

REGULAR SESSION, BOARD OF PUBLIC WORKS AND SAFETY, July 11, 2022

The Board of Public Works and Safety of Plymouth, Indiana, met in Regular Session at 6:00 p.m. on July 11, 2022. The meeting was held in the Council Chambers, on the second floor of the City Building, 124 N. Michigan St., Plymouth, Indiana.

Mayor Senter called the meeting to order. Senter presided for Board Members Shiloh Milner, Bill Walters, Duane Culp, and Jeff Houin who were physically present. City Attorney Surrisi and Clerk-Treasurer Gorski were present. The public was able to see and hear the meeting through Microsoft Teams.

Board Members Houin and Walters moved and seconded to approve the minutes of both the regular session of the Board of Public Works and Safety meeting of June 27, 2022 and the executive session of the Board of Public Works and Safety meeting of July 7, 2022. The motion carried.

Fire Chief Holm wished to thank the Board for their time last Thursday and appreciates them coming in during the evening for the interview. He asks for the board's approval to extend an offer of employment to Justin Wade conditional on his passing of pension requirements.

Board Members Milner and Walters moved and seconded to approve the request as presented. The motion carried.

Houin wished to state that he believes he is a great candidate and they are looking forward to having him on the team.

Police Chief Bacon states that David Finn has submitted his letter of resignation and it is effective July 17, 2022. He requests the board's approval to open the hiring process to fill that position.

Board members Culp and Milner moved and seconded to approve the request as presented. The motion carried.

Cemetery Superintendent Collins states that there are appropriations in the budget this year to get a new columbarium. He asks for the board's approval to get quotes. He explains that it is like a mausoleum but for cremations and the last one they had got was ten years ago and it is almost full.

Board Members Houin and Culp moved and seconded to approve the request as presented. The motion carried.

Clerk-Treasurer Gorski presented the Request to Use the Water Tower Lot at Parkview Street from the Plymouth-Kilwinning Masonic Lodge. Keith Hammonds was available to answer questions if needed.

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Board Members Culp and Houin moved and seconded to approve the Request to Use the Water Tower Lot at Parkview Street from the Plymouth-Kilwinning Masonic Lodge. The motion carried.

REQUEST FORM

CITY OF PLYMOUTH

Date 6-27-2022

Notice to BOARD OF WORKS, CITY OF PLYMOUTH, INDIANA

Kindly take care of the following request:

Plymouth-Kilwinning Masoinc lodge request to use the water tower lot located on Parkview St. to park cars for Blueberry festival and to use the water area to park golf carts. We have done this for many years.

<p><i>Tim Pletcher</i> Signed 109 Water St. Plymouth</p>	<p>WM Title</p>
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Address _____
Phone number 574-936-2664

Determination of request:

Approved by Board of Public Works & Safety 7/11/22

Return original form to Clerk-Treasurer's office after determination is complete.

<p><i>Steph Houin</i> Signed</p>	<p><i>Clark-Treasurer</i> Title</p>
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Board Members Walters and Houin moved and seconded to allow the payroll for July 15, 2022 and the claims for July 11, 2022, as entered in Claim Register #2022-13. The motion carried.

Board Members Houin and Culp moved and seconded to accept the following communications:

- July 11, 2022 Docket
- June 28, 2022 Technical Review Committee Minutes
- Plymouth Fire Department Activity Report June 2022
- Plymouth Police Department Activity Report June 2022
- Code Enforcement Activity Report June 2022

The motion carried.

There being no further business, Board Members Culp and Milner moved and seconded to adjourn, Senter declared the meeting adjourned at 6:05 p.m.


Lynn M. Gorski
Clerk-Treasurer

APPROVED:


Mark Senter
Mayor

PFD

Departmental Activity Report

Current Period: 06/01/2022 to 06/30/2022, Prior Period: 01/01/2022 to 06/30/2022

00:00 to 24:00

All Stations

All Shifts

All Units

Fire Alarm Responses, EMS Alarm Responses, Training Classes, Activities (Non-Incident), Equip
Maint/Testing, Departmental Events

Category	Current Period		Prior Period	
	Count	Staff Hrs	Count	Staff Hrs
Fire Alarm Situations				
Chemical release, reaction, or toxic condition	1	7.60	1	7.60
Citizen complaint	0	0.00	2	5.09
Combustible/flammable spills & leaks	0	0.00	4	7.48
Dispatched and cancelled en route	13	7.51	121	354.22
Electrical wiring/equipment problem	1	55.29	4	60.07
Emergency medical service (EMS) Incident	169	608.25	1,016	2,856.79
False alarm and false call, Other	4	8.09	14	57.14
Fire, Other	0	0.00	3	16.62
Good intent call, Other	0	0.00	2	2.75
Hazardous condition, Other	0	0.00	2	3.41
Medical assist	5	3.19	30	73.38
Mobile property (vehicle) fire	1	1.62	6	13.20
Natural vegetation fire	1	9.84	6	88.79
Outside rubbish fire	1	3.65	3	14.16
Public service assistance	1	1.74	5	12.22
Rescue, emergency medical call (EMS), other	0	0.00	1	0.80
Smoke, odor problem	0	0.00	6	52.60
Steam, Other gas mistaken for smoke	0	0.00	2	13.71
Structure fire	2	29.68	8	76.89
System or detector malfunction	0	0.00	6	18.83
Unintentional system/detector operation (no fire)	1	6.47	2	14.66
Water problem	1	0.22	3	22.81
	201	743.15	1,247	3,773.22

Training

Hydrant Hook up	0	0.00	2	3.00
Active Shooter	25	100.00	32	107.00
Advanced Med. Life Support	0	0.00	14	112.00
Airway Management	0	0.00	5	20.00
Ambulance Ops	0	0.00	3	1.50
Anaphylaxis	8	6.00	8	6.00

* Staff hours for Fire Alarm responses that have an associated EMS alarm record are considered shared hours. Shared hours are posted only with the EMS alarm responses to avoid duplication of staff hours in totals.

