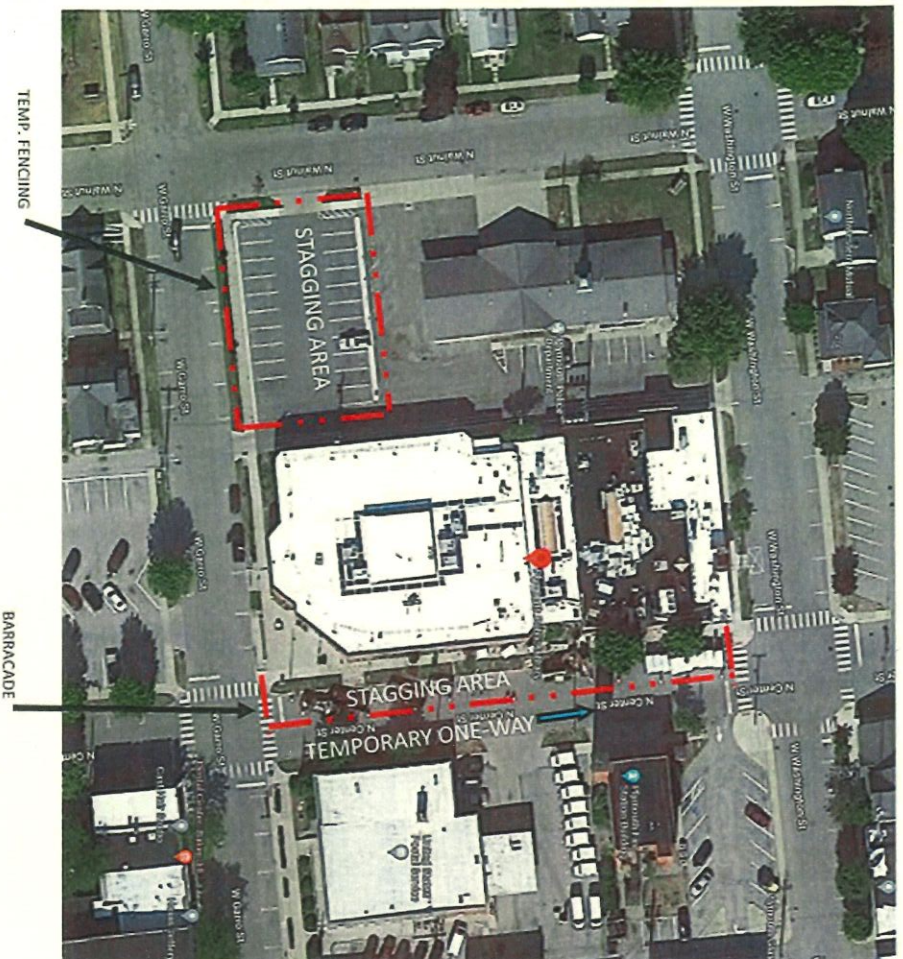
Determination of request:

*Approved by Board of Public Works + Safety. 12/12/2022
 Contractor to work with Street Dept + Police, Contractor
 to clear snow + provide fencing to secure area.*

Return original form to Clerk-Treasurer's
 Office after determination is complete. *[Signature]* Clerk-Treasurer
Typed

Defer to Walnut Street not Michigan Street.

PLYMOUTH LIBRARY RENOVATION PROJECT
STAGGING PLAN



CONSTRUCTION SCHEDULE IS TO RUN From JANUARY 2023 - APRIL 2024

Mayor Senter asks what the reason is for the one-way closing on N. Center Street.

Parcell responds by stating that it is limiting access for parking and staging on the property. He states that it is just a real small area there so between subcontractor parking, materials, storage, needing a place to put dumpsters, and he does have exterior work there through the Spring of 2023.

Mayor Senter asks if the lane will be northbound only.

Parcell responds by stating that he does not know the direction of this road very well.

Mayor Senter states that they were closed for about two months in the Summer with the roofing.

Houin states that obviously this is going to be an inconvenience for some people but he asks Police Chief Bacon and Street Superintendent Marquardt if they encountered any unexpected problems with that.

Marquardt responds by stating that they did not hear much on that restriction before. He states that it seemed to work well with the Fire Department. He states that if they do this, they will have to make the Post Office side no parking again like they had at that time.

Mayor Senter asks for clarification on what side of the Post Office.

Marquardt responds by stating the Post Office side on Center Street. He states that they took down the 2-Hour Parking and put in No Parking Police Order signs.

Mayor Senter states that he only had one complaint on it and it was on how long it took to fix a roof rather than the street itself.

Culp asks if they are wanting the entirety of the parking lot south of the Police Department.

Parcell responds by stating that is what they are requesting. He states that there are about 15-20 spots there. He asks if that is the entirety of the parking there at the Police Station.

Marquardt responds by stating that he is aware that some officers still park in that lot but there is an island there that separates the public side and the Police Department side.

Bacon states that he would request that they keep out of the Police Department side and stay on the south side.

Parcell states that during the duration he is looking at 30 different subcontractors in there at any given time and with limited parking you have to exhaust all options.

Marquardt states that the only thing he would add is that the last time they did provide the signage and that if they do this, they should definitely make the detour go down to Walnut Street and not to Michigan Street as that would be a mess. He asks if the parking lot would be getting fenced in. He asks if the city would need to be doing in snow removal in that area on the parking lot side.

Parcell responds by stating that it will be getting fenced in. He states that he is unsure on the snow removal.

Marquardt asks if they will be doing their barricades with barrels. Parcell agrees.

Surrisi states that one other item on this that did not seem to make its way to the request was that after the Board of Zoning Appeals meeting last week Brandon Richie made mention that one side effect of using that parking lot for staging is that ever since the Pandemic, the library has been utilizing a spot in that parking lot as their curbside pickup where they put a sign up for Library Curbside Pickup. He states that Richie had suggested if it would be possible when considering this to replace that spot with a space in the parking lot to the north of the library where the Church is.

Parcell states that is something that can definitely be considered but someone would have to help him in locating where the Church is as he is not too familiar with the area.

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Marquardt states that he is certain that the whole front row on Washington Street is restricted now to library parking he believes.

Board Members Culp and Houin moved and seconded to approve the request with the addition of one or two spots in the church parking lot across W. Washington Street be used for Library Curbside Pickup and make sure they work alongside Marquardt and Bacon. The motion carried.

Board Members Milner and Walters moved and seconded to allow the payroll for November 30, 2022 and the claims for December 12, 2022, as entered in Claim Register #2022-23. The motion carried.

Board Members Houin and Milner moved and seconded to accept the following communications:


- December 12, 2022 Docket

The motion carried.

There being no further business, Board Members Milner and Walters moved and seconded to adjourn, Senter declared the meeting adjourned at 6:21 p.m.


Lynn M. Gorski
Clerk-Treasurer

APPROVED:


Mark Senter
Mayor