

## REGULAR SESSION, BOARD OF PUBLIC WORKS AND SAFETY, November 28, 2022

The Board of Public Works and Safety of Plymouth, Indiana, met in Regular Session at 6:00 p.m. on November 28, 2022. The meeting was held in the Council Chambers, on the second floor of the City Building, 124 N. Michigan St., Plymouth, Indiana.

Mayor Senter called the meeting to order. Senter presided for Board Members Jeff Houin and Bill Walters who were physically present. Board Member Shiloh Milner attended virtually. Board Member Duane Culp was absent. City Attorney Surtisi and Clerk-Treasurer Gorski were present. The public was able to see and hear the meeting through Microsoft Teams.

Board Members Houin and Walters moved and seconded to approve the minutes of the regular session of the Board of Public Works and Safety meeting of November 14, 2022. The motion carried.

Clerk-Treasurer Gorski presented the Street Closure Request from Downtown Merchants for their Christmas Event. Sandra Saenz was present to speak on the request.

# REQUEST FORM

## CITY OF PLYMOUTH

Date 11/22/22

Notice to BOARD OF PUBLIC WORKS AND SAFETY, CITY OF PLYMOUTH, INDIANA  
Kindly take care of the following request:

In consideration of a Christmas event the downtown merchants are planning for a Sunday evening in Vanderburgh would like to request Monroe Street be closed to traffic between Michigan St and the pool office alley from 4:30 pm - 8:30 pm on Dec 1st, 8th, 15th, + 22nd.

Sandra M Saenz, Merchant Rep  
124 W Monroe St, Plymouth  
574-532-3937

Determination of request:  
Approved by Board of Public Works & Safety on November 28, 2022

Return original form to Clerk-Treasurer's Office after determination is complete.

Jeff Senter, Clerk-Treasurer

### Downtown Candlelight Christmas Shopping

Dec 15th

Dec 1st

Merchant's open until 8 pm  
Smore's on Garro  
(assisted by Fire Dept & Pilot News)  
Mr & Mrs Claus strolling downtown  
Beary's Ice Cream - craft station  
Crimson Connection Carolers

Merchant's open until 8 pm  
Smore's on Garro  
(assisted by Fire Dept & Pilot News)  
Lincoln School & Riverside School Carolers  
Expressions dance studio - dance routine  
Santa Claus strolling downtown  
Beary's Ice Cream - craft station  
Expressions Boutique & French Press - gift wrapping

Dec 8th

Merchant's open until 8 pm  
Smore's on Garro  
(assisted by Fire Dept & Pilot News)  
Grinch strolling downtown  
Beary's Ice Cream - craft station  
Expressions Boutique & French Press - gift wrapping

Dec 22nd

Merchant's open until 8 pm  
Smore's on Garro  
(assisted by Fire Dept & Pilot News)  
Cookie Walk (ticketed)  
The Rees - Polar Express (ticketed)  
Santa Claus strolling downtown  
Beary's Ice Cream - craft station  
Expressions Boutique & French Press - gift wrapping

Saenz states that they have decided to do what they call Downtown Candlelight Christmas Shopping for the four Thursday evenings between now and Christmas. Those dates along with the activities are listed above. She states that they have 12 merchants that are going to stay open late until 8 pm to allow people to do some Christmas Shopping. She explains that the main reason they are wanting to close the street on Garro is because of Smore's on Garro. She explains that the Fire Department and the Volunteer Firefighters have allowed them to use one of the big charcoal grills to have a Smore station. She states that she is also working with one of the churches to get a hot chocolate stand on Garro Street as well.

Mayor Senter states that he has been so proud of what they have been able to do, especially in October with the Rees on the first, the Chocolate walk on the 8<sup>th</sup>, the Chili walk on the 15<sup>th</sup>, and Trunk-or-Treat in River Spark Square and the Ghost Walk. He adds that he was averaging around 4,000 steps a day throughout the month of October. He expresses that he truly appreciates her leadership in all of that. He wishes to add that he does not like smores and in his opinion smores are for girl scouts, not boy scouts.

Saenz asks if Senter has a suggestion for them. Mayor Senter states hot chocolate. Board Members Houin and Walters moved and seconded to approve the request as presented. The motion carried.

Board Members Houin and Walters moved and seconded to allow the Claims for November 28, 2022, as entered in Claim Register #2022-22. The motion carried.

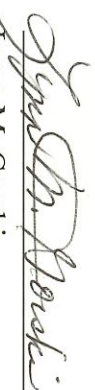
Board Members Houin and Walters moved and seconded to accept the following communications:

- November 28, 2022 Docket
- November 22, 2022 Technical Review Committee Minutes

The motion carried.

There being no further business, Board Members Houin and Senter moved and seconded to adjourn, Senter declared the meeting adjourned at 6:08 p.m.

APPROVED:

  
Lynn M. Gorski  
Clerk-Treasurer

  
Mark Senter  
Mayor