PFD

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	Count	Staff Hrs	Count	Staff Hrs
Training				
Apparatus / Equipment	0	0.00	15	22.00
audit and review	1	3.00	71	130.50
Autism Spectrum Disorder	0	0.00	1	1.00
Cadaver Lab	0	0.00	1	2.00
Cardiac	0	0.00	17	17.50
CRA/NEB/ETCO2	0	0.00	2	1.00
CPR Recert	0	0.00	28	84.00
Diabetics	0	0.00	13	26.00
Driving Apparatus & Pumping	0	0.00	5	12.00
EMS Audit & Review	0	0.00	3	1.50
EMS ECHO	1	2.00	1	2.00
EMS Skills	0	0.00	24	75.00
EMT-B	0	0.00	69	272.00
Epinephrine Administration	0	0.00	2	1.00
ESO Software Reporting	0	0.00	5	10.00
Extrication	0	0.00	19	57.00
FF I-II	0	0.00	12	37.00
Fire Behavior	0	0.00	22	110.00
Fire Control, General	0	0.00	5	7.50
Fire Search & Rescue	1	4.00	1	4.00
Fire Streams	1	4.00	2	6.00
Forcible Entry	0	0.00	1	3.00
Gas Pipe Line Safety	0	0.00	1	1.50
General Building Construction	0	0.00	1	3.00
Generalized Weakness	0	0.00	11	11.00
Hazard Awareness and Operations	0	0.00	6	23.00
Heat Emergencies	4	2.00	4	2.00
HIPAA	0	0.00	8	8.00
Human Anatomy	0	0.00	4	4.00
Ice Rescue	0	0.00	23	69.00
Infants & Children	0	0.00	4	4.00
Instructor Training	0	0.00	7	17.00

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	Count	Staff Hrs		Count	Staff Hrs	
Training						
IV Maintenance	0	0.00		1	0.50	
MCI	20	28.50		55	361.00	
Obstetrics	0	0.00		3	12.00	
P H T L S	0	0.00		22	176.00	
Pathophysiology	0	0.00		5	20.00	
Ped. Adv. Life Support	0	0.00		2	11.00	
Pediatric Emergencies	10	20.00		19	29.00	
Personal Protective Equip.	0	0.00		24	36.00	
Pharmacology	0	0.00		21	42.00	
PPE	0	0.00		1	4.00	
Protocol Test	0	0.00		8	8.00	
Public Relations	0	0.00		7	21.00	
Pump Operations	0	0.00		9	17.00	
Respiratory Emergencies	0	0.00		7	14.00	
roof ventilation	1	3.00		23	69.00	
Ropes & Knots	14	21.00		14	21.00	
Safety in the Workplace	0	0.00		3	1.50	
Seizure	0	0.00		10	12.00	
Sepsis	0	0.00		13	26.00	
sids	15	30.00		15	30.00	
tanker ops	0	0.00		2	4.00	
Trauma	0	0.00		17	44.00	
Trauma in OB	0	0.00		11	11.00	
Vol. EMS Bus. Mtg	0	0.00		24	36.00	
Volunteer Fire Business Mtg.	24	25.92		116	123.67	
Water Supply	0	0.00		1	2.00	
Weather Safety	0	0.00		4	2.00	
	125	249.42		889	2,407.67	

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07/06/2022 11:19

PLYMOUTH POLICE DEPARTMENT
Activity Report Summary 2022

Type	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
All Calls for Service, Complaints, and Information received by Central Dispatch for PPD	914	676	775	751	877	794							4,787
Traffic Stops	136	114	201	148	328	179							1,106
Citations Issued	73	49	152	56	207	98							635
Accident Reports	32	23	33	35	29	38							190
Case Reports	87	66	86	95	88	89							511

PLYMOUTH POLICE DEPARTMENT

Code Enforcement

Activity Report Summary 2022

Type	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
Tall Grass	0	0	0	0	30	12							42
Owner Complied	0	0	0	0	28	10							38
City Action (Moved)	0	0	0	0	2	2							4
Action Pending	0	0	0	0	0	0							0
Abandoned or Junk Vehicles	6	6	5	12	9	6							44
Owner Complied	6	6	5	12	6	5							40
City Action (Towed)	0	0	0	0	3	0							3
Action Pending	0	0	0	0	0	1							1
Debris/Junk on Property	12	1	9	5	4	7							38
Owner Complied	12	1	7	5	2	6							33
City Action (Cleaned)	0	0	2	0	2	0							4
Action Pending	0	0	0	0	0	1							1
Fowl/Livestock	0	0	0	0	0	0							0
Owner Complied	0	0	0	0	0	0							0
City Action	0	0	0	0	0	0							0
Action Pending	0	0	0	0	0	0							0
Signs in Public Right of Way (Removed)	0	2	21	5	9	56							